



GOVT.OF BIHAR
LABOUR RESOURCE DEPARTMENT
I.T.I, BEGUSARAI
(Ph.: 06243-231349 E-mail:govtitibegusarai@gmail.com)

Tender Notice Inviting Quotation for Purchase of Computer System & UPS

Principal, Govt. I.T.I. Begusarai sealed quotations from reputed Companies / supply agencies for procurement of Computer System & UPS (Branded). The interested Company/ Supplier/Agency may submit their technical and financial bid documents in prescribed format in separate sealed cover. Details of Specification of Computer System & UPS estimated quantities are as follows:-

Sl.No	Name of Item	Specifications	Quantity
01	Computer Desktop	Refer bid document	20
02	UPS	Refer bid document	20

Intending eligible bidders may obtain Bid document free of cost, from the office of the Principal , Govt.Industrial Training Institute , Panhash Chawk ,Suhird Nagar , Begusarai on any working day between 10.00 AM to 5.00 PM up to 9 th March,2017. The bid document may also be downloaded from our web-site <http://www.Labour.bih.nic.in> Bidders shall have to deposit Earnest Money Deposit of Rs.20,000/-(Rupees Twenty thousand only) as Bid security in the form of Demand Draft from any Nationalised Bank, in favour of Principal ,ITI Begusarai.

Technical & Financial documents sealed in separate covers and marked with Technical/Financial must be submitted to the office of Principal ,Govt.ITI, Begusarai, upto 10-03-2017 till 3.00 PM. All sealed quotations received till then will be opened on the same day before the bidder or their representative who wish to be present, in the office at 4.00 P.M.

Principal ,I.T.I, Begusarai

CHECK LIST FOR BIDDERS / APPLICANTS

1. The Bidder should ensure that all documents and papers submitted in this BID are fully authenticated by the authorized signatory under his signature with official seal wherever applicable.
2. The following documents form part of the BID and should be submitted with BID:

Sl. No	Documents to be submitted	Documents Submitted	
1.	All pages of this BID document should be duly signed by the authorized signatory as a token of acceptance of all terms and Conditions by the bidder. Any other document submitted by the Bidder should also be signed by the authorized signatory.	Y / N	Page No. at which Document Attached
2.	Attested copy of VAT/CST/Service TAX Registration number, if Applicable.		
3.	Attested copy of PAN/Number.		
4.	Attested copies of IT returns for the last three years filed by the agency		
5.	BID security/EMD of Rs.20,000/- to be submitted in the form of demand Draft in favour of PRINCIPAL, ITI, BEGUSARAI Payable at BEGUSARAI. (Enclosed with Technical Bid)		
6.	Bank Account No. of the Firm with IFS code & Bank Branch Name		
7.	Bid Form		
8.	Financial Bid (Separate envelope)		

Signature of the Bidder

GOVT ITI BEGUSARAI

Panhas Chowk, Suhird Nagar, Begusarai-851218

TENDER DOCUMENTS FOR PROCUREMENT OF COMPUTER SYSTEM & UPS FOR INDUSTRIAL TRAINING INSTITUTE, BEGUSARAI

01. Sealed tenders are invited from reputed Companies / supply agencies for procurement of Computer System (Branded). The interested Company/ Supplier/Agency may submit their technical and financial bid documents in prescribed format in separate sealed cover. Details of Specification of Computer System & estimated quantities are as follows:-

Sl. No	Item	Specifications	Quantity
01	Computer Desktop	Intel core i3 based Desktop	20
		CPU	Intel Core i3 2.8GHz
		Memory	3GB DDR3 RAM with 8GB Expandability.
		Hard Disk Drive	500 GB HDD or Higher
		Monitor	47 cm or larger (18.5 inch or larger) TFT/LED Digital Colour Monitor or Higher
		Keyboard	104 Keys
		Mouse	Optical with USB interface
		Optical Drive	8X or better DVD Writer
		Networking Facility	10/100/1000 on board integrated Network Port with remote booting facility remote system installation, remote wakeup, out of band management using any standard management Software.
		Operating System	Windows 7 or 8 Professional Preloaded , with Media and Documentation and certificate of Authenticity.
		OS Certification	Windows 7 OS or Higher
		Preload Software	Norton or Mc Fee or Entrust or e-scan or Fore front or trend Micro or PC Tools or Quick Heal Antivirus (latest Version) with 60 days License. (Included in case of Windows 7 only)
		Warranty	Comprehensive onsite warranty 3 Years
02	UPS		20
	Output:		
		Output Power Capacity:	540Watts/800VA
		Max Configurable Power:	540Watts/800VA
		Nominal Output Voltage:	230V
		Topology:	Line Interactive
		Output Connections	(2) IEC 320 C13 (Surge Protection) (4) IEC 320 C 13 (Battery Backup)
	Input:		
		Nominal Input Voltage	230V
		Input Frequency	47 - 63 Hz
		Input Connections	IEC - 320 C14
		Input Voltage range for main operations	175 - 295V
		Input Voltage adjustable range for mains Operation	160 - 300V

	Batteries & Runtime:			
		Batteries Type	Maintenance-Free sealed Lead-Acid battery with suspended electrolyte: leak proof	
		Included Battery Modules	One	
		Typical recharge time	8hour(s)	

Note :- Quantity may increase or decrease according to fund availability .

02. Delivery Place :

Bidder will supply and deliver the materials at the office of "**Govt ITI Begusarai**" Panhas Chowk, Suhird Nagar, Begusarai.

3. Qualification Conditions:

- Bidder should be registered under Bihar Shop & establishment Act. Bidder should be authorized supplier/service provider of the quoted item/work and should submit the relevant documents/certificates.
- Bidder shall provide all relevant records required i.e. Income Tax Return Certificate/PAN, V.A.T. Certificate and other taxes (whichever applied)

4. Bid Price:

- The contract shall be for a period of **Six Month**.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment of any account.
- All duties, taxes and other levies including the transportation expenses are payable by the Supplier/Agencies/Company under the contract and shall be included in total price.
- Each bidder shall submit only one quotation in the format supplied with IFQ. Bidder Submitting more than one quotation for the same package will not be entertained. All the columns and requisite information's must be filled in the supplies Format.

5. Submission of Quotations/Bid:

- Each bidder should submit sealed quotations (in two separate part i.e. **Technical (Part – I)** and **Financial (Part – II)** in separate sealed envelopes.
- The following documents will form the Technical part (Part –I) of the bid (Photo copy duly self-attested to be compulsorily enclosed)
 - Establishment Registration Certificate
 - Current Return of Income Tax.
 - Certification of authorization of the company.
 - Bid Security as stipulated in the bid document.
- The Financial part (Part – II) of the bid shall consists of only Unit Rate/Price in Performa supplied with the IFQ on the company's /Firm's letter pad. All the column and requisite information must be filled in the prescribed format. Bidder must quote the item wise.
- Award of contract on the basis of lowest evaluated price for which the bidder must quote the rate per item. Bidder must quote the rate of all items.

06. Performance Security:

- 5% of total bid/contract value will have to be deposited as performance security in /form of Bank Guarantee/ Demand Draft in favour of Principal, ITI, Begusarai, payable at Begusarai by the lowest evaluated responsive bidder before the award of work. The performance security will be refunded only after the expiry of the contract as specified in the bid document/agreement.

b) The performance security deposit shall be forfeited in case any terms and conditions of the contract/ agreement etc. infringed or the bidder fails to complete the supply in time.

07. Earnest Money Deposit (Deposit) :

Each Bidder will have to submit EMD 20,000/- (Rupees Twenty thousand) only, in the form of Demand Draft in the name of Principal, ITI, Begusarai payable at Begusarai.

The EMD shall be forfeited

- a) In case a bidder withdraws its bids after opening of Technical (part – I) and before the validity period of the Bid.
- b) If bidder fails to deposit performance security within specified period as per intimation/ request from BSPP.
- c) If the bidder fails to execute the agreement within specified time as intimated/ requested.

08. Validity Quotation:

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

09. Evaluation of Quotations:

The purchaser will evaluate and compare quotations determined to be substantially responsive i.e.

- a) Are properly signed;&
- b) Confirm to terms, conditions, specifications and qualifications and qualifications conditions.

10. Award of Contract:

The purchaser will award the contract to the bidder whose quotations has been determined to be substantially responsive, and who has offered the lowest evaluated quoted price.

10.1 Not withstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

10.2 The bidder whose bid is accepted will be notified of the award of contract by the purchaser. The terms of the accepted offer shall be incorporated in the supply order. The validity period may be extended by the purchaser by another 15 day in exceptional cases.

11. Other Terms & Conditions :

- (a) Principal, ITI, Begusarai reserves the right to proposed/postponed/cancelled the bid, the bidder will have to abide with the decision.
- (b) Payment shall be made after the supply and submission of bills which will be subject to satisfactory supply (certified by the expert for the purpose). Personnel In Charge will certify the quality and quantity of the items supplied/ work done as per specifications and recommend accordingly the extent of payment.
- (c) No preference will be given to any bidder of class of bidders, either for the price or for other terms and conditions.
- (d) Quotation may be submitted on the printed letter head of the bidder in the prescribed format supplied with IFQ.
- (e) Successful bidder will have to enter into and agreement with Principal, ITI, Begusarai for timely execution of the Purchase order.
- (f) No payment will be made for any damage of goods supplied.
- (g) Liquidated damages provisions for damages shall be included in conditions of the contract when delays in delivery of goods, completion of work or failure of the goods or works to meet performance requirements would result in extra cost, or loss of revenue or loss of other benefits to the implementing agency.

You are requested to send your offer during working hours on or before **3.00 PM** of **the 10.03.2017** in the prescribed format (enclosed herewith) in sealed envelopes in form of Technical – (Part– I) and Financial (part – II) bids /quotations to the Govt.ITI, Panhash Chawk Suhird Nagar Begusarai. Sealed quotations received till then will be opened in the office on the same day i.e. **10.03.2017 at 4:00 PM** in the presence of bidders or their authorised representatives who desire to be present.

We look forward to receiving your quotations and thank you for your interest in this Institute.

Principal
Govt.I.T.I, Begusarai

GOVT INDUSTRIAL TRAINING INSTITUTE, BEGUSARAI

PROFORMA FOR TECHNICAL BID (PART - I)

S. N.	Particulars	To be filled in by the tenderer
1	Name of the Agency	
2	Details of EMD Package No. –	
	(i) Amount	
	(ii) Draft No.	
	(iii) Date	
	(iv) Issuing Bank	
3	Date of establishment of the agency	
4	Detailed office address of the Agency with Office Telephone Number, Fax Number and Mobile Number and name of the contact person	
5	Whether the firm is registered under Company Act, partnership or proprietorship. (Copies of all certificates of registration to be enclosed.)	
6	PAN/TAN Number(copy to be enclosed)	
7	Sales Tax/VAT Registration Number (copy to be enclosed)	
8	Attested copies of IT returns for the last three year filed by the agency	
9	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India. (If no, a certificate is to attached in this regard.)	
10	Whether bid document of all pages of the terms and conditions duly signed, in token of acceptance of the same, is attached.	
11	Whether agency profile is attached?	

Place :

Date:

Signature of the Bidder
Office Seal

**FORMAT OF FINANCIAL BID
(Part - II)**

Name of Firm : _____

Quotation for purchase of Computer System & UPS

Sl. No.	Name of Item	Features & Specifications	Brand	Qty.	Unit Rate (In Figure)	Unit Rate (In Words)
01.	Computer Desktop			20		
02	U.P.S.			20		
	Total					

(Total Amount in Rupeesonly)

1. We agree to supply the above mentioned items in accordance with technical specification according to quoted rate including taxes, Transportation etc. within 10 days of the issue of supply order.
2. We also confirm that the normal commercial warrantee/guarantee shall apply to the supplied items.
3. We also agree and abide with the terms and conditions stipulated in the bid document.

(Signature of Bidder with Seal)

Name:

Designation:

Address: Contact No.:

Date

