



# Bihar State Road Development Corporation Limited

(A Government of Bihar Undertaking)

Registered Office: Central mechanical Workshop Campus, Near Airport, Sheikhpura, Patna-800014

Tel: 0612- 2226711/2226723

No.- CPIU-04/2018-14

Patna, Dated-02/01/2018

## NOTICE INVITING QUOTATION

Separate Sealed quotations are invited by the Deputy General Manager (Tech.), Central Project Implementation Unit- Patna, Bihar State Road Development Corporation Ltd. from resourceful, bonafide and experienced *Firms* having experience in execution of Design and Printing of Executive Diary stated in the Annexure - I proposed.

Details of quotation are enclosed in separate *Annexure -I*

Last date of Submission of Bid	:11.12.18 upto 3.00 P.M.
Last date of issue of quotation paper	:10.12.18 upto 3.30 P.M.
Date of opening of Bid	:11.12.18 at 3.30 P.M.

Interested parties are requested to see our website [bsrdcl.bih.nic.in](http://bsrdcl.bih.nic.in) for more details.

### **General Terms & Condition**

1. The intending Quotationer can download the form from the website or the same may be obtained from the CPIU, BSRDCL Office and Xerox copies of valid certificates of Trade License, Permanent Account Number (PAN) of Income Tax Department and Professional Tax clearance from the concerned Dept. Quotation form and other documents will be issued to the interested parties at a cost of Rs 1000/- (Rupees One Thousand only) payable by non- refundable Demand Draft/ Banker Cheque of any nationalised bank in favour of "DGM (Tech), CPIU, BSRDC Ltd" payable at Patna from this office on all working days between 11 A.M and 4.00 P.M on production of the aforesaid documents up to the scheduled date.

2. Copy of address (address for correspondence) proof certificate by any govt. department, local authority, MLA, councillor of the area will may have to be submitted along with the application. Originals will be returned after verification.

3. All firms are required to submit the followings along with their quotation, failing which their offer will be ignored:

- Name and full address of their Banker with their Account Number.
- List of organization/offices to which the bidding firm has made supply for the last 3 years, must be submitted in the format enclosed at Annexure-"1" to this tender document.
- Financial status of the firm- enclosed tax returns up to date.

d) Earnest Money Deposit of Rs. 10,000/- in the form of DD in favour of "DGM(Tech),CPIU,Bihar State Road Development Corporation Ltd." payable at Patna. The EMD shall be returned to unsuccessful bidders. In case of successful bidder the same shall be retained as Performance Guarantee Money and shall be returned following the successful completion of the work. In the situation where the successful bidder refuses to execute the work the EMD/Performance Guarantee Money shall be forfeited.

4. The undersigned reserves the right to refuse permission to issue quotation papers without assigning any reason what so ever and no challenge against such refusal will be entertained. The contractor will also not be entitled for any compensation for rejection of the application.

5. No application will be entertained if sent by Post/Courier.
6. Quotation should be submitted in sealed cover and super scribed with the Name of the Work quotation for, with N.I.Q No.
7. The rates are to be quoted both in words and figures as per schedule and perusing necessary Terms & Conditions attached herewith. The rates quoted should be excluding GST as per the norms.
8. The quotationer should sign all corrections in the quotation with the date. The Quotationer must sign each page of the quotation paper, notice, relevant documents etc. which forms part and parcel of the quotation document. The intending quotationer is required to sign in English or Hindi. Signature of quotationer in all locations must be identical but the rates shall be quoted in English only.
9. Quotationer who will sign on the Quotation on behalf of a company or firm must produce the registered documents in respect of their competency to do so, failing which the Quotation will not be considered.
10. Conditional quotation will not be entertained and shall be deemed as 'informal'.
11. The Quotation form issued from the Office of the undersigned must be returned with all enclosures to this office on the date of receipt of Quotation.
12. Quotation Documents are not transferable.
13. The Quotation will be opened in presence of Quotationers or their authorized representatives who may be present at the time of opening if they so desire. The Quotationers or their authorized representatives may be permitted to put their signature on the Quotation Register or on the opening sheet of the quotation. If considered necessary, instant bid may be conducted immediately after opening of quotations in order to lower the rates obtained.
14. The acceptance of the Quotation will rest with the accepting authority who does not bind himself to accept the lowest or any Quotation and reserves the right to reject any or all the Quotations received or to split up the work in different sub-groups without assigning any reason thereof.
15. If any quotationer withdraws his offer before acceptance or refuse to work within a reasonable time without giving any satisfactory explanation for such withdrawal, he shall be disqualified for submitting quotation to this authority for a period as may be decided by the undersigned.
16. Letter or other instrument submitted separately in modification of the sealed quotation will not be entertained.
17. Canvassing in any form is strictly prohibited and any quotationer found to have resorted to canvassing shall be liable to have his Quotation rejected summarily.
18. Departmental materials will not be issued under any circumstances. Department, unless otherwise stated means Bihar State Road Development Corporation Ltd.
19. The provision of the Power of Attorney, if any, must be subject to the approval of the department. Otherwise the department shall not be bound to take cognizance of such Power of Attorney.

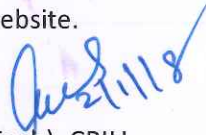


20. **Payment Terms:** No advance payment shall be released. Payment shall be done following the execution of agreement and the payment shall be done within 15 days after the submission of bills following the completion of the work.

21. **NON TRANSFERABILITY:** This tender is non-transferable.

22. CPIU,BSRDCL will not be held responsible for making payment against any anticipated profit and/or compensation for any losses or price escalation whatsoever for the works as stated in the annexure of this NIQ.

23y corrigendum to this tender will be circulated through Official Website of BSRDCL ([www.bsrcl.bih.nic.in](http://www.bsrcl.bih.nic.in)). Participants are requested to follow the website.

  
DGM (Tech), CPIU  
Bihar State Road Development  
Corporation Ltd

RCD Central Mechanical  
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Airport, Sheikhpura  
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