

TENDER DOCUMENT

For the

**Supply on site, Installation, Commissioning, Trial Run, Fifteen Days
Operation Support cum Training and Maintenance**

Of

Khaja Making Machinery, Equipment, Accessories

At

Silao, District-Nalanda

Tender being invited by:

“Silao Khaja Aodhyogik Swablambi Sahkari Samiti Ltd.”, Silao, Nalanda
(The project being supported from Department of Industries, Government of Bihar)

Phone: +917320923248/+919006004600

Contents

Content	Page No
1. Notice Inviting Tender	3
2. Instructions to the Tenderers	4
3. Eligible Bidder:	4
4. Location of supplies:	4-5
5. Scope of Supplies:	5
6. Delivery:	5
7. Warranty:	5-6
8. After Sales Services:	6
9. Manuals:	6
10. Tender documents:	6
11. Authorization for submission of tender:	7
12. Submission of Tender:	7
13. Financial Bid Submission:	8
14. Last date of submission of Tender:	8
15. Opening of Technical Bid:	8
16. Eligibility Criteria for Technical Proposal Evaluation	9
17. Evaluation of Bids:	9
18. Evaluation of Technical Bid:	9
19. Evaluation of Commercial Bid:	9
20. Award of contract:	10
21. Performance Guarantee:	10
22. Signing of Contract:	10
23. Packing:	10
24. Payment:	10
25. Claims:	10-11
26. Address for communication:	11
27. Force Majeure:	11
28. Confidentiality:	11
29. Code of Ethics:	11
30. Jurisdiction:	11

1. Notice Inviting Tender

The “Silao Khaja Aodhyogik Swablambi Sahkari Samiti Ltd.” invites sealed tender in Single-Stage i.e One-Envelope bidding procedure; Bidders submit Bids in one envelope containing both the Price Proposal and the Technical Proposal from eligible and qualified Indian Equipment Manufacturers/Authorized Distributors in Indian/ Authorized Dealers in Indian for the Supply of machinery and related accessories on site at Silao, Installation, Commissioning, Trial Run, Fifteen Days Operation Support Cum Training and Maintenance For supply of Khaja Making Machines

The details are summarized below:-

- a) Tender number: SKCN/003/2018-19
- b) Purchaser: “Silao Khaja Aodhyogik Swablambi Sahkari Samiti Ltd.”, Silao, Nalanda, Bihar
- c) Usage of Machine: Machine will be installed at Common Facility Center at Silao Khaja Cluster located at Silao, District- Nalanda, Bihar to produce Khaja.
- d) Scope of Tender: On site supply of machines, Installation, Commissioning, Trial Run, One month Operation Support Cum Training and Maintenance.
- e) Specification/ details of machine: The detailed specifications of machine are specified in tender and placed at : Annexure A
- f) Location of supplies: The machine(s) is proposed to be supplied at Silao (Near Railway Crossing), District-Nalanda, Bihar.
- g) Tender Documents: The tender document can be collected from the office of The General Manager, District Industries Center, Biharsharif, Nalanda.

The Tender document can be downloaded from the website www.industries.bih.nic.in/www.udyog.bihar.gov.in
- h) Last date of submission of tender: Tender must be delivered to the address below on or before 31st December 2018 up to 13:00 hours. Late bids will be rejected. Address: General Manager, District Industries Center, Biharsharif, Nalanda.
- i) Date of opening of Technical & Commercial Bid: 4th January 2019 Time: 15.00 hrs

Note: In case of any further details required, the same can be collected from the office of General Manager, District Industries Center, Biharsharif, Nalanda.

General Manager,
District Industries Center,
Biharsharif, Nalanda, Bihar

2. Instructions to the Tenderers

The Tender shall be submitted in accordance with these instructions, as under.

1. Abbreviations:

Throughout this tender document”, the word/ term:

- a) “tender” means tender number SKCN/003/2018-19
- b) “Machine” means the machines/ equipment/software/accessories as detailed at Annexure-A.
- c) “Purchaser” means “**Silao Khaja Aodhyogik Swablambi Sahkari Samiti Ltd.**”
- d) “Bid” means the document and financial details submitted by bidder.
- e) “Bidder” means the eligible and qualified Original Equipment Manufacturers / Authorized Distributors/ Authorized Dealers.
- f) “Tenderer” means the eligible and qualified Equipment Manufacturers / Authorized Distributors/Authorized Dealers.

3. Eligible Bidder:

- a) The intending Bidder, in case of Indian Equipment manufacturers shall **submit a self-declaration on their letter-head, along with the Technical Bid, confirming that they are regular in manufacturing & supplying the similar machines, as asked in this tender, for the last Three (3) years.**
- b) The intending Bidder, in case of **Authorized Distributor of Indian OEM / Authorized Dealer of Indian OEM** shall possess valid authorized Distributorship / Dealership license from Original Equipment Manufacturers who should have valid ISO Certificate and shall be engaged in regular
- c) For all category of Machinery / Equipment as mentioned in **Annexure-A** there has to be a single set of Bid, which means, intending Bidder is required to supply machine/equipment/accessories and provide services for all the machine/equipment as specified in Annexure-A; partial supplier of enlisted machines will disqualify from bidding process.

4. Location of supplies:

- a) The details of location where the machine(s) supplied through this tender are as under:

	Location	Address for supplies
1	Silao, District-Nalanda, Bihar	Near Railway Crossing, At-Silao, District-Nalanda, Bihar

- b) The bidder is free to inspect the location in the premises before submitting the bid under this tender.

- c) It may be noted that GM DIC, Nalanda on behalf of “Silao Khaja Aaodhyogik Swablambi Sahkari Samiti Ltd.” have full rights to cancel supplies even after calling the offers from bidders but before the issue of supply order to execute the supply by the bidder. The reason for cancellation of supply would not be disclosed.

5. Scope of Supplies:

- a) The material shall be supplied in compliance to the specifications mentioned at **Annexure – A**
- b) The specifications of the machine as mentioned in the **Annexure- A**, are the requirements of tender, however higher specifications of machine may be considered subject to their cost economics i.e. competitiveness in financial terms for the particular location.
- c) After the supply of machine at the site (i.e no extra charges shall be paid for transportation and other Charges) as mentioned in the **Annexure-A**, the bidder has to execute its Installation, Commissioning, Trial Run, Fifteen Days Operation Support Cum Training and maintenance support for one year at the designated site in the location. No extra cost shall be paid for this reason.
- d) After the installation & commissioning of machine, the training to the local trainer shall be given for fifteen (15) working days wherein the training about the **machine’s operations, maintenance, information about Do’s & Don’ts** as well as trouble shooting & all other areas which are necessary for smooth functioning of machine shall be provided to at least three persons designated by purchaser, at site, by the bidder. No extra cost shall be paid to the successful bidder for imparting this training.
- e) The bidder shall offer **on-site comprehensive warranty of machine for at least two years** from the date of successful commissioning of machine at the designated location. The purchaser is not liable to pay any extra charges on any account during warranty period.

6. Delivery:

- a) The purchaser interested for complete delivery of machine by the bidder within sixty (60) calendar days from the date of issue of supply order. However, the bidders have an option to submit the best delivery time, but in any case the delivery should not be **after 90 days from the issue of supply order** by purchaser.
- b) The material shall be inspected on receipt at site and bidder shall be responsible for any damage during the transit of machine/ equipment.
- c) The bidder shall not arrange part shipments and/or trans-shipments without the permission of purchaser. The insurance cover including insuring the goods against the loss or damage incidental to manufacture or acquisition, transportation, storage and delivery/Installation & Commissioning shall be obtained by the bidder in his own name and not in the name of purchaser. The purchaser will as soon as possible but not later than 30 days from the date of arrival of goods at destination shall notify the bidder of any loss or damage to the goods.

7. Warranty:

- a) The bidder shall offer on-site **comprehensive warranty of machine for two years** from the date of successful commissioning of machine & shall cover each and every part of the machine

including parts having limited life etc. The purchaser is not liable to pay any extra charges on any account during warranty period.

- b) Any part or parts fail or proved defective within the on-site warranty period specified above, owing to defect in design, material or workmanship, the bidder shall have to replace them at the place of installation without asking for any charges.
- c) During the warranty period, expert(s) shall be deputed at site by the bidder within five working days from the date of request from purchaser, to rectify and fixing the defects of machines at the location where machine supplied. The cost of deputation of expert(s) and any other associated expenditure shall be borne by the bidder.

8. After Sales Services:

- a) The bidder shall ensure to render after sales services during the warranty period.
- b) The bidder will depute their engineer/mechanics within five working days to attend the service call received in writing from purchaser.

9. Manuals:

- a) The bidder to supply three (3) sets of the following manuals in hard format and one (1) soft format along with machine:
 - i. Operation Manual
 - ii. Maintenance Manual

10. Tender documents:

- a) The tender document can be collected from the office of:

**The General Manager,
District Industries Center,
Biharsharif , Nalanda.**

In between the period from **7th December – 31st December, 2018** (except Saturday & Sunday) between 10:30 hours to 15:00 hours. Alternatively tender form can be downloaded from our website: www.industries.bih.nic.in/www.ud yog.bihar.gov.in.

- b) At any time prior to the deadline for submission of bids, the Purchaser may amend the Bidding Documents by issuing addendum. The prospective bidders are advised to remain in touch with the Website for any update in respect of this tender.
- c) The General Manager, District Industry Center on behalf of “Silao Khaja Aodhyogik Swablambi Sahkari Samiti Ltd.” has the right to extend, accept or reject the tender without assigning any reason thereof.

11. Authorization for Submission of Tender:

- a) The original and all copies of the bid shall be signed by a person duly authorized to sign on behalf of the Bidder. The written confirmation of authorization (in form of letter on the bidder's letter head) to sign on behalf of the bidder confirming the signature as a person duly authorized to sign should be attached with the technical bid of the tender.
- b) The person signing the tender form or any other documents on behalf of the Bidder shall be deemed to warrant that he has authority to bind the Bidder. If subsequently comes to light that the person so signed had no authority to do so, the purchaser may without prejudice to any other civil & criminal remedies cancel the tender and hold the Bidder liable for all costs, charges and damages.

12. Submission of Tender:

- a) The bidder to examine all instructions, forms, terms and specifications in the tender documents and to furnish with its bid all documents or information as required by bidding document.
- b) The language for all the correspondence and documents related to the tender shall be in English/Hindi only. Moreover, the printed literature/technical details for the machine shall also be in English/ Hindi.
- c) The tender must be placed in a properly sealed bigger envelope addressed to

**The General Manager,
District Industries Center,
Biharsharif , Nalanda, Bihar**

And, the said bigger envelope shall contain two sealed envelopes containing Technical & Commercial bids. The bigger envelope must be super-scribed "**Tender for the purchase of Machine and Equipment for Khaja Making**" with tender inquiry number and its due date. The two sealed envelopes inside the bigger envelope must be super-scribed as:

Envelope No-1: The said envelope is for technical bid & shall be superscribed as "Tender for the Onsite Supply of machines, Installation, Commissioning, Trial Run, Fifteen Days Operation Support Cum Training and Maintenance for **Khaja Making - Technical Bid**"

Envelope No-2: The said envelope is for commercial bid & shall be superscribed as "Tender for the Onsite Supply of machines, Installation, Commissioning, Trial Run, Fifteen days Operation Support Cum Training and Maintenance for **Khaja Making - Commercial Bid**".

- d) For all category of Machinery / Equipment as mentioned in Annexure-A there has to be single set of Bid.
- e) If both or either of the envelop are not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the bid.
- f) All the columns of the tender shall be duly, properly and exhaustively filled in. Any cutting/over writing etc. in the tender must be signed by the person who is signing the tender.
- g) Tenders received in open covers/ letters/ email will not be considered.

13. Financial Bid Submission:

- a) Bidder shall take into account all costs including transportation, unloading at the location of purchaser; and other services as per requirement etc. for giving delivery of material at site as detailed at Para 3,4 and 5 of Instructions to Tenderers before quoting the rates. In this regard no claim whatsoever shall be entertained.
- b) The price quoted in financial bid shall be firm and shall include all applicable taxes and charges. Any variation in the taxes, duties, levies and other charges etc. till the commissioning of machines to the location(s) shall be to the bidder's account.
- c) No extra payment shall be paid on account of any discrepancy in nomenclature of items. The Bidder shall seek clarifications if any before submitting the tender.
- d) No representation for the enhancement of the prices of the accepted tender or alteration of the terms and conditions will be entertained till supplies are completed to the designated location(s).

14. Last date of submission of Tender:

- a) The tender should reach the office of :

**The General Manager,
District Industries Center,
Biharsharif , Nalanda.**

By **31st December 2018**, up to 15.00 hours

- b) The purchaser may, at its discretion, extend the deadline for the submission of bids by amending the Tender Documents, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended. The prospective bidders are advised to remain in touch with website for any update in respect of their tender.
- c) The purchaser shall not consider any bid that arrives after the deadline for submission of bids. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected and returned unopened to the Bidder.

15. Opening of Technical Bid:

- a) The technical bid of tenders will be opened at the office of:

**The General Manager, District Industries Center,
Biharsharif, Nalanda, Bihar**

On 4th January, 2019 at 3:00 hours The Bidder or their authorized representative (One person only) may be present at the time of opening of the tender.

16. Eligibility Criteria for Technical Proposal Evaluation

Technical proposal of all such bidders who have not submitted requisite documents as per the check-list given in para-19 as evaluation of technical bid will be treated as non-responsive and shall be liable to be rejected.

17. Evaluation of Bids:

- b) If there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected.
- c) If there is an error in a total corresponding to the addition or subtraction of sub totals, the subtotals shall prevail and the total shall be corrected; and
- d) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
- e) The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to supply order, without thereby incurring any liability to Bidders. In case of annulment, all bids submitted and specifically Bid document shall be promptly returned to the Bidders.
- f) The purchaser have right to verify the particulars furnished by the bidder independently.

18. Technical Evaluation of Bid

All bidders fulfilling technical requirements of the client mentioned in following would be technically qualified and would only move into the next stage of financial evaluation.

- i. Bidder should submit EMD of Rs.50,000/- and SSI registered unit will be exempted
- ii. Bidders should produce GST registration Number
- iii. Bidders should submit copy of 3-years IT return
- iv. Bidders (supplier) should have Authorization certificate
- v. Bidders should submit Udyog Aadhaar/certificate for shop & establishment.
- vi. Preference will be given to bidders who have ISO certificate of repute

19. Evaluation of Commercial Bid:

The envelope containing the commercial bid shall not be opened till the technical evaluation is complete. Commercial bid of only those bidders will be opened who have fulfilled the criteria mentioned in above para for Evaluation of technical proposals. The date & time for opening of Technical & Commercial Bid shall be the same as mentioned as bid opening date. However, the Commercial Bid shall be opened only for those who qualify in the Technical Bid. The bid will be declared successful in terms of L1 in commercial Bid. The L1 shall be considered on the total price of supplies i.e cost of total machine including necessary accessories as per requirement in Annexure-A.

20. Award of Contract:

The tender will be awarded to the successful bidder whose proposal has been determined to be substantially responsive and has been determined as the most responsive bids as per the process outlined above. The purchaser in letter/notification to successful bidder shall specify the sum that the Purchaser will pay to the bidder in consideration of the supply of Machines.

21. Performance Guarantee:

The selected bidder will require providing a Performance Bank Guarantee of any nationalized bank / scheduled commercial bank within 10 days from the notification of award, for an amount of Rs. 1.00 Lacs with a validity period of one year from the acceptance date of contract.

The supplier shall furnish guarantee and sign an agreement in respect of performance and against any manufacturing defect for a period of minimum 12 months from the date of commissioning and for defect free operation of machine supplied.

22. Signing of Contract:

The Contract agreement will be signed with successful bidder only after submission of the Performance Guarantee.

23. Packing:

- a) The bidder shall supply machine on site which means that bidder shall provide undamaged machine at the site. Therefore undamaged transit to the location is the responsibility of bidder. The purchaser shall not be responsible for any damage during transit for whatsoever reasons and compensation in any means.
- b) The machine & equipment shall be securely boxed, crated and protected from mechanical damage, moisture etc. suitable for both storage and transit according to the nature of the material and mode of transport.

24. Payment:

- i. The 20% advance payment of total purchase order shall be made by crossed account payee cheque /RTGS/NEFT to successful bidder after signing of contract and placing order for supply.
- ii. The 60% of total purchase order shall be made by crossed account payee cheque /RTGS/NEFT to successful bidder after installation and commissioning of all machine as per Annexure-A.
- iii. The 20% payment of total bill will be released after Fifteen Days operation support cum training provided to purchaser.

25. Claims:

- a) If the material supplied are found to be off size and shape different than those in the accepted offer and are of specifications lower than those stipulated in the accepted offer, the purchaser shall have right to totally reject the machine/ equipment and/or to claim for compensation from bidder. The bidder shall reimburse to purchaser, the claim lodged in writing within 15(fifteen)

days of its demand. The bidder shall also compensate for losses, if any, sustained by purchaser due to defective packing and/or wrong marking of the machine/ equipment.

- b) The bidder shall be responsible for arranging the rejected machine/ equipment to be removed at his cost from purchaser premises.

26. Address for Communication:

All the communication with respect to the tender shall be addressed to:

**The General Manager,
District Industries Center,
Biharsharif, Nalanda, Bihar**

27. Force Majeure:

In the event of any unforeseen circumstances directly interfering with the supply of goods/work/service arising during the execution of order such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, earthquakes, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Bidder shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Either party shall have the option to terminate the contract on expiry of 120 days of commencement of such force majeure by giving 14 days “notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other.

28. Confidentiality:

Information relating to the examination, clarification, evaluation for selection, and recommendation of the Preferred Bidder/ Successful Bidder shall not be disclosed to any person who is officially not concerned with the Bidding Process or is not a professional advisor advising the Client in relation to, or matters arising out of, or concerning the Bidding Process. The Client shall treat all information submitted as part of Proposal as confidential and shall require all those who have access to such material to treat the same in confidence. The Client shall not divulge any such information unless it is ordered to do so by any authority that has power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity.

29. Code of Ethics:

The Purchaser as well as the Bidder shall observe the highest standard of ethics including laws against fraud and corruption in force in India namely “Prevention of Corruption Act 1988”, during the procurement or execution of such contracts. If the bidders are found in Bid pooling or against law against fraud and corruption then their firms may be blacklisted.

30. Jurisdiction:

- a) In the event of any dispute the legal matter shall be subjected to the jurisdiction of Nalanda Court only. We confirm with our acceptance to the instructions (S.No-1 to 30 above) as given above.

**BIDDER’S NAME & SIGNATURE WITH
SEAL**

(Undertaking from Bidder on their official stationery)

To,
**The General Manager,
District Industries Center,
Biharsharif, Nalanda, Bihar**

Subject: Undertaking for the participation to the tender No. SKCN/003/2018-19 due for opening of technical bid on 4th January 2019

Dear Sir,

HAVING EXAMINED AND PERUSED THE FOLLOWING DOCUMENTS

1. Notice Inviting Tender
2. Instruction to the Tenderer
3. Technical Specifications of machine (Annexure- A)
4. Annexure – C (Technical Bid)
5. Annexure- D (Commercial Bid)

I/Wedo hereby submit the above tender in prescribed formats duly completed in all respects in accordance with the conditions applicable. If this tender is accepted, I/We agree to abide by and fulfill all the terms and conditions in the tender documents

I/We hereby distinctly and expressly declare and acknowledge that before the submission of this tender, I/We have carefully followed the instructions and I/We have understood the existing system of supply at the location of purchaser including the scope and nature of duties expected from the Bidder.

I/We distinctly agree that I/We would hereafter make no claim or demand upon the purchaser based upon or arising out of any alleged misunderstanding or misconceptions or mistake on my/our part of the said stipulations, restrictions and conditions.

I/ We declare that our unit has never made any default in supplying the machine/equipment to any Government or Private sector enterprise(s) in terms of quality and financial agreed supply conditions. Any notice required to be served on me/us shall be sufficiently served on me/us by post (registered or ordinary) or courier or left at my/our address furnished herein.

.....
.....

I/We fully understand the terms and conditions in the tender documents. I/We understood that the purchaser is not bound to accept any proposal that it may receive without assigning any reason.

Dated this.....day of.....2018

Authorized Signatory
Seal:

ANNEXURE-C

FORMAT & REQUIREMENTS FOR SUBMITTING TECHNICAL BID

1. **Tender Ref. No: SKCN/003/2018-19**
2. **Name of Bidder:**
3. **Complete office address of Bidder**.....
4. **Confirmation of acceptance of Technical Specifications for the supply of machine:**

Sl.	Technical Specifications	Accept to the specification as placed at Annexure-A and agreed to supply with required quantity (write yes/ no only)	If marked "NO" in the Specification as placed at column before, specify the Annexure-A and agreed to deviation in specification of supply with required Quantity the machine offered for the (write YES/ NO only) supply.
1	Machine Specification :		
2	Machine Technical Specification (Details to be provided) Any other necessary provisions required for satisfactory operation		
3	Complete set of tools, fixtures required for installations (Anti-vibration mountings/ foundation bolts etc.), tools for smooth operations & maintenance of machines such as hand tools, special tools including electrical circuit diagrams and electrical spares etc.		
4	Spare Details (List with quantity)		

5. Confirmation for supply to the location (s):

Sl.	Details	Location Near Railway Crossing At-Silao, District- Nalanda, Bihar
1	Tentative quantity required at the location	
2	Consent to supply: (write YES/NO only in the cells placed at location)	

6. PAN Number of bidder (self-attested copy to be enclosed).....

7. GST Registration number of bidder (self-attested copy to be enclosed)

8. Delivery period after receipt of supply order from purchaser: (The purchaser interested for complete delivery of machine by the bidder within sixty (60) calendar days from the date of issue of supply order. However, the bidder have an option to submit the best delivery time, but in any case the delivery should be after 90 days after the issue of supply order by purchaser.

Number of days (Calendar Days In figure).....
(Calendar Days in words) for delivery from the date of issue of supply order by purchaser.

9. Details of address with contact details from where the bidder planned to offer After Sales Services during the Warranty & maintenance period:

Details	Location
Details of address of bidder for rendering after Sales services	

10. Details of address with contact details for at least two purchaser to whom the bidder supplied similar machine in the last five (5) years and machine shall be in operations to the satisfaction of buyer for the last three (2) years:

The format for submission of details for at least two purchaser are as under: (the bidder can furnish details of even more than two purchaser)

a. Address of Purchaser with contact details (email and phone no.):.....
.....

b. Details of order for supply placed to bidder.....

c. Description and quantity of ordered equipment:.....

d. Value of order in rupees.....

e. Date of completion of delivery:.....

(The purchaser shall have liberty to contact any or all of purchaser to assess the performance of machine supplied by bidder)

11. Documents - Details to be enclosed with the Technical bid by bidder are as under:

- a. **Self-Declaration on Official Letter head:** In case the bidder is Original Indian Equipment manufacturers, the bidder to submit a self-declaration on their letter-head, confirming that they are regular in manufacturing & supplying the similar machines, as asked in this tender, for the last Three (3) years.
- b. **Self Certified Valid Distributorship / Dealership license from Original Equipment Manufacturers:** In case the bidder is Authorized Distributor of Indian OEM / Authorized Dealer of Indian OEM, the bidder to attach self-certified valid authorized Distributorship / Dealership license from Original Equipment Manufacturers who should have valid ISO Certificate and shall be engaged in regular manufacturing and supply of similar machine for the last ten (5) years. *(Not Applicable in case of a)*
- c. **Self-certified copy of valid ISO Certificate of their Indian OEM:** In case the bidder is Authorized Distributor of Indian OEM / Authorized Dealer of Indian OEM, the bidder to attach the selfcertified Copy of valid ISO Certificate of their Indian OEM. *(Not Applicable in case of a)*
- d. **Undertaking as per annexure-B on Official Letter Head**
- e. **Tender Document Duly signed at all pages with official stamping:** as a mark of acceptance.
- f. **Technical Literature of machine(s)** with particular reference to the model of machine proposed to supply against this tender along with reference of website to assess the further features.
- g. **Authorization letter** in favor of personnel to sign the tender behalf of bidder.
- h. **Self-attested/ certified copy of all documents attached.**
- i. **Technical details of machine/equipment/material:** The Bidders shall furnish complete Technical details of machine/equipment/material for the machine offered to supply through the participation of this tender (use separate sheet to elaborate the details of technical specifications) .
- j. To submit all supporting information with respect to the technical data, drawings or booklets of product. Any product brief, test certificates available may be enclosed.

I/We as bidder certify that:

- a. The tender shall remain valid for acceptance for 120 days from the date of opening the Technical Bid of the tender.
- b. Agree to offer services for onsite comprehensive warranty on the machine(s) supplied through this tender.
- c. Agree to offer services for maintenance contract for the next three years for the machine(s) supplied through this tender.
- d. Agree to impart onsite training to the designated personnel of purchase for fifteen.
- e. No price of any Machine/ Equipment/ Spares/ Accessories shall be given in Technical Bid.
- f. All above machines should be provided with safety features/ curtains/ enclosures/ etc. wherever applicable.
- g. Units should certify that all consumables, electrical and electronic parts of the product conform to national/ international standard(s).

Name & Signature of the authorized bidder with stamp
 Contact details of authorized person of bidder who have signed the tender.
 Name.....

Designation.....
 Phone (office).....
 Phone (Mobile).....
 E mail.....

Annexure –“D”

FORMAT FOR SUBMISSION OF COMMERCIAL BID

1. Tender Ref. No SKCN/001/2018-19
2. Name of the Bidder:

3. The financial offer to execute the supply as per the tender for supply of machine to:
Silao Khaja Aodhyogik Swablambi Sahkari Samiti Ltd.
Near Railway Crossing,
At-Silao, District-Nalanda, Bihar

Details of supply and services	Total price of Machine/equipment/accessories as per Annexure-‘A’ & Services in Rs.
Offered financials for onsite supply, Installation, and Commissioning of : Machines as per Annexure ‘A’ at site & trail run, operation cum fifteen days training to SPV members with commitment to offer on site after sales Services in the period of Warranty and maintenance contract At: Silao Khaja Aodhyogik Swablambi Sahkari Samiti Ltd Near Railway Crossing, At-Silao, District-Nalanda, Bihar	
Total price in rupees as per above in words:	

The followings to be noted while submitting financial details for the supply of machine to the individual location:

- a. The competitiveness of the bid shall be made on individual location basis. The bidder shall offer their competitive offer for the individual location.
- b. The purchaser will not issue any form (‘C’ and ‘D’) towards rebate / exclusion of Tax etc.
- c. The bidder will not be entitled to any increase in rate of taxes occurring during the period of delivery even if there is delay in supplies / completion attributed to him.
- d. The Total Cost quoted above should be inclusive of basic price, statutory levies and taxes, duties, Transportation, Incidental Services (including Insurance, Loading/ Unloading, Packing & Forwarding charges, etc.), Installation & Commissioning, Demonstration & Training, on-site warranty and maintenance contract.
- e. The price competitiveness shall be given due consideration while analyzing the Commercial Bid.

I/We as bidder certify that:

- a. The tender shall remain valid for acceptance for 120 days from the date of opening the Technical Bid of the tender.
- b. Agree to offer services for onsite comprehensive warranty on the machine(s) supplied through this tender.
- c. Agree to offer services for maintenance contract for the next three years for the machine(s) supplied through this tender.
- d. Agree to impart onsite training to the designated personnel of purchase for 15 working days
- e. Agree that the offer price is valid for the period of 120 days from the date of opening of technical bid of this tender.

Further confirm that we agree with the terms and conditions specified in “Instructions to Tenderers” and if selected, the execution of supplies would be made in compliance.

Name & Signature of the authorized bidder with stamp
 Contact details of authorized person of bidder who have signed the tender.
 Name.....
 Designation.....
 Phone (office).....
 Phone (Mobile).....
 E mail.....