



BIHAR STATE ROAD DEVELOPMENT CORPORATION LTD.

(A Government of Bihar Undertaking)

Registered Office: Central Mechanical Workshop Campus, Near Airport, Sheikhpura, Patna – 800014

Tel: 0612-2226711/ 2226723

Letter No. BSRDCL -2235/2017-516

Patna, Dated: 3.03.2017

NOTICE INVITING QUOTATION

Separate Sealed quotations are invited under two Bid systems (as enclosed Part-I: Technical Bid and Part-II-Financial Bid) by the Chief General Manager, Bihar State Road Development Corporation Ltd. from resourceful, bonafide and experienced contractors having experience in execution of similar nature of works for such works as stated in the Annexure proposed for Work Commencement function to be held at Bidupur, Vaishali to be held on 11.03.2017.

Details of quotation are enclosed in separate Annexure –

Last date of Submission of Bid : 7/03/2017 upto 3.00 P.M.

Last date of issue of quotation paper : 6/03/2017 upto 4.00 P.M.

Date of opening of Technical Bid : 7/03/2017 at 3.30 P.M.

Interested parties are requested to see our website bsrdcl.bih.nic.in for more details.

General Terms & Condition

1. The intending Quotationer can download the form from the website or the same may be obtained from the BSRDCL Office and Xerox copies of valid certificates of Trade License, Permanent Account Number (PAN) of Income Tax Department and Professional Tax clearance from the concerned Dept. Quotation form and other documents will be issued to the contractors free of cost from this office on all working days between 11 A.M and 4.00 P.M on production of the aforesaid documents up to the scheduled date.
2. Copy of address (address for correspondence) proof certificate by any govt. department, local authority, MLA, councillor of the area will may have to be submitted along with the application. Originals will be returned after verification.
3. All firms are required to submit the following along with their quotation failing which their offer will be ignored:
 - a) Name and full address of their Banker with their Account Number.
 - b) List of organisation/offices to which the bidding firm has made supply for the last 3 years. Supplied, must be submitted in the format enclosed at Annexure-“1” to this tender document.
 - c) Financial status of the firm- enclosed tax returns up to date.
 - d) Earnest Money Deposit of Rs. 50,000/- in case of Sl. No. 1 & 2 of Annexure – I. The EMD shall be returned to unsuccessful bidders. In case of successful bidder the same shall be retained as Performance Guarantee Money and shall be returned following the successful completion of the work. In the situation where the successful bidder refuses to execute the work the EMD/Performance Guarantee Money shall be forfeited.
4. Item-wise price of each component of the work should be quoted. In case of bundled price, the offer shall be summarily rejected.
5. The financial bid of only technically qualified bidders (**Qualifying Score : min. 80 points for each work**) shall be opened. The undersigned reserves the right to refuse permission to issue quotation papers without assigning any reason what so ever and no challenge against such



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refusal will be entertained. The contractor will also not be entitled for any compensation for rejection of the application.

6. No application will be entertained if sent by Post/Courier.
7. Quotation should be submitted in sealed cover and super scribed with the Name of the Work quotation for, with N.I.Q No.
8. The rates are to be quoted both in words and figures as per schedule and perusing necessary Terms & Conditions attached herewith. The rates quoted should be considered as inclusive of sales tax and other taxes and all other charges. No claim for any extra charge what so ever will be entertained.
9. The quotationer should sign all corrections in the quotation with the date. The Quotation must sign each page of the quotation paper, notice, relevant drawings, schedules etc. which forms part and parcel of the quotation document. The intending quotation is required to sign in English or Hindi. Signature of quotation in all locations must be identical but the rates shall be quoted in English only.
10. Quotationer who will sign on the Quotation on behalf of a company or firm must produce the registered documents in respect of their competency to do so, failing which the Quotation will not be considered.
11. Conditional quotation will not be entertained and shall be deemed as 'informal'.
12. The Quotation form issued from the Office of the undersigned must be returned with all enclosures to this office on the date of receipt of Quotation. If any Quotationer does not return the Quotation paper and not state satisfactory reason of non submission of the Quotation paper within 2 (two) days, the undersigned reserves the right to disqualify the contractor to participate in any Quotation up to a period as may be decided by the undersigned.
13. Quotation Documents are not transferable.
14. The Quotation will be opened in presence of Quotationers or their authorized representatives who may be present at the time of opening if they so desire. The Quotationers or their authorized representatives may be permitted to put their signature on the Quotation Register or on the opening sheet of the quotation. If considered necessary, instant bid may be conducted immediately after opening of quotations in order to lower the rates obtained.
15. The acceptance of the Quotation will rest with the accepting authority who does not bind himself to accept the lowest or any Quotation and reserves the right to reject any or all the Quotations received or to split up the work in different sub-groups without assigning any reason thereof.
16. Before submission of any Quotation, Quotationers may visit the sites and satisfy themselves about the local conditions and also other matters that may be raised in relation to the work. Any Quotationer who shall submit quotation should be presumed to have done so as no claim whatsoever will be entertained on any account afterwards.
17. The Quotation Inviting Authority reserves the right to deny or accept or reject any or all the applications and even to annul the quotationing process at any point of time without prejudice to further action and without assigning reason thereof.



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18. If any quotationer withdraws his offer before acceptance or refuse to work within a reasonable time without giving any satisfactory explanation for such withdrawal, he shall be disqualified for submitting quotation to this authority for a period as may be decided by the undersigned.
19. In case of any inadvertent typographical mistake in the document, the same will be treated to be so corrected as to confirm with the prevailing relevant schedule of rates and/or technically sanctioned estimate.
20. Letter or other instrument submitted separately in modification of the sealed quotation will not be entertained.
21. Canvassing in any form is strictly prohibited and any quotationer found to have resorted to canvassing shall be liable to have his Quotation rejected summarily.
22. Intending quotationer should note that he will have to work simultaneously with other contractors already entrusted with other work or with contractors to be entrusted with other work in future in the same site. The contractor will have to work in close co-operation and harmony with all the contractors engaged in the project. Any claim for idle labour, for any reason whatsoever, will not be entertained under any circumstances.
23. Departmental materials will not be issued under any circumstances. Department, unless otherwise stated means Bihar State Road Development Corporation Ltd..
24. The provision of the Power of Attorney, if any, must be subject to the approval of the department. Otherwise the department shall not be bound to take cognizance of such Power of Attorney.
25. **Payment Terms:** No advance payment shall be released. Payment shall be done following the execution of agreement and the payment shall be done within 15 days after the submission of bills following the completion of the work.
26. **NON TRANSFERABILITY:** This tender is non-transferable.
27. BSRDCL will not be held responsible for making payment against any anticipated profit and/or compensation for any losses or price escalation whatsoever for the works as stated in the annexure of this NIQ.
28. Any corrigendum to this tender will be circulated through Official Website of BSRDCL (www.bsrdbl.bih.nic.in). Participants are requested to follow the website.

Sd/-

Chief General Manager

Bihar State Road Development
Corporation Ltd.

RCD Central mechanical Workshop
Campus, Near Airport, Sheikhpura,
Patna-800014

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ANNEXURE -I

Letter No. BSRDCL -1910/2016/567

Patna, Dated: 3.03.2016

Sl. No.	Name of Work	Quantity	Time of Completion	Eligibility
1	Erection of Pandal, welcome gates and Stage with facility of toilet and ante room on the back of stage; Sound System for stage and for approx. area of 50000 sq. ft.; flower decoration on stage		0-3 days	Resourceful, bonafide and experienced contractors
2	Creation of Backdrops, LED Display of Alignment, Folder for VIPs; Brochure; Press kit; Ushers; Anchor; LCD TV; Memento; Still Photography; Videography; Remote Curtain; Designing of Paper Ad;		0-3 days	Resourceful, bonafide and experienced contractors



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Annexure – II Part-1 Technical Bid

Please complete the form and enclose necessary documents where required otherwise the tender will be rejected

To

Chief General Manager

Bihar State Road Development Corporation Ltd.

RCD Central Mechanical Workshop Campus,

Near Airport, Sheikhpura,

Patna-800014

Sub: Notice Inviting Quotation for Work Commencement Function to be held in Raghopur Diara:-
Sir,

The undersigned have read and examined in detail the tender document in respect of Work Commencement Function to be held in Raghopur Diara and do hereby express out interest to provide such services.

Correspondence Details:

Our correspondence details are:

1	Name of the company	
2	Address of the Company	
3	Name of the Contract person to whom all references shall be made regarding this tender	
4	Designation and address of the person to whom all references shall be made regarding this tender	
5	PAN and Service Tax details	
6	Telephone with STD Code	
7	E-Mail of the contact person	
8	Fax No. (with STD Code)	

Documents forming part of the bid:

We have enclosed the following:

- I. Minimum Eligibility
- II. Prior Experience
- III. Declaration letter
- IV. All the relevant documents in support of evaluation sheet of technical qualification.
- V. Financial Bid (to be put under separate sealed cover)
- VII. Letter of authorization in the name of the contact person representing the company
- VIII. Earnest Money Deposit

Thanking you,

Yours faithfully,
(Signature of the Authorized person)

Date: Name:

Place: Designation:

Business Address: Seal:



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MINIMUM ELIGIBILITY

The details in respect of the company are as given under:

Sl.No.	Particulars	
1	Name of the company	
2	Year of Registration/ Incorporation (Proof to be attached)	
3	Number of Employees as on March, 31,2015	
4	Annual Turnover (alongwith Proof)	2015-16
		2014-15
		2013-14
5	Sales Tax/Income Tax Registration No. (Proof to be attached)	
6	Sales Tax/Income Tax Clearance Certificate (Proof to be attached)	
7	Whether EMD enclosed	
8	Whether separate envelops prepared	I. One for technical bid and
		II. For finance bid

Yours faithfully,
(Signature of the Authorized person)

Name:

Designation:

Date:

Place:

Business Address: Seal:



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PRIOR EXPERIENCE

(Using the format below, provide information in respect of each Department/Agency to whom similar work was provided by the Company during the last two years)

Name of the Government organizations/PSU's etc. alongwith their address and details of contact person from whom similar order was received and carried out (Proof to be attached)	
Whether the firm has requisite infrastructure at Patna to do the job in urgent manner & sufficient manpower to do the job timely	

Yours faithfully,
(Signature of the Authorized person)

Name:

Place: Designation:

Business Address: Seal:

Date:



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DECLARATION

Declaration letter on official letterhead stating the following:

1. We are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this tender.
2. We are not black-listed by any Central/State Government/Public Sector Undertaking in India

Date:

Yours faithfully,
(Signature of the Authorized
person)

Name:

Place: Designation:

Business Address: Seal:



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ANNEXURE – III PROFORMA FOR FINANCIAL BID (TO BE PUT SEPARATELY UNDER SEALED COVER)

1. Name of the Company, address, etc.
2. Details of rate quoted:

A. Erection of Pandal, welcome gates and Stage with facility of toilet and ante room on the back of stage; Sound System for stage and for approx. area of 50000 sq. ft.; flower decoration on stage

Sl. No	Items	Unit	Rate	Approx. Qty	Amount
1	Ceiling of dome shape (Hanger) Pandal	sft		100' x 210' = 21000 sft	
2	Sidewalls, Partitions, backdrop, border of pandal	sft		13370 sft	
3	Cloth made Gate	Nos		5 nos.	
4	Cushion chair with white covers for Press/VIP	Nos		200	
5	Special dais chairs	Nos		10 nos	
6	Podium	Nos		1	
7	Plastic molded chairs	Nos		1000	
8	VIP Air Conditon room (with 2 split A.C) (Ply made)	LS		1	
9	Special velvet carpet for stage	sft		1600 sft	
10	Carpet in public pandal + D area + pathway from helipad to stage + VIP pandal	sft		22800 sft	
11	Tables 2.5'x 5'	Nos.		20	
12	VIP Sofa sets	Nos		2	
13	Glass top center tables	Nos		8	
14	Sound Sysem with capacity of sound clearance 1 approx 100000 Sft area wth 2 Goose neck mikes (podium), 1 stand mikes, 2 cordless mike, 50 ceiling fans in public pandal, ceiling fans on stage & 10 Metal lights	LS			
15	62 Kva Generator with diesel	Nos/day		1 day	
16	VIP's toilet (1 commode, 1 wash basin, 1 urinal)	LS		LS	
17	Flower on stage, C.M. Room , VIP Pandal, first D, with 10 VIP bouquets & 15 general bouquets.	LS		LS	
18	Lighting arrangements in pathway, hanger & Compound + 2 Nos.AC on stage			LS	
19	Total				
21	Service Tax				
22	Grand Total				



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B. Creation of Backdrops, LED Display of Alignment, Folder for VIPs; Brochure; Press kit; Ushers; Anchor; LCD TV; Memento; Still Photography; Videography; Remote Curtain; Designing of Paper Ad;

Sl. No	Items	Unit	Rate	Approx. Qty	Amount
1	Creation of Backdrops LED 20 x 10	Sft		1	
2	Gate Flex 2 Sets. @. Each	Sft		2250 sft	
3	Invitation Card	No.		200 nos.	
4	Folder for VIPs	No.		20	
5	Brochure (Single Fold)	No.		1000	
6	Press kit	No.		60	
7	Ushers	No.		4	
8	Anchor	No.		1	
9	LCD TV	No.		4	
10	LED Wall (12x8) ft. for Projection	No.		4	
11	Videography (For Complete Event)	No.		LS	
12	Remote Curtain	No.		1	
13	Inaugural Lamp	No.		1	
14	Photography (For Complete Event)	No.		400 prints of 5 x 7 inches (Colour)	
	Total				
	Service Tax				
	VAT				
	Grand Total				

Yours faithfully,

(Signature of the Authorized person)

Name:

Place: Designation:

Business Address: Seal:

Date:



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QUALIFICATION CRITERIA

Sl. No.	Name of Work	Methodology by power point presentation	Experience		Turnover	
				Marks		Marks
1	Erection of Pandal, welcome gates and Stage with facility of toilet and ante room on the back of stage; Sound System for stage and for approx. area of 50000 sq. ft.; flower decoration on stage	50 Marks	10 Years & above	30	More than 1 crore	20
			5- upto 10 years	20	75 lakhs to 99 lakhs	15
			1- upto 5 years	10	25 lakhs to 74 lakhs	10
			Less than 1 year	5	1 lakhs to 24 lakhs	5
2	Creation of Backdrops, LED Display of Alignment, Folder for VIPs; Brochure; Press kit; Ushers; Anchor; LCD TV; Memento; Documentary Film; Still Photography; Videography; Remote Curtain; Designing of Paper Ad;	50 Marks	8 Years & above	30	More than 1 crore	20
			5- upto 8 years	20	75 lakhs to 99 lakhs	15
			1- upto 5 years	10	25 lakhs to 74 lakhs	10
			Less than 1 year	5	1 lakhs to 24 lakhs	5

(Qualifying Score : min. 80 points for each work; Items at Sl. No. 1 & 2)