



BIHAR STATE ROAD DEVELOPMENT CORPORATION LTD.

(A Government of Bihar Undertaking)

Registered Office: Central Mechanical Workshop Campus, Near Airport, Sheikhpura, Patna – 800014

Tel: 0612-2226711/ 2226723

TENDER DOCUMENT FOR PURCHASE OF COMPUTER & LAPTOP

LAST DATE OF RECEIPT OF TENDER : upto 15th September, 2016 at 3.00 PM

DATE & TIME OF OPENING : 15th September, 2016 at 3.30 p.m.

PRICE Rs. 500/-

TENDER DOCUMENT FOR PURCHASE OF COMPUTER & LAPTOP

Bihar State Road Development Corporation Ltd, Patna invites sealed quotations from reputed Companies/supply agencies for procurement of Computer System & Printer (Branded) for Road Maintenance Public Grievance Redressal Cell, TRI Building, Vishwesarraya Bhawan, Bailey Road, Patna. The interested Company/ Supplier/Agency may submit their technical and financial bid documents in prescribed format in separate sealed cover. Details of Specification of Computer System & estimated quantities are as follows:-

Sl. No	Name of Item	Specifications	Quantity
1	Desktop	Intel Core i3-6 th Gen / 4GB RAM/1 TB HDD (SATA), Intel HD Graphics, DVD RW	4
2	Laptop	Core i5 (6 th Gen), 4 GB/1 TB HDD, Windows 10 / 2GB Graphics/ 15.6" LED Screen	2
3	Operating System Software	Windows 10 Professional downgradable to Windows 7	4
4	Printer	Up to 38 ppm, A4 Size, Automatic Duplex Printing, HP Fast Res. 1200, 1200 Mhz Processor with 256 MB RAM	1
5	Router	Wireless, Dual Band Wi-fi Gigabyte Router	1
6	Switch	Cisco 24 Port Gigabyte unmanaged Switch (10/100/1000)	1
7	UPS	1 KVA	4
8	LAN Cable	Cat6	40 mtrs

TENDER NOTICE NO.	BSRDC/RMGRC/1645-2015/1 (A)
DUE DATE	15 th Sept, 2016 upto 3.00 PM
DATE OF TIME OPENING	15 th Sept, 2016 upto 3.30 PM
NAME AND ADDRESS OF TENDERER	Chief General Manager Bihar State Road Development Corporation Ltd. RCD Central mechanical Workshop Campus, Near Airport, Sheikhpura, Patna-800014
Tel	0612-2226711
MAIL ADDRESS OF THE TENDERER	mgrhqbsrdcl@gmail;.com
TENDER PURCHASE DETAILS	<ol style="list-style-type: none"> 1. By Demand Draft Rs. 500/- payable at Patna to Bihar State Road Development Corporation Ltd. 2. Those who download the tender forms from the website also will have to pay an amount of Rs. 500/- towards the cost of Tender documents.
EARNEST MONEY DETAILS:	Rs. 5,000/- by demand draft favouring Bihar State Road Development Corporation Ltd.

SECTION – I

1. Invitation for Bids

- 1.1 Bihar State Road Development Corporation Ltd, Patna invites sealed quotations from reputed Companies/supply agencies for procurement of Computer System & Printer (Branded) for Road Maintenance Public Grievance Redressal Cell, TRI Building, Vishwesarraya Bhawan, Bailey Road, Patna. Following Items are proposed for purchase:

Sl. No	Name of Item	Specifications	Quantity
1	Desktop	Intel Core i3-6 th Gen / 4GB RAM/1 TB HDD (SATA), Intel HD Graphics, DVD RW	4
2	Laptop	Core i5 (6 th Gen), 4 GB/1 TB HDD, Windows 10 / 2GB Graphics/ 15.6" LED Screen	2
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8	LAN Cable	Cat6	40 mtrs

- 1.2 The BSRDCL is looking for vendors who have experience in supplying installation, commissioning of the above with necessary cabling of above type of hardwares/software.
- 1.3 Tenders are advised to study all technical and commercial aspects, instructions, forms terms and specifications carefully in the tender document. Failure to furnish all information required in the tender document or submission of a bid not substantially responsive to the tender document in every respect will be at the tender's risk and may result in the rejection of the bid.
- 1.4 Sealed offers prepared in accordance with the procedure enumerated in Clause 1 of Section II should be submitted to the Chief General Manager, Bihar State Road Development Corporation Ltd., RCD Central Mechanical Workshop Campus, Near Airport, Sheikhpura, Patna-800014
- 1.5 All bids must be accompanied by a bid security of Rs. 5,000/- in the form of demand draft favouring Bihar State Road Development Corporation Ltd. Bid security amount is refundable on completion of the Bid process.
- 1.6 This tender document is not transferable.
- 1.7 The categories of items and quantity indicated in the tender Document are tentative. The **Chief General Manager** reserves the right to increase or decrease the quantity or delete some or all items depending on the needs of the RMPGRC without assigning any reasons.

- 1.8 The tender should indicate specifically the Basic Price, Taxes other duties (if any), and levies chargeable quantitatively against each item. No additional information will be entertained after due date. The **Chief General Manager**, BSRDCL may reject tenders if they do not carry such information separately and specifically quantitatively.
- 1.9 The bids should indicate that the rates are F.O.R RMPGRC, TRI Building, Vishwesarraya Bhawan, Bailey Road, Patna.
- 1.10 The tender should be submitted in two cover system i.e a having technical bid and b having financial bid. There should be proper indication of the contents on each envelope as indicated in Clause 1.1 on Section II.
- 1.11 The tender should clearly indicate the delivery period and validity period of the tender.
- 1.12 The tender should clearly indicate the availability of service and maintains facilities at Patna for items quoted.
- 1.13 The above mentioned details particularly the Sales Taxes, and the other duty, if not quoted properly, the bid shall be cancelled.
- 1.14 The tenderers are required to quote for each item separately in terms of basic price and all other charges. Prices can be quoted in Indian currency only.
- 1.15 The tender should be submitted along with refundable money of Rs. 5,000/- in the shape of Demand Draft in favour of Bihar State Road Development Corporation Ltd. Tenders not accompanied by earnest money or incomplete in any respect will be rejected outright.
- 1.16 The Tender must be submitted along with the copies of Manufactures license or authority from the manufacturer
- 1.17 The **Chief General Manager**, BSRDCL reserves the right to reject any or all tenders without assigning any reason whatsoever.
- 1.18 The tenders will be opened on the date and the time indicated in the presence of tenders if any present on the occasion. If the date of opening is declared to be a holiday to the tenders will be opened on the next working day.
- 1.19 No advance payment or payment against performa invoice will be made. Payment will be made after receipt , inspection , installation and testing.
- 1.20 All damaged or unapproved goods shall be returned at the tenderer risk and cost and the incidental expenditure thereupon shall be recovered from the concerned party.
- 1.21 On acceptance of tender, the date of delivery should be strictly adhered to otherwise, the **Chief General Manager**, BSRDCL reserves the right not to accept the delivery in full or in part. The **Chief General Manager**, BSRDCL specifically and in case the order is not executed within the stipulated period, the BSRDCL will be at liberty to make purchase through other sources, and to forfeit the earnest money of the Tenderer.
- 1.22 Payment of bill will be made on completion of the works. The decision to purchase each item is taken independent of other items quoted by the firm. It is not binding on the BSRDCL to purchase all the items quoted by any particular firm.
- 1.23 Schedule for Invitation to Tender
 - a) Address at which the tender is to be submitted:

Chief General Manager

Bihar State Road Development Corporation Ltd.
RCD Central mechanical Workshop Campus, Near Airport, Sheikhpura, Patna-800014
Tel.: 0612-2226711/2226723
Email: mgrhqbsrdcl@gmail.com

Latest time and date for receipt of Tender	15 th September, 2016 at 3.00 p.m.
Place	BSRDCL Headquarter, Patna
Time & Date	15 th September, 2016 at 3.30 p.m.
Date till which the tender is valid	90 days from the opening of technical bid.

SECTION – II

1. Procedure for submission of bids

- 1.1 It is proposed to have a two cover system for this tender
 - a) Technical Bid (in duplicate) in one cover.
 - b) Commercial bid (in duplicate) in one cover.
- 1.2 Technical bid of the tender should be covered in a separate sealed cover super scribing the wordings “Technical Bid”. Both should be put in a single sealed cover super scribing the wordings “Technical Bid”
- 1.3 Copy of the financial bid of the tender should be covered in a separate sealed cover super scribing the wordings “Financial Bid”.
- 1.4 All the two documents viz. Technical Bid Cover and Commercial Bid Cover prepared as above are to be kept in a single sealed cover super scribed with “TENDER DOCUMENT FOR PURCHASE OF COMPUTER & LAPTOP”.
- 1.5 The cover thus prepared should also indicate clearly the name and address of the tenderer to enable the bid to be returned unopened in case it is declared “late”.

2 Cost of Tender

The tenderer shall bear all costs associated with the preparation and submission of its bid , including the cost of presentation for the purpose of clarification of the bid, if so desired by the client and client will in no case be responsible or liable for those costs, regardless of the conduct, or outcome of the Tendering Process.

3. Document Comprising the Bids

3.1 The Bids prepared by the tenderers shall comprise of the following components:-

Technical bid shall consist of the following :-

- i) Technical bid furnished as per the format for technical (Clause 2 of Section III).
- ii) Technical literature for each product/service, covering full technical specifications.

Commercial bid consisting of the following:-

- i) Bid prices duly filled, signed and complete as per the format (Clause 3 of section III)
- ii) Maximum educational discount as could be offered should be mentioned.