

Government of Bihar
Department of Art, Culture & Youth
Directorate of Museum

Ref. No./...../2016
Dated:-/...../2016

QUOTATION NOTICE

Directorate of Museum, Bihar Patna (Department of Art, Culture & Youth, Government of Bihar-DACY) invites sealed Quotation/Rate from experienced & specialized contractors/agencies for "Rate Contract" for two years for the following items/work/supply. The Quotation Offer document can be downloaded from the DACY Web Site (www.yac.bih.nic.in) or (www.prdbihar.gov.in) from 20.01.2017 to 30.01.2017 up to 3.00 p.m. after satisfying themselves eligible for the work as per Quotation terms & conditions.

NAME OF WORK:

A-	Fabrication and supply of Wooden wall showcase, tables showcase, wall panel, podium, Pedestal and mount for artifacts.
B-	Digital Print on Vinyl, pasted over 4mm sunboard, Digital, Print on Canvas, Archival Framing, Archival Print on Archival quality paper.
C-	Fabrication, supply and installation of Diorama with execution of the conceptual theme of Diorama, fabrication of Art work and Theme in Diorama. The work will be on Design & Built basis with theme given by the Museum.

* Museum wise work detail is given in the quotation offer document.

The bidders may submit their duly filled offer till 15.02.2017 up to 1.00 pm along with Demand Draft as document processing fee (Rs. 1000/- non refundable) in sealed envelope clearly specifying the name of work. The D.Ds shall be in favour of Director, Museum, Bihar, Payable at Patna. The offer shall be opened on 16.02.2017 at 3.00 pm before Department Purchase Committee in presence of available interested parties.

The undersigned reserves the right to reject any or all tender or split the tenders without assigning any reason.

(Raj Kumar Jha)
Deputy Secretary,
Department of Art, Culture & Youth.

Memo No. - 4-सं०/वि.2-24 / 2016...../Patna, Dated-

Copy to – The Director, Information & Public Relation Department, Bihar with 08 (eight) additional copies of the advertisement and CD for publication in national dailies.

(Raj Kumar Jha)
Deputy Secretary,
Department of Art, Culture & Youth,

Government of Bihar
Department of Art, Culture & Youth
Directorate of Museum

Quotation/Rate

for

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In the Directorate of Museum, Bihar Patna

Offer document processing fee (non refundable) Rs. 1000/- (Rs. one thousand only) in the form of DD payable to Director, Museum, Bihar payable at Patna

Offer document may be downloaded from www.yac.bih.nic.in or www.prdbihar.gov.in from 20.01.2017 to 30.01.2017 up to 3.00 pm.

Pre-bid queries may be sent to secart-bih@nic.in up to 31.01.2017 till 3.00 pm. Queries obtained after stipulated date and time will not be entertained.

DATE OF OPENING OF OFFER: 16.02.2017 at 3.00 pm.

SUMMARY OF VARIOUS CLAUSES

- Defects Liability Period Six Months
- Period of final measurement 15 days
- Date of commencement 10 days from the receipt of work order.
- Time of Completion 120 Days.
- Liquidated damages 1% per week subject to max. of 10% of the contract value.
- Retention money 10% from each running bill subject to a maximum of Rs. 1 Lakh.
- Escalation No escalation on any account shall be payable to the contractor.
- Extra Items As per analysis on current market rate or as decided by competent authority of Directorate of Museum or Additional Director Museum/Curator of Museum .
- Supply of Material To be arranged by the Contractor as approved by the In charge of work.
- Taxes Income tax and other taxes as per Govt. rules shall be deducted from the bills.

Quotation/Rate

NOTICE

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NAME OF WORK: Described and detailed in schedule A-1, A-2, A-3 and schedule B of the offer document.

Offer Document processing fee Rs. 1000.00 (Non refundable)

The bidders may submit their duly filled offer till 15.02.2017 up to 1.00 pm along with Demand Draft as document processing fee (Rs. 1000/- non refundable) in sealed envelope clearly specifying the name of work. The D.Ds shall be in favour of Director, Museum, Bihar, Payable at Patna. The offer shall be opened on 16.02.2017 at 3.00 pm before Department Purchase Committee in presence of available interested parties.

Bidders' Minimum Qualification Criteria:-

- I. The vendor should have their office in Patna.
- II. The Vendor should enclose Registration of their firm/Company.
- III. The Vendor should have PAN, service tax Number, VAT/TIN Number
- IV. The vendors should have Rs 40 (forty) lakh annual turnover and last three year.
- V. The bidder should have executed at least 5 similar projects in Museum, at least 2 governmentsproject. Photocopies of such work orders and completion certificates should submitted along with the bid in documentary as evidence. .
- VI. Proof of experience in Carpentry work, Fibre Glass Work, Electrical Work, Interior Decoration Work, Design Work, Display Work etc. or tie up with other agencies having knowledge and expertise in such work or the firm should have eminent artist/architecture/sculptures. The vendor should have experience in fabrication of Diorama along with of creation of art work to be installed there in and for the same Photograph of at least 5(Five) such works are to be attached with the bid document. The vendor should have sufficient experience (3yrs or 25 works) in Design for vinyl print Graphics, framing of art works along with works mentioned in the schedule

GENERAL TERM & CONDITIONS OF THE TENDER

The work shall be executed strictly in accordance with the specifications given in schedule of quantities and instruction of in-charge of works. The not covered or clarified by these specifications the same shall be carried out as per instruction of In charge of work.

1. NAME OF WORK:

Sealed item rate quotations/offers are for the various works described and detailed in schedule A-1, **A-2, A-3** and schedule-B of the offer document".

2. FILLING OF TENDER:

Offers not properly filled, mutilated with incorrect calculations or generally not complying with the condition may be rejected. Bidders should quote their rates both in figures and in words. The schedule or quantities must be fully priced and the total of each page along with carried over figures of the previous page shall be given in ink and signed by the tender. No blank spaces shall be left.

3. PROPRIETARY OF TENDER:

If the offer/quotation rate is made by or on behalf of a Company incorporated under the companies Act it shall be signed by the Managing Director or by one of the Directors duly authorized on that behalf. If it is made by a partnership firm it shall be signed with the Co-partnership name by a member of the firm who shall sign his own name and give the name and address of each partner of their firm and attach copy of Power of Attorney with the Tender/quotation/ rate authorizing him to sign on behalf of the other partners. A certified copy of the registered partnership deed shall also be submitted along with the offer. The work shall be executed as per specification entered in quotation/offer document and instruction of in-charge. Bidder is presumed to have studied the offer document & its specification, nothing extra will be paid for any item on account or its shape, size, location or other difficult circumstances even if the schedule makes no distinction, as long as entered in the quotation/offer.

4. SCHEDULE OF QUANTITIES

A schedule of approximate quantities for various items will be given to the successful bidder as purchase/supply order, which is liable to alterations by omissions, deductions or additions at the discretion of the client without affecting the terms of the contract.

5. BIDDER'S RATES

The bidders' rates must include the cost of transportation of material to the site, all taxes such as Sales Tax, Excise and Octroi etc. and the fixing or placing in position for which

the items of work is intended to be operated. The rates shall be inclusive of all complete and no extra payment shall be made except specified in the item.

6. ACCEPTANCE OF QUOTATION

The acceptance of the offer/quotation will rest with the competent authority of the Directorate of Museum, Bihar, Patna who does not bind himself to accept the lowest quotation and reserves to himself the authority to reject any or all of the quotations received, without assigning any reason (s).

7. QUALITY

The competent authority of the Directorate of Museum, Bihar, Patna's decision regarding the quality of the material and workmanship will be final and binding. The in-charge of work shall, during the progress of the work, have power to check and order in writing form time to time for the removal of the faulty work, within such reasonable time or times as may be specified in the order, of any material which in the opinion of In-charge of works is not in accordance with specification or instructions. The substitution or proper re-execution of any work or replacement of bad material shall be borne by the bidder.

8. DISMISSAL OF WORK:

The bidder shall on the instruction of competent authority of the Directorate of Museum, Bihar, Patna immediately dismiss from work any person employed thereon by him, who way in the opinion of the client be unsuitable or incompetent or who may misconduct himself. Such discharges shall not be the basis of any claim for compensation of damages against the client or any of their officers or employee.

9. COMMENCEMENT OF WORK:

The Contractor shall commence the work on site within 10 days from the date of receipt of work order/Letter of Intent.

10. INCOME TAX AND OTHER TAXES

Statutory deduction of Income tax/ sales tax on works, contact shall be made from all interim and final payments as per present statute, including deduction.

11. DEFECTS LIABILITY PERIOD SIX MONTHS

Any defects developed within 'Defect Liability period' of 6 months from the date of COMPLETION will have to be rectified by the contractor. The rectification of such defects shall be taken immediately on receipt of written notice from the client and such defects may extend 'liability period'. In case of failure to do so the client shall get the rectification work done by any other agency at the risk and cost of the bidder.

12. SECURITY MONEY:

The security money @ 10% of each running bill shall be deducted. The 5% security money shall be refunded along with final bill. Balance 5% security money shall be retained up to six month against defect liability period that may be release after completion of successful defect liability period without any interest..

13. SUPPLY OF MATERIALS TOOLS AND PLANT

The contractor shall arrange all the material required for the work.

14. PAYMENTS

The payment shall be made against the bill submitted by the contractor and prepared by the engineer in-charge, based upon the joint measurement by the Contractor. Contractor shall submit 3 copies of the bill and 3 copies of the supply challan. Payment can be released within 15 days after submitting the bill to competent authority of Directorate of Museum, Patna

15. LIQUIDATED DAMAGES

Entire work will be completed and handed over within stipulated period as mentioned in work order/letter of intent. Client/Owners shall levy liquidated damages at the rate of 1% of the total contract value, per week of delay, up to a maximum of 10 % of the total value of the work.

16. EXTRA ITEMS

- (a) The rates of all authorized extra items or additional, altered or substituted supply shall be worked out as follows:
 - (i) The rates shall be based on or derived from the existing rates in the contract as far as and to the maximum extent possible from the same class & nature of work.
 - (ii) Where the rates cannot be derived in the manner of (i) above, the same shall be worked out on the basis of Market Rates or actual expenditure incurred in the execution of the items inclusive of taxes. Octroi etc. plus 10% for contractor's profit and overheads and supervision charges etc.

- (b) The rates of extra item as decided by the competent authority of Directorate of Museum, Bihar, Patna shall be binding to both the parties and shall not be subject to Arbitration.

17. WATER AND ELECTRICITY

The bidder shall arrange water, electricity, working area, storage room, lounging area etc, if some work is to be carried out at the site. The Museum authorities will not take any responsibility for the same.

18. SAFE STORAGE OR MATERIALS

The bidder/supplier shall be responsible for the safe storage of material use in the work. Directorate of Museum, Patna is not responsible for any damage or loss to the bidder/supplier's material supplied, but not received by the museum authority due to some valid reasons .

19. TRANSPORT OF MATERIALS

Unless otherwise specified, all the materials supplied by the bidder shall be transported by them to the site of work at no extra cost.

20. COST OF SAMPLES

The Contractor at his own cost shall supply all samples.

21. QUALITY OF MATERIALS, WORKMANSHIP AND TESTS

All materials and workmanship shall be of the respective kinds described in the supply/purchase order and in accordance with In-charge of works or his Representative may direct at the place of manufacture of fabrication or on the site or at all or any of such places. The bidder/supplier shall provide such assistance instruments, machines, labour and materials, as are normally required for examining, measuring, and testing any work and the quality, weight or quantity of any material used and shall supply samples of materials before approval or as may be required by the Museum Authority/client.

22. BILL

- I. No advance payment will be made for starting the supply.
- II. No Part payment can be released against running bill even after verification of supply by the authority.
- III. Final payment will be released after completion of the supply.
- IV. Completion of supply means completion of the works specified in the purchase/supply order given by the competent authority of the Directorate of Museum or respective museum authority with the fully satisfaction.

CONTRACTORS SIGN & SEAL

Schedule of quantity for the making of wooden showcase, tables showcase, wall panel, podium, Pedestal, in the Directorate of Museums, Patna

S.NO	Description of Item	Rate per Cubic feet in INR (All inclusive)
1	<p>WOODEN SHOWCASE: Supply of wooden showcase as per design for museum made out with 3" x 3" sal or teak wood frame fix on 19mm,12mm, 6mm thick commercial plyboard (water proof),12mm glass with edge polished, LED light to light the showcase. The showcase shall 6-12" deep up to a height of 7' with sliding glass lockable. On all exposed surfaces of the showcase shall be pasted 0.8mm thick laminate of approved quality and colour and teak margin on the edges of the board including necessary polishing, painting and fittings etc. of approved quality & colour. Over inner background or wall of the showcase should be passed washable vinyl texture or cloth as per use. In the showcases the LED lighting should be between 18-20 watts (as per need) comprising units of 3.0-4.5 watts/ or LED tube lights (as per need).</p>	
2	<p>TABLE SHOWCASE Supply of wooden showcase as per design for museum, made out with 3" x 3" sal or teak wood frame fix on 19mm,12mm, 6mm thick commercial plyboard (water proof), 12mm glass with edge polished, LED light showcase. The showcase shall minimum 12" deep up to width of 2' a height of 3'-6". with sliding glass lockable. On all exposed surfaces of the showcase shall be pasted 0.8mm thick laminate of approved quality and colour and teak margin on the edges of the board including necessary polishing, painting and fittings etc. of approved quality & colour. Over the top of the table should be pasted washable vinyl texture/ cloth. The LED lighting should be between 12-15 watts comprising units of 3.0-4.5 watts or tube lights as per need.</p>	
3	<p>WALL PANEL Making and supply of Wall Panel as per design for museum made out with 1" x 2" sal or teak wood frame fix on 12mm, thick commercial plyboard, with edge polished, ceiling with LED light wall panel. On all exposed surfaces of the showcase shall be pasted 0.8mm thick laminate of approved quality and colour and teak margin on the edges of the board including necessary polishing, painting and fittings etc. of approved quality & colour. The LED lighting should be between 12-15 watts, comprising units of</p>	

	3.0-4.5 watts, as per need.	
4	<p>PODIUM (Small)</p> <p>Supply of podium as per design for museum, made out with 1” x 2” sal or teak wood frame fix on 19mm, thick commercial ply board(water proof), with edge polished,. On all exposed surfaces of the showcase shall be pasted 0.8mm thick laminate of approved quality and colour and teakmargin on the edges of the board including necessary polishing, painting and fittings etc. of approved quality & colour.</p>	rate per cubic inch
5	<p>PODIUM (Large)</p> <p>Supply of podium as per design for museum, made out with 2” x 2” sal or teak wood frame with fix on 19mm, thick commercial plyboard(water proof), with edge polished,. On all exposed surfaces of podium shall be pasted 0.8mm thick laminate of approved quality and colour and teak margin on the edges of the board including necessary polishing, painting and fittings etc. of approved quality & colour.</p>	rate per cubic inch
6	<p>PEDESTAL</p> <p>Making and supply of Pedestal as per design for museum, made out with 2” x 2” sal or teak wood frame with fix on 19mm, thick commercial plyboard (water proof), with edge polished,. On all exposed surfaces of pedestal shall be pasted 0.8mm thick laminate of approved quality and colour and teak margin on the edges of the board including necessary polishing, painting and fittings etc. of approved quality & colour.</p>	
7	<p>PLANTER</p> <p>Making and supply of Planter as per design for museum, made out 19mm, thick commercial plyboard (water proof) with edge polished,. On all exposed surfaces of Planter shall be pasted 0.8mm thick laminate of approved quality and colour and teak margin on the edges of the board including necessary polishing, painting and fittings etc. of approved quality & colour.</p>	
8	<p>WIRE MOUNT</p> <p>Making and supply of wire mount (specially designed for smaller artifacts, coins etc). The mount may be of stainless steel wire of 3-4 mm dia. with wooden/vinyl top of given size to hold the artifact.</p>	Rate as per inch height of the wire and the podium as per cubic inch

CONTRACTORS SIGN & SEAL

Schedule: A-2

Schedule of quantity for the making and supply of Digital Print on Vinyl, Digital Print on Canvas, Archival Framing, and Archival Print on Archival quality paper in the Directorate of Museums, Patna

S.NO	Description of Item	Rate per square feet in INR/Running feet for framing (all inclusive
1	Digital Print on Vinyl , mounds over 4 mm sun board with high quality & resolution printed in 4 colour.	
2	Digital Print of Artistic matt canvas (270/380 GSM) with pigment inject ink printing.	
3	Archival Framing	
4	Archival Print on Archival quality paper	

CONTRACTORS SIGN & SEAL

Schedule: A-3

Fabrication and supply of Diorama with conceptual theme of Diorama, fabrication of Art work and theme in Diorama. The Art work will be on design and built basis with theme given by the Museums Authority.

The frame of Diorama should be made out with 4"x 4" sal or teak wood frame fix on 19mm, 12mm, 6mm thick commercial ply board (water proof and termite proof), 12mm, glass with edge polished, LED light (as per need). The depth and height of the Diorama will be according to the art work, to be shown therein. All the exposed outer surface shall be pasted 0.8 mm thick laminate of approved quality, colour with teak margin on edges of the board including polishing, paintings and fittings etc. of approved quality and colour.

Rate Per cubic feet (inclusive of all)

CONTRACTORS SIGN & SEAL

Schedule –B

Show-case

Sl.N.	Name of the Museum's	Measurement (App.)	Nos.	Remarks.
1.	Maharaja Lakshmeshwar Singh Museum, Darbhanga	20'x15'x12'	1	Show-case
		11'x7'x12'	1	
		9.6'x3.6'x7'	1	
		3.9'x3.6'x7'	1	
		3'x3'x7'	1	
		8'x3'x7'	1	
		5'x3'x7'	1	
		8.6'x5.6'x7'	1	
		Total	8	
2.	Bhagalpur Museum, Bhagalpur	84"x48"x18"	20	Show-Case
		36"x48"x24"	12	Table Show-Case
		72"x24"x24'	10	Center Table Show-Case
		72"x33"x32"	8	
		80"x48"x12.6"	24	
		77"x99"x15.6"	4	
		Total	78	
3.	Chandradhari Museum, Darbhanga	6'x8'	7	Pedestaled-cum- Show-Case
		3'x8'	10	
		6'x8'	7	
		6'x8'	7	
		Total	31	
4.	Chandra Shekhar Singh Museum, Jamui	6'x3'x4.5'	2	Show-case
		6'x2.5'x3.8'	4	
		7'1"x2'8"x6'6"	1	
		6'x3'x3'	2	
		7'x8'x4'	4	
		6'x2'7"x3'8"	2	
		2'6"x2'6"x2'11"	1	
		1'11"x1'10"x3'6"	1	
		2'2"x2'3"x4'	1	
		2'2"x1'8"x4'	1	
		2'2"x2'3"x4'	1	
		2'3"x1'8"x4'	1	
		2'4"x1'9"x4'1"	1	
		2'3"x1'9"x4'	1	
Total	18			

5.	Patna Museum, Patna	7'x5'x4'	3	
		Total	3	Show-case With Shelf
6.	Mithila Lalit Sangrahalaya, Saurath, (Madhubani)	–	8	Wall Show-case
		Total	8	
7.	Baba Karu Khirhar Pramandaliya Museum, Saharsa	48"x84"x7.6'	20	Wall Show-Case
		36"x72"x24"	6	Table Show-Case
		Total	26	
8.	Gaya Museum, Gaya	6'x8'	3	Show-case
		6'x8'	3	
		Total	6	
9.	Chechar Museum, Chechar (Vaishali)	7'x4'	1	Show-case
		3'x4'	1	
		5'x4'	1	
		8'x4'	1	
		8'x4'	1	
		3'x4'	1	
		7'x4'	1	
		8'x4'	1	
		6'x4'	1	
		6'x4'	1	
		7'x4'	1	
		3'x4'	1	
		Total	12	

Measurement may change to 10% at the time of execution.

Wall Panel

Sl. N.	Name of the Museum's	Measurment (App.)	No	Remarks.
1.	Maharaja Lakshmishwar Singh Museum, Darbhanga	5'x5'	2	
2.	Chandradhari Museum, Darbhanga	4'x8'	8+8+8+8=32	
		3'x8'	1+1+1+1=4	
		9'x8'	1+1+1+1=4	
3.	Sitaram Upadhyay Museum, Buxer	5'x4½'	4	
4.	Gaya museum, Gaya	2'6"x8'	18	
		6'x8'	2	
		4'x8'	3	With glass
		3'x8'	1	
		6'10"x8'	1	
		3'x8'	4	
		7'x8'	1	
		5'x4'	1	Bifacial

Measurement may change to 10% at the time of execution.

Diorama

Sl. N.	Name of the Museum's	Measurment (App.)	No	Remarks.
1.	Maharaja Lakshmishwar Singh Museum, Darbhanga	7'6"x3'x7'	1	
2.	Chandradhari Museum, Darbhanga	6'x8'	2+2+2+2=8	
3.	Gaya museum, Gaya	N/A	N/A	
		19½"x5'	1	
		10'x8'x5'6"	1	

Digital Print on Vinyl, pasted on Sun board

Sl. N.	Name of the Museum's	Measurement (App.)	No	Remarks.
1.	Maharaja Lakshmishwar Singh Museum, Darbhanga	4"x4'	2	
2.	Chandradhari Museum, Darbhanga	3'x4.5'	8+8+8+8=32	
		2.5'x4'	4+4+4+4=16	
		4'x5'	2+2+2+2=8	
3.	Sitaram Upadhyay Museum, Buxer	4'x3'	4	
3.	Gaya museum, Gaya	4'x5'	6	
		2'x4'	18	
		3'x4'	2+1+1=4	
		3'x5'	3+1+1=5	
		5'x4'	1+2+2=5	
		3'x3'	8+2=10	

Measurement may change up to 10% at the time of execution.

Pedestal

Sl. N.	Name of the Museum's	Measurement (App.)	No	Remarks.
1.	Chandrashekhar Singh Museum, Jamui	1'11"x1'11"x3'7"	1	
		2'x1'3"x4'	1	
		2'x3"x1'9"x3'6"	1	
		1'9"x1'4"x3'7"	1	
		2'x4"x1'1"x3'3"	1	
		1'7"x1'3"x4"	1	
		2'3"x1'9"x1'9"x3'6"	1	
		1'9"x1'3"x3'6"	1	
		2'4"x1'8"x6'	1	
		1'9"x1'3"x4'	1	
		2'4"x1'9"x2'6"	1	
		2'1"x1'5"x3'6"	1	
		2'2"x1'9"x4'	1	
		1'9"x1'3"x4'	1	
		2'3"x1'8"x2'5"	1	
		2'x1'4"x3'7"	1	
	Total-	16		
2.	Bhagalpur Museum, Bhagalpur	4'4"x2'6"x2'	1	
		Total-	1	

Measurement may change up to 10% at the time of execution.