



Government of Bihar  
Public Health Engineering Department  
(Bihar State Water and Sanitation Mission)  
Vishveshwariya Bhawan, Bailey Road, Patna



**INVITATION FOR EXPRESSION OF INTEREST (EOI) FOR HUMAN RESOURCE MANAGEMENT CONSULTANCY SUPPORT TO BIHAR STATE WATER AND SANITATION MISSION**

Sealed tenders are invited from reputed agencies under "Two-bid" system-Technical Bid (un-priced) and Financial Bid (priced) to provide services for Programme Implementation Units conduct on contract basis to the Bihar State Water and Sanitation Mission hereinafter called BSWSM.

Detailed information of the Tender Document can be downloaded from the BSWSM website [www.bswwmpatna.org](http://www.bswwmpatna.org) or [www.phed.bih.nic.in](http://www.phed.bih.nic.in) The bidder has to submit non-refundable tender processing fee of 5000/- (Rupees Five Thousand only) through a demand draft in favour of Bihar State Water and Sanitation Mission payable at Patna along with the Technical Bid. Tender Document complete in all respects in a sealed envelope to be dropped in Tender Box by 3:30 p.m. on 16.12.2016 Tenders will be opened on the same day at 4:00 p.m. at Conference Hall, BSWSM, Patna. The tenders received late/tenders without Processing Fee/Conditional tenders/Incomplete Tenders in any respect would be rejected. The BSWSM reserves the right to accept or reject any or all tenders without assigning any reason. The finalized bidder will have to enter into a legal contract/agreement with the BSWSM before rendering its services.

**ELIGIBILITY CRITERIA**

Technical bid envelope should contain the following:-

1. The Bidder must be a legally constituted Proprietary firm, Partnership firm, Limited Company or Corporate Body, who possess the required licenses, registrations etc., as per law valid at least for 12 months from the date of the opening of tender for providing Consultants & Support Staffs Services.
2. The Bidder shall have experience of providing Consultants and Support Staffs Services for at least 5 years ending March, 2016.
3. Financial Turnover during the last 3 years ending 31<sup>st</sup> March 2016 should be at least Rs.02 crores per year.
4. There should be no case pending with the police against the Proprietor/Firm/Partner or the Company (Bidder). An undertaking in this regard to be provided.
5. The Bidder shall have the following Registrations and details of the same be provided in the Technical Bid:
  - (i) Company Registration
  - (ii) EPF Registration
  - (iii) ESI Registration
  - (iv) Service Tax Registration
  - (v) License issued by the Dept. of Labour, Govt. of Bihar.

**Note : Proof in support must be enclosed for above eligibility criteria.**

1. The EOI shall be submitted in a duly sealed envelope clearly marked as: "EXPRESSION OF INTEREST (EOI) FOR HUMAN RESOURCE MANAGEMENT CONSULTANCY SUPPORT TO BIHAR STATE WATER AND SANITATION MISSION"
2. Of the eligible firms / joint ventures / consortia having minimum experience and eligibility as per the criteria given above, the best three shall be short listed.
3. Only short listed consultants shall be invited to submit their detailed proposal for the Human Resource Management Consultancy.
4. The last date for submission of EOI is 16.12.2016 The complete EOI indicating the firm's interest in taking up the assignment with all relevant information as mentioned above, along with copies of relevant documents for verification and full contact address for communication shall be submitted in 'three' hard copies by post at the address mentioned below before 16.12.2016 EOI not received before 1500 hours IST on 16.12.2016 shall not be entertained for any reason and shall be immediately returned unopened. State Mission shall not take any responsibility regarding any postal or other delays that may cause delay in receiving the EOI.

Engineer-in-Chief-cum-Member Secretary  
Executive Committee, Bihar State Water and Sanitation Mission

# Bihar State Water and Sanitation Mission

1<sup>st</sup> Floor, PHED Building, Vishveshwariya Bhawan, Bailey Road, Patna - 800 015

Phones : 0612-2545705, Fax : 0612-2545586

[www.bswwmpatna.org](http://www.bswwmpatna.org), [www.phed.bih.nic.in](http://www.phed.bih.nic.in), Email : [dir\\_pmu@yahoo.co.in](mailto:dir_pmu@yahoo.co.in)

## EXPRESSION OF INTEREST FOR EMPANELMENT OF AGENCY FOR PROVIDING HUMAN RESOURCES FOR STATE, DISTRICT AND COMMUNITY LEVEL CONSULTANCY SERVICES AND SUPPORT WORKS

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### I. NOTICE

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### II. ELIGIBILITY CRITERIA

**Technical bid envelope should contain the following:-**

1. The Bidder must be a legally constituted Proprietary firm, Partnership firm, Limited Company or Corporate Body, who possess the required licenses, registrations etc., as per law valid at least for 12 months from the date of the opening of tender for providing Consultants & Support Staffs Services.
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  - (v) License issued by the Dept. of Labour, Govt. of Bihar.

**Note : Proof in support must be enclosed for above eligibility criteria.**

### III. PROCEDURE

1. Tender Bids should be placed in a properly sealed envelope addressed to **The Engineer-in-Chief -cum-Special Secretary, PHED-cum-Member Secretary, Bihar State Water and Sanitation Mission, 1<sup>st</sup> Floor, PHED Building, Vishveshwariya Bhawan Complex, Bailey Road, Patna-800015.**

Technical bid along with Tender processing Fee be **put up in a separate envelope** and the Financial Bid should be **put in separate sealed another envelope**, clearly indicating "TECHNICAL BID" and "FINANCIAL BID" with the details of the Bidder. Both sealed Technical &

