

**Public Health Engineering Department,**  
**VishveshwaryaBhawan, Bailey Road,Patna-800015**

Ref: -64

Dated: 8/3/18

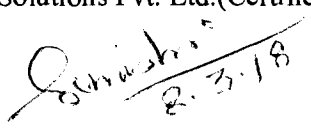
**Notice Inviting Quotation for Purchase Of Accounting Software (Tally ERP 9)**

Sealed Quotation are invited from the registered Software Developer firm/suppliers, agency for supply, installation of Tally ERP 9. Interested bidders(s) may participate in the bidding process by sending his Quotation in a Single big size envelope containing all relevant documents including price bid duly sealed and super scribed as "Quotation for supply of Accounting Software" addressed to The Engineer-in- Chief- cum member Secretary, BSWSM, Public Health Engineering department, Bihar, Patna- 800015. The sealed quotation should reach the office on or before 27.03.2018 by 3.00 p.m. through Courier/Registered Post/Speed Post/hand to hand only. The quotation shall be opened on the same day i.e. 27.03.2018 at 3.30 PM by the competent officer of PHED. For detail ,kindly visit departmental website: [phed.bih.nic.in](http://phed.bih.nic.in).

<u>Sl. No.</u>	<u>Particulars</u>	<u>Qty.</u>
1.	Tally.ERP 9 Silver – Single User	42 Nos.
	Tally.ERP 9 Gold – Multi User (Unlimited Multi User Edition on single LAN)	1 Nos.
2.	Installations, Activation & Implementation	At 43 Locations
3.	Training of the concerned officials	Approx. of 50 Persons
4	Preparation of Standard Master (Chart-Of-Accounts)	
5	Synchronization of Data between HQ and the Other Branch Offices	42 Locations

**III) Eligibility Criteria for Bidder:**

- Non-Refundable Demand Draft of Rs. 5,000/- (Rs Five Thousand) only in favour of Engineer-in-Chief- cum member Secretary, BSWSM, Public Health Engineering department, Bihar, Patna-800015, payable at Patna.
- Agency must be registered with GST, Income Tax (PAN/TAN) authorities with valid Certification.
- The average annual turnover of the agency should be of minimum 20lakhs.during the last three financial years.
- The Agency should have experience of implementing Tally.ERP 9 in Govt. Depts./ Organizations.
- The Agency must have the experience of Supply & Completion report of concerned offices of same type of software to govt. / semi govt. organization. Copy of the work order to be attached.
- The Agency must not have been blacklisted with any of the Central Government Department and any State Department / PSU on account of corrupt or fraudulent practices.
- The Agency should be 5 star Sales & Solutions partner of Tally Solutions Pvt. Ltd.(Certificate Attached (**Annexure - I**)).MAF should be attached with it.

  
2.3.18  
Engineer In chief-Cum-Member Secretary  
Bihar State Water & Sanitation Mission,  
PHED, Bihar



**Public Health Engineering Department,**  
**Vishveshwarya Bhawan, Bailey Road, Patna-800015**

Ref:

Dated:

Invitation of Quotations for Supply, Installation of Tally.ERP 9 (Single User) Software at 42 functional Units & One Multi user at State Office across the State of Bihar and Training of the concerned officials.

**I) Project Background:**

To computerize the accounting & inventory needs of the organization across all the offices on Tally.ERP 9 based Solution at each location. Maintain Accurate, Transparent and Reliable System for efficient organizational management. Roll-up organizational information from each functional Units to the Dept.'s HQ via synchronization – Easy access/exchange of information across geographies. Design the training program and Train the personals as per the mandate.

**II) Project Scope:**

Public Health Engineering Department. Govt. of Bihar invites quotations from qualified reputed, organizations (Original Equipment Manufacturer/Authorized Agencies) for the Supply, Installation of Tally.ERP 9 software across 43 locations in Bihar and training of the concerned officials on Tally.ERP 9.

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- The Agency must not have been blacklisted with any of the Central Government Department and any State Department / PSU on account of corrupt or fraudulent practices.
- The Agency should be 5 star Sales & Solutions partner of Tally Solutions Pvt. Ltd.(Certificate Attached (**Annexure - I**)).**MAF should be attached with it.**

**IV) Submission of Proposals:**

Sealed Quotation are invited from the registered Software Developer firm/suppliers, agency for supply, installation of Tally ERP 9. Interested bidders(s) may participate in the bidding process by sending his Quotation in a Single big size envelope containing all relevant documents including price bid duly sealed and super scribed as "Quotation for supply of Accounting Software" addressed to The Engineer-in- Chief- cum member Secretary, BSWSM, Public Health Engineering department, Bihar, Patna- 800015. The sealed quotation should reach the office on or before 27.03.2018 by 3.00 p.m. through Courier/Registered Post/Speed Post/hand to hand only. The quotation shall be opened on the same day i.e. 27.03.2018 at 3.30 PM by the competent officer of PHED.

- a) The quotation should be submitted in 'Technical Bid'( as per Para VI) and 'Commercial Bid'( as per Para VII) in *separate envelopes which must be enclosed in Single big size envelope super scribed as "Quotation for supply of Accounting Software" .*
- b) No bid will be considered unless and until each page of the bid document is duly signed by the authorized signatory.
- c) All the required columns of the Financial Bid shall be duly, properly and exhaustively filled in. Rates shall always in the figures.

**V) Evaluation:**

- Evaluation committee will examine the bids to determine whether they are complete with appropriate information.
- The Dept. may ask for required clarification from each or any bidder to discuss any matters, technical or otherwise as mentioned in their Technical or Price bid.
- Financial (Commercial) Bids of only those bidders who qualify the technical evaluation will be opened.

*Subin*

**VI) TECHNICAL BIDS:**

<b>Name of Company/Agency:</b>	
<b>Name of Contact Person with Designation</b>	
<b>Address of the Company</b>	
<b>Year of Establishment</b>	
<b>Type of Firm</b>	
<b>Telephone Number (s) / Mobile</b>	
<b>Email address / Web site / Fax number</b>	
<b>Company Registration certificate (Copy to be Attached)</b>	
<b>GST &amp; PAN/TAN Registration (Copy to be Attached)</b>	
<b>Copies of Audited Report during Last Three Financial year from 2014-15(Copies to be attached)</b>	
<b>Income Tax Returns filed during last three financial years from 2014-15</b>	
<b>Experience in Sales and Services of Tally Product (in years)</b>	
<b>List of Govt. Organizations/semi govt. organization served in respect to Tally Implementation anywhere in India. (Includes Supply of Software, Installation, Preparation of Masters and Training on Tally.ERP 9) (Work Orders to be Attached)</b>	<p>Name of the Organization</p> <p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>5</p>
<b>Authorization letter from OEM (s) Manufacturer's Authorization (Form Annexure 1 Attached)</b>	

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**VII) Commercial BID:**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Unit Price (Inclusive of Taxes)</b>
1.	Tally.ERP 9 Silver Single User	_____
	Tally.ERP 9 Gold-Multi User (Unlimited Multi User Edition on single LAN)	_____
2.	Installations, Activation & Implementation	_____
3.	Training of the Concerned Official if Organized by the Agency (The required Infrastructure viz. machines, classroom, Pad, Pen, projector, White Board etc. will be provided by the Dept. and agency will only provide Trainer and courseware to conduct the training)	_____
4	Preparation of Standard Master (Chart-Of-Accounts)	_____
5	Synchronization of Data between HQ and the Other Branch Offices	_____

**Bid Validity:**

The bids shall remain **valid for a period of 7 days** from the date of submission of tender.





(Annexure - I)

Manufacturer's Authorization Form

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid]

Ref no .....

Date: .....

To:

WHEREAS

We \_\_\_\_\_, who are official manufacturers of Tally.ERP9 having Head Office at \_\_\_\_\_ do hereby authorize \_\_\_\_\_ to submit the bid.

Name:

Title:

Dated on \_\_\_\_\_ day of \_\_\_\_\_

