



BIHAR STATE POWER (HOLDING) COMPANY LTD., PATNA

(Regd. office: Vidyut Bhawan, Bailey Road, Patna)

Contact No : 0612-2504487,7763813835

GST No.-10AAFCB2394A2ZD, CIN No.-U40102BR2012SGC018495

email-cccivilbspchlpatna@gmail.com

(Department of civil of BSPHCL)

TERMS AND CONDITIONS OF NOTICE INVITING QUOTATION

NIQ No. 16/PR/BSPHCL/2018, Gr. :-01

Separate Sealed quotations are invited by the Chief Engineer (Civil), BSPHCL, Vidyut Bhawan-I, Patna from resourceful, bonafide and experienced firms having experience in the Supply and installation of furniture work.

Details of quotation are enclosed in separate Annexure.

Last date of submission of quotation	:- 23.05.2018 upto 3:00 PM
Last date of issue of quotation paper	:- 22.05.2018 upto 1:00 PM
Date of opening of quotation	:- 23.05.2018 upto 3:30 PM

Interested parties are requested to see our website www.bspchl.bihar.nic.in for more details.

General Terms & Condition

1. The intending quotationer can obtain quotation documents related to NIQ from the office of Chief Engineer (Civil). Quotation form and other documents will be issued to the interested parties at a cost of Rs. 1000/- (Rupees One thousand) only payable by non-refundable Demand Draft of any nationalized bank in favor of Accounts Officer, BSPHCL, Patna form this office on all working days between 10AM and 6:00 PM up to the scheduled date. documents are also available in downloadable form at our website : www.bspchl.bihar.nic.in , which has to be submitted along with demand draft of Rs. 1000/- (Rupees One thousand) only in favor of Accounts Officer, BSPHCL, Patna towards the cost of quotation documents failing which quotation shall be summarily rejected.
2. **All firms are required to submit the following along with their quotation, failing which their offer will be ignored.**
 - a) **Earnest Money Deposit 2% of quoted amount in the form of DD in favor “Accounts Officer, BSPHCL, Patna” payable at Patna. The EMD shall be returned to unsuccessful quotationers. In case of successful quotationer, the same shall be retained as Performance Guarantee Money and shall be returned following the successful completion of the work. In the situation where the successful quotationer refuses to execute the work the EMD/Performance Guarantee Money shall be forfeited.**

The Quotation received without the earnest money will be rejected.

- b) **Copy of PAN**
- c) **Copy of GST**
- d) **Experience Certificate.**
- e) **Only the manufacturer/ authorized dealer/ franchise / distributor may submit quotation on behalf of the firms/ Company/Manufacturer along with authorization letter issued by the firms/ Company/Manufacturers to the quotationer and also having**

ISO 9001:2008, ISO 14001:2004, ISO 18001:2007 registration and who have a full-fledged Service Centre in Bihar.

- f) **The product should strictly adhere to the technical specification mentioned in the quotation document. All materials will be confirming to the standards mentioned in BOQ.**
3. **Submission Format :- Process shall be in two parts, viz. Part- I: Quotation & Part- II: Demand draft. Quotation and demand draft are to be submitted on same date and time. Quotation and demand draft will be sealed in different envelopes super scribing “Quotation” and “Demand draft” respectively. Both the part will be sealed in a bigger envelope and super scribed as “NIQ No. 16/PR/BSPHCL/2018, Gr- 01”. The quotationer should take care in submitting the quotation properly so that enclosed Papers are hard bound. The quotation document should be properly numbered and Signed on each page by the Authorized Signatory of the Company under company seal and submitted in proper manner.**
 4. **In case of successful quotationer 8% of the Quoted value will be deducted from R/A bill as Performance Guarantee Money and shall be returned following the successful completion of the work.**
 5. Undersigned reserves the right to refuse permission to issue quotation papers without assigning any reason what so ever and no challenge against such refusal will be entertained. The quotationer will also not be entitled for any compensation for rejection of the application.
 6. No application will be entertained if sent by Post/Courier.
 7. The rates are to be quoted both in words and figures as per schedule and perusing necessary Terms & Conditions attached herewith. The rates quoted should be excluding GST as per the norms.
 8. The quotationer should sign all corrections in the quotation with the date. The Quotationer must sign each page of the quotation paper, notice, relevant documents etc. which forms part and parcel of the quotation document. The intending quotationer is required to sign in English or Hindi. Signature of quotationer in all locations must be identical but the rates shall be quoted in English only.
 9. Quotationer who will sign on the Quotation on behalf of a company or firm must produce the registered documents in respect of their competency to do so, failing which the Quotation will not be considered.
 10. Conditional quotation will not be entertained and shall be deemed as ‘Informal’.
 11. The quotation form issued from the Office of the undersigned must be returned with all enclosures to this office on the date of receipt of Quotation.
 12. Quotation Documents are not transferable.
 13. The Quotation will be opened in presence of Quotationers or their authorized representatives who may be present at the time of opening if they so desire. The Quotationer or their authorized representative may be permitted to put their signature on the Quotations register or on the opening sheet of the quotation. If considered necessary, instant negotiation may be conducted immediately after opening of quotations in order to lower the rates obtained.
 14. The acceptance of the Quotation will rest with the accepting authority who does not bind himself to accept the lowest of any Quotation and reserves the right to reject any or all the Quotations received.
 15. Letter or other instrument submitted separately in modification of the sealed quotation will not be entertained.
 16. Canvassing in any form is strictly prohibited and any quotationer found to have resorted to canvassing shall be liable to have his quotation rejected summarily.

17. Departmental materials will not be issued under any circumstance, Department, unless otherwise stated means BSPHCL.
18. The provision of the Power of Attorney, if any, must be subject to the approval of the department otherwise the department shall not be bound to take cognizance of such Power of Attorney.
19. NON TRANSFERABILITY: This tender is non-transferable.
20. BSPHCL will not be held responsible for making payment against any anticipated profit and/or compensation for any losses or price escalation whatsoever for the works as stated in the annexure of this NIQ.
21. Any corrigendum to this tender will be circulated through official Website (www.bspocl.bihar.nic.in). Participants are requested to follow the website.

Chief Engineer (Civil),
BSPHCL, Patna.