



**DIRECTORATE OF TOURISM
GOVERNMENT OF BIHAR**

Engagement of Agency for Civil Works of
Tourist Information Centre
Rajendra Nagar Railway Station

**Directorate of Tourism, Government of Bihar, 1st Floor, B Block, Extension Bhawan,
Main Secretariat, Patna-800015
Ph.: - 0612-2217045, Fax: - 0612-2217042**



बिहार सरकार
पर्यटन निदेशालय
प्रथमतः, बी० ब्लॉक एक्सटेंशनभवन, मुख्य सचिवालय, पटना-800015
फोन: +91-612-2217045, website: www.bihartourism.gov.in



Notice Inviting Short Tender

Short Tenders are invited under two-bid system from agencies registered with any Govt. Department for award of Civil Works of Tourist Information Centre, Rajendra Nagar, Railway Station as per the schedule given below :

Name of work	Selection of the Agency for award of Civil Works of Tourist Information Centre, Rajendra Nagar, Railway Station
Portal for downloading tender documents	www.bihartourism.gov.in
Date of Downloading of Tender	Up to 12.12.2018 (12 noon)
Bid Fee	Rs. 1,000/- payable by Demand Draft in favour of Department of Tourism, payable at Patna.
Bid Security Fees	Rs. 10,000/- payable by Demand Draft in favour of Department of Tourism, payable at Patna.
Date & place of Pre bid meeting	5.12.2018 at 2 PM Directorate of Tourism, 1st Floor, B Block, Extension Bhawan, Main Secretariat, Patna-800015
Last Date & Time for Submission of Bids	12.12.2018 (12:00 Noon.)
Date and Time of Opening Technical Bid	12.12.2018 (02:00 P.M.)
Date and Time of Opening Financial Bid	To be informed later
Bid Validity Period	60 days
Place of Submission and opening of Bids	Directorate of Tourism, 1st Floor, B Block, Extension Bhawan, Main Secretariat, Patna-800015
Note –Detailed scope of work, terms and conditions are mentioned in the Tender available on the website of the Department of Tourism, Govt. of Bihar- www.bihartourism.gov.in	

Director Tourism

INTRODUCTION

REQUEST FOR PROPOSAL

INVITATION FOR ENGAGEMENT OF AGENCY FOR AWARD OF CIVIL WORKS OF TOURIST INFORMATION CENTRE RAJENDRA NAGAR RAILWAY STATION.

1. DOT invites detailed proposals(hereinafter referred to as “RFP”) from renowned agencies well experience in the field of civil and construction works. The Brief about the requirements are as follows:

Tourist Information Centre (TIC) is housed in the building specially constructed in the outer peripheral area of Rajendra Nagar. TIC is located on the ground floor of the Building. The area is segregated in to Reception Cum Waiting Area and Audio-Visual Room. The Civil Works have to be done for ground floor. The details of the work to be undertaken are given at annexure 1.

(All quantities are tentative and shall be checked for actual measurements and quantity requirements.)

2. The Proposals would be evaluated on the basis of the evaluation criteria set out in this RFP to identify the successful Bidder for the Assignment.

The RFP would be available at the website www.bihartourism.gov.in. It may be noted that all subsequent notifications, changes and amendments in the assignment / documents would be posted only on the website.

GENERAL INSTRUCTIONS

1. The Bid shall be typed or written in indelible ink and signed by the Authorized signatory of the Bidder.
2. Bidders are encouraged to submit their respective Bids after visiting the Project site and ascertaining for themselves the site conditions, and any other matter considered relevant by them.
3. The Bidder shall be responsible for all costs associated with the preparation and presentation required to be made.
4. The DOT, GOB reserves the right to summarily reject any or all the offer received from any agency, without any intimation to the bidder(s).
5. The DOT, GOB reserves the right to withdraw / cancel the bid document partially or completely at any stage.

PENALTY CLAUSE

In case of default in performance on the part of the agency, DOT shall decide the penalty to be imposed for such default considering the quantum and other related factors which shall be deducted from the payments that may become due to the selected bidder

In case the agency fails to render the services as per the terms and conditions of the RFP and subsequent work order and if the services are not to the satisfaction of DOT, DOT shall be at liberty to terminate the contract

INDEMNIFICATION CLAUSE

That the selected agency shall keep DOT, GOB indemnified and harmless against all claims, damages, dues, payments, fines, penalties, compensations, liabilities other losses etc. which may incur on account of non-compliance or violation by the selected agency or otherwise in any manner whatsoever.

VALIDITY OF THE CONTRACT

The Contract shall remain valid from the date of award of the contract/ tender till the end of 60 days from the date of submission of bid or otherwise specified in the letter of award of tender.

SUBMISSION PROCEDURE

Technical Bid: Bidders shall submit physically their bids as per the format given. The bidder may also be required to discuss the proposal with the concerned officials. The envelop should be sealed and super-scribed with project name.

The Technical bid should be accompanied with the Bid Fees and Bid Security Fee.

Financial Bid as per annexure given. Bidders shall submit their unconditional financial quote for rendering their services as per the scope of work in a SEPARATE SEALED ENVELOPE and super-scribed as FINANCIAL BID.

Note: Filling up price quote in Part 1 will disqualify the Bid.

The technical (Part 1 & 2) and financial envelopes should be enclosed in a larger envelope dully sealedsuperscribed with the name of the project. All pages of the offer must be signed.

Services offered should be strictly as per requirements mentioned in this Tender Document.

Once quoted, the Bidder shall not make any subsequent price changes, whether resulting or arising out of any technical/commercial clarifications sought regarding the bid, even if any deviation or exclusion may be specifically stated in the bid. Such price changes shall render the bid liable for rejection.

The Bid Security shall be forfeited in the following cases:

1. If the Bidder withdraws its Proposal;
2. Ifthe bidder fails to render the services as per the given time frame.

EVALUATION PROCESS AND AWARD

Award of the work shall be given to the competent agency to be assessed on the basis of submitted details. The price bids of the all the accepted agencies shall be opened at the notified time in the presence of successful bidders who choose to be present

Invariably the work is awarded to the L1 Bidders however the decision of the Director is final.

CORRESPONDENCE/ENQUIRY

1. All correspondence / enquiries should be submitted to the following in writing registered post / courier:

*Director, Directorate of Tourism,
1stFloor, B Block, Extension Bhawan, Main Secretariat,
Patna – 800015
Ph: - 0612-2217045, Fax: - 0612-2217042
Email – directortourismbihar@gmail.com*

- 3.16 No interpretation, revision, or other communication from DOT regarding thisRFP is valid unless it is in writing and is signed by Director.

**FORMAT FOR COVERING LETTER-CUM-ASSIGNMENT
UNDERTAKING**

(On the Letterhead of the Bidder)

To,

Director, Directorate of Tourism,
1st Floor, B Block, Extension Bhawan,
Main Secretariat, Patna – 800015

Sir,

Ref: - ENGAGEMENT OF AGENCY FOR CIVIL WORKS OF TOURIST
INFORMATION CENTRE, RAJENDRA NAGAR RAILWAY STATION

We have read and understood the Request for Proposal (RFP) of the captioned
Assignment by DOT.

We hereby agree and undertake as under:

Notwithstanding any qualifications or conditions, whether implied or otherwise,
contained in our Proposal we hereby represent and confirm that our Proposal is
unqualified and unconditional in all respects and we agree to the terms of the proposed
Agreement, a draft of which also forms a part of the RFP provided to us. This
Proposal is valid till ----- (At least 60 days from the Proposal Due Date).

We undertake to complete the job in a time bound manner as per the agreed schedule.

Name of the Bidder

Signature of Authorised Signatory / Seal of the organisation

Name of the Authorised Signatory

Date: -

Encl.

DD for Bid Fees and Earnest Money Deposit as follows :

1. Bid Fees DD no..... (Amount).....drawn on.....
2. Bid Security Fees DD no..... (Amount).....drawn
on.....

FORMAT FOR TECHNICAL PROPOSAL

(On the letter head of the bidder)

Date: -

To,

Director, Directorate of Tourism,
1st Floor, B Block, Extension Bhawan,
Main Secretariat, Patna – 800015

Sir,

Ref:ENGAGEMENT OF AGENCY FOR CIVIL WORKS OF TOURIST
INFORMATION CENTRE RAJENDRA NAGAR RAILWAY STATION

Details of the Organisation:

1. Name of the Firm:
2. Legal status of the Firm
Individual/Proprietary firm/ Limited Liability Partnership/Limited Company/Pvt. Ltd. Company
3. Description of the Firm: Please specify the field of services
4. Address of the Firm
5. Office Address /Telephone No / Fax No / email id / website:
6. Details of registration with a Govt Department
7. Has the applicant or any constituent partner ever abandoned a work?
8. Experience of similar nature with copies of work order/ photographs etc.

Details of the registration with Government statutory bodies viz. GST, income tax etc.

We certify that we have never abandoned any work assigned/ awarded to us. We/ our partners have not been blacklisted or debarred by any department.

Signature _____

Fullnameoftheperson: _____

Designation: _____

Note :An affidavit certifying the correctness of all information given should be submitted with the above form.

FORMAT FOR FINANCIAL PROPOSAL

(On the letter head of the bidder)

Date: -

To,

Director, Directorate of Tourism,
1st Floor, B Block, Extension Bhawan,
Main Secretariat, Patna – 800015

Sir,

Ref: ENGAGEMENT OF AGENCY FOR CIVIL WORKS OF TOURIST
INFORMATION CENTRE RAJENDRA NAGAR RAILWAY STATION

We are pleased to quote the amount for the work to be undertaken as per our technical
Bid as follows:

Rs.(Rupees(in words) Inclusive of all taxes and charges.

We have reviewed all the terms and conditions of the 'Request for Proposal' and
confirm that, we would abide by all the terms and conditions. We hereby declare that
there shall be no deviations from the stated terms in the RFP. We further declare that,
any State Government, Central Government or any other Government or Quasi
Government Agency has not barred us from participating in any Bid.

We will abide by our offer/quote and terms condition of the RFP, if the DOT Bihar
selects us as the Selected Bidder/Agency.

Sincerely,

Name _____

Complete address _____

Phone no. _____ Mobile _____

E-Mail ID _____

Signature of the applicant

with Seal/Stamp

Annexures I

FURNISHING, FURNITURE & AIRCONDITIONING WORKS

TOURIST INFORMATION CENTRE AT RAJENDRA NAGAR

Bihar Tourism

*BASED ON S.O.R. B.C.D.GOV.T. OF BIHAR EFFECTIVE FROM
27/09/2018/MR*

SL.NO.	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
PART-I(FURNISHING)					
1	NS	Providing Armstrong Channeled Woodworks perforated panels of width 192mm, thickness of 15mm and length 2400 mm or as required by the Architect/ E/I, made of Moisture Resistant fibre board with minimum 595 Kg/M3 density substrate with a laminated facing as per the approved shade & finish and a melamine balancing layer on the reverse side. The boards shall have a special perforation pattern where the visible surface has a "Helmholtz" fluted perforation of 3mm width and 21mm of visible panel each. The edges of the panels shall be "tongue-and-grooved" to receive special clips for installation. The back of the perforated panel shall have sound absorbing nonwoven acoustical fleece having NRC of 0.52. The panels shall be mounted on special aluminum splines using clips provided by Armstrong and approved by the Architect/ Engineer-in-Charge	Sqm	110.86	
2	9.40	Providing and fixing wooden moulded beading to door and window frames with iron screws, plugs and priming coat on unexposed surface etc. complete:.			
	9.40.1	2nd class teak wood			
	9.40.1.2	50x20mm	Metre	20.46	
3	NS	Supply, Installation, Testing and Commissioning of 12mm double shutter door with Dorma hardware/fittings inclusive of Dorma door patch fittings with corner lock, 12mm toughened glass with holes & cutouts. Sizes of doors: double shutter 1535mm x 2440mm or as specified by E/I. ('DORMA CROWN' fittings to be used)	No.	2.00	
4	NS	Supply, Installation, Testing and Commissioning of fixed partition, fully glazed using 12mm thick toughened glass, and DORMA 'CROWN' patch fittings, in the manner, shape and size given in the drawings and designs, all complete, in a neat and workmanlike manner. Partition to be fully tested for stability and firmly anchored at the top and bottom by suitable members as required. The structural portion of the partition shall be taken upto the RCC ceiling, and extra members shall be provided as required.	Sqm	46.50	
		The elevation area of the partition shall be measured upto the RCC Ceiling.			
4		Scraping of Wall Paint			

	Derived from 13.74	Scraping of Polish / Paint / sand papering etc. and paring the surface smooth including necessary repair patches etc. to base layer as / directions of E.I.	Sqm	164.59		
6		Paint on Walls / Ceiling (Acrylic Emulsion)				
	13.92	Wall painting with plastic emulsion paint of approved brand and manufacture to give an even shade:				
	13.92.1	Two or more coats on new work.	sqm	189.59		
7		Dismantling of partition / panelling / False Ceiling				
	15.57	Dismantling aluminium/Gypsum partitions, doors, windows, fixed glazing and false ceiling including disposal of unserviceable surplus material and stacking of serviceable material with in 50 m lead as directed by Engineer-in-charge.	Sqm	10.17		
8	13.80A.2	Providing and applying white cement based putty of average thickness 2 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.	Sqm	25.00		
9		Gypsum False Ceiling				
	12.45	Providing and fixing false ceiling at all height including providing and fixing of frame work made of special sections, power pressed from M.S. sheets and galvanized with zinc coating of 120 gms/sqm (both side inclusive) as per IS : 277 and consisting of angle cleats of size 25 mm wide x 1.6 mm thick with flanges of 27 mm and 37mm, at 1200 mm centre to centre, one flange fixed to the ceiling with dash fastener 12.5 mm dia x 50mm long with 6mm dia bolts, other flange of cleat fixed to the angle hangers of 25x10x0.50 mm of required length with nuts & bolts of required size and other end of angle hanger fixed with intermediate G.I. channels 45x15x0.9 mm running at the spacing of 1200 mm centre to centre, to which the ceiling section 0.5 mm thick bottom wedge of 80 mm with tapered flanges of 26 mm each having lips of 10.5 mm, at 450 mm centre to centre, shall be fixed in a direction perpendicular to G.I. intermediate channel with connecting clips made out of 2.64 mm dia x 230 mm long G.I. wire at every junction,				
		including fixing perimeter channels 0.5 mm thick 27 mm high having flanges of 20 mm and 30 mm long, the perimeter of ceiling fixed to wall/partition with the help of rawl plugs at 450 mm centre, with 25mm long dry wall screws @ 230 mm interval, including fixing of gypsum board to ceiling section and perimeter channel with the help of dry wall screws of size 3.5 x 25 mm at 230 mm c/c, including jointing and finishing to a flush finish of tapered and square edges of the board with recommended jointing compound , jointing tapes , finishing with jointing compound in 3 layers covering upto 150 mm on both sides of joint and two coats of primer suitable for board, all as per manufacturer's specification and also including the cost of making openings for light fittings, grills, diffusers, cutouts made with frame of perimeter channels suitably fixed, all complete as per drawings, specification and direction of the Engineer in Charge but excluding the cost of painting with :				

	12.45.3	12.5 mm thick tapered edge gypsum plain board conforming to IS: 2095- Part I	Sq.M	11.56		
10	NS	Roller Blinds				
		Providing and fixing White, Semi-Transparent, Roller Blinds (Make-Vista Levelor), all complete, with all fixing mechanisms, in specified color / texture / screen, as per attached list, all complete with installation, testing, correcting any deficiencies, all complete as per instructions of E/I.	Sqm	19.68		
11	NS	Wall paper				
		Providing, fixing, applying by Company Trained Technicians, premium Wall Covering (Wall Fabric), as per details in attached specifications, or as per detailed specifications and colours attached, or approved equivalent, of approved colour, texture and design, including base and sub-base preparation(on top of existing P.O.P surface), all complete, in a neat and workman like manner, as per directions of Engineer-In-Charge. (Basic rate for wall paper = Rs.1000/-per Sq.M)	Sqm	50.00		
		SUBTOTAL-I				
		PART- II(FURNITURE)				
1	Durian STELLAR or approved equivalent in Godrej / BP Ergo / Wipro / Featherlite	Auditorium Chair - Dimension: (L)650mm X (D)460mm X (H)1000mm. Armrest Option 1 Cupholder- large & Small, wood flat arm rest, wood waterfall arm rest Fabric Colour Options Various colours in plain shades or small prints Features 100 % polyester stretch fabric, bonded with 3mm/5mm/7.5 mm foam as required with net backing Seat & Back Density High Density premium molded foam of density 50 kg/m ² , +/-5 in seat and density of 48 kg/m ² +/-5 in back for durability and rich look Mechanism Push back. Wings Metal stand of 300 x 300 x 3mm duly bent in 1 piece supported by 3 structures of 20 x 40 x 270 mm each Fitting Charges Other options on Extra Charges Seat Numbering, Row numbering, Logo embroidery, Water resistant fabric, FR fabric.	Each	30		
2	Durian REGAL/6004 or approved equivalent in Godrej / BP Ergo / Wipro / Featherlite	Back Unit- Size (1200x450x750)mmLocable side runner with sliding shutter & shelf. made of 25mm thk pre lam particle board with edge banding. Phenol bond using in Pre-Laminated Particle Board & Edge band thickness will be start from 2mm for Top & 1mm for rest parts. Our PLPB certified from ISI grade & Termite, Borer & Fungus resistance laminated outside in selected color& inside (Non Visible Part) will be balancing white. 100% European design & texture & 100% Product Consistency, fade resistance lamination best International Technology. The Product Should be Certified BIFMA,ISO-50001,Green Guard,AGSI,FSC&PEFCColor- Wenge	Each	3		

3	Durian BID/32627/2 or approved equivalent in Godrej / BP Ergo / Wipro / Featherlite	2 Seater Sofa Size-(1380x760x680)mm. Frame used is treated American pine wood with termite free & borer free. Soft & comfortable cushion with high density and resilient foam. Frame used is Treated american pine wood & the wood used in sofa has been 8% moisture, this prevents the wood from wrapping and bending. all wood used is termite free and borer free. Foam of sofa comfortable cushion with high density and resilient foam. all aphilstry materials used in specially designed. all plywood used in M R Garde. The Product Should be Certified BIFMA,ISO-50001,Green Guard,AGSI,FSC& PEFC.	Each	2		
4	Durian HOPPER/ST or approved equivalent in Godrej / BP Ergo / Wipro / Featherlite	Wooden Side Table - (L)1130mm X (W)630mm X (H)410mm. The Side table is made keeping your comfort in mind. The sheen on the glass table top will ensure you are the envy of many a neighbour. Inlaid onto a solid wood frame that slopes inward, the table is a gorgeous piece of furniture to highlight your living room. The turned wooden legs are sleek and sturdy providing the table with its support. The wood work below the glass provides the glass with a focal point and some support. Add volumes of style to your living room with the Hopper centre table.	Each	2		
		SUBTOTAL-II				
		PART-III(AIRCONDITIONING WORKS & LCD TV)				
		SUPPLY, INSTALLATION, TESTING, COMMISSIONING AND DETAILING THE PROPOSED SPLIT / CASSETTE UNITS, SO AS TO MAKE A HOMOGENEOUS SYSTEM WITH PROPER AIR CONDITIONING PARAMETERS. ALL COMPLETE INCLUDING ALL ELECTRICAL CONNECTIONS TO THE ELECTRICAL POWER SUPPLY SYSTEM OF THE BUILDING, INCLUDING BUT NOT LIMITED TO SUPPLY OF ALL ELECTRICAL PLUGS, ETC., AS NECESSARY, LENGTHENING OF ALL ELECTRICAL WIRES OF AC UNITS (BOTH INDOOR AND OUTDOOR), OF VOLTAGE STABILISERS, ETC. SO AS TO PLACE THEM IN A CONCEALED MANNER IN THE DESIRED POSITION. THE COPPER PIPES AND ELECTRICAL CABLES SHALL BE CONCEALED IN APPROVED MANNER AND NEATLY RUN IN STRAIGHT LINES IN A WORKMANLIKE MANNER WITH PROPER SUPPORTS.				

		IT IS STRONGLY RECOMMENDED THAT THE TENDERERS VISIT THE EXISTING SITE BEFORE QUOTING FOR THE SAME. ALL WORKS NECESSARY TO COMPLETE THE FULL AIR-CONDITIONING JOB ARE DEEMED TO BE INCLUDED IN THE WORK, WHETHER OR NOT SPECIFICALLY MENTIONED IN THE BOQ. IF THE TENDERERS PROPOSE ANY POSITIVE VARIATION IN THE QUANTITIES WHICH WOULD INCREASE THE COST, THE SAME SHOULD BE INDICATED IN THE TENDER DOCUMENTS.				
1		Complete supply and installation of Non-Ductablesplit inverter high wall A.C's of 2.00 TR nominal capacity including installation of outdoor unit at specified locations, including all piping, insulation, wiring, etc, all complete, and 1 number of 2.00 TR capacity indoor unit, all complete including any and all M.S framework if required for installation, cutting / breaking windows, glass, etc, or making a hole through the panelling / brick work / concrete and making good the same, including all damage to the Interior / finishing works and making it good as new, including all drain pipes from the indoor units to suitable outer locations, or to an indoor toilet at any distance / length, including any cutting / making good of the same, all complete as per directions of the E/I.				
		The drain pipes shall not be connected to the rain water pipes - separate vertical pipe(s) shall be given to drain the condensate water to a suitable location . Drain pipes shall be paid for separately. (Copper piping / cables shall not be suspended from the False Ceiling - but shall be suspended with proper supports. Wherever necessary, the False Ceiling shall be neatly cut to provide the said supports - and then made good as new. . Similarly, they shall be run neatly and cleanly on / above the partition walls in a straight line to the maximum extent possible. Model:- Carrier Inverter Split A.C with 5 star rating or approved equivalent in O'General / Toshiba.				
2		Supply and installation of reputed, approved make of heavy duty voltage stabilizers suitable for 2.00 TR A.C's, all complete with all safety features, including high-low cut off, TDR facility, voltage range from 140 - 280 volts, etc., with all plugs, sockets, switches, etc. Carrier V-Guard, 4 KVA, with 130 Volt input, or approved equivalent.	Each	4.00		
3		Providing additional length of copper tubing / electrical wiring / insulation, piping, etc. all complete, in addition, to the 4 meters to be provided with each unit (to calculate the extra payment for this, the difference in the total length of the piping for <u>all</u> units <u>minus</u> the total length included (at the rate of 4 meters per unit) with the units shall be calculated.	Meter	20.00		

4	S/I/T/C of PVC drain pipes, with insulation, for all units, as per design & specification, all complete, as per directions of UDD.	Meter	20.00		
5	Supply and installation of reputed, approved make of 50" LED Television as per approval wall mounting and providing with concealed data connection with set top box and dish antenna. Model : Samsung, LG, Phillips, Sony or approved equivalent	Each	1.00		
	SUBTOTAL-III				
	GRAND TOTAL(I+II+III)				