



**Government of Bihar**  
**Department of Animal and Fish Resources**  
**Office of The Joint Director (Fisheries)**  
**Training and Extension, Mithapur, Bihar, Patna**

**NOTICE INVITING TENDER FOR PROVIDING SECURITY SERVICES**

Sealed Tenders are invited for providing **Armed guard** for security services on 24 hr basis under two bid systems (as enclosed Part - I: Technical Bid & Part - II: Financial Bid) from the reputed agency having valid licence from Home Department (Special Branch), Bihar, Patna under PSRA Act 2005 (Bihar Private Security Rule 2011) including Contract Labour (Regulation & Abolition) Act 1970 and also registered with PPFO, ESIC or any other Govt. office relevant for providing security & other services. Interested agencies should quote their rates typed (Hand written quotation not allowed) in the prescribed format. Bids received in any other format will not be considered. Quoted rate must be as per current wages rate of Bihar Minimum Wages Act & Labour rules. Personnel must be literate & having good knowledge of working in the specified job. Details of the tender can be obtained from our website ([www.ahd.bih.nic.in](http://www.ahd.bih.nic.in)).

**Deadline for Submission of Bids-**

The technical and financial bids, in separate sealed envelopes should be sent, to “**Joint Director (Fisheries) Training and Extension Mithapur, Bihar, Patna**”. The bids must reach the office of the undersigned latest by 3.00 PM **on or before 07.01.2020** through Registered/Speed Post or may be by self delivery. Bids received after deadline, would not be entertained and considered as a non-valid tender bid.

**Opening of Bids –**

Technical bid shall be opened on **07.01.2020** at **4.00 P.M** at Director Fisheries, 1st floor , Room No 153, Vikash Bhawan, New Secreteriat, Patna in the presence of bidders or their authorized representatives who desire to be present. The date of opening of financial bid will be informed to the Technically Qualified bidders.

For further details please visit website [www.prdbihar.gov.in](http://www.prdbihar.gov.in)

Joint Director Fisheries  
Training & Extension, Mithapur, Bihar, Patna



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**1. Minimum Eligibility Criteria along with list of documents to be submitted in Cover "A" (Technical Bid)**

Bidders should meet the following criteria to be eligible for bidding and **relevant papers/documents must be submitted by them in their technical bid in support of their eligibility for the tender.**

- a. Agencies which have been Blacklisted/debarred by Central Government/Any State Government/Semi Govt. Organization are barred from participating in this tender. Their bids will not be considered. Pending criminal cases/vigilance cases will also render them unfit.
- b. The agency will have to submit Labour Licence issued by the Labour Department, Govt. of Bihar within 15 days from issue date of Work Order to the agency failing which agency will be debarred from the tender and EMD will be forfeited.
- c. Copy of Service Tax Registration No.
- d. Copy of EPF registration.
- e. Copy of ESIC registration.

- f. Copy of PAN Card.
- g. Income tax return for last three assessment year i.e. 2016-17, 2017-18, 2018-19.
- h. Bidder shall submit an affidavit sworn before First Class Magistrate stating that —the Company has not been blacklisted/debarred by the Central Government/Any State Government/Semi Govt. Organization.
- i. List of clients with Satisfactory Performance Certificate (if any) for last three years issued by various Govt. organizations/any other Organisation where such type of work/jobs are being executed presently or have been performed by the contractor earlier, must be enclosed in support of credibility of the agency.
- j. Bidders will be required to deposit a demand draft of Rs. 25,000 (Twenty five Thousand only) as EMD favouring "Joint Director (Fisheries) Training and Extension, Mithapur, Patna".
- k. Valid license from Home Dept. (Spl. Br.) under PSRA Act 2005.
- l. The tender documents should be self-attested by the tenderer in all pages with office seal and should be serially numbered.
- m. Forwarding letter indicating clearly the list of enclosures (a to l) as given in Para-1 above.

## 2. Financial Bid, marked as Cover "B" as Part-II:

Financial bid should be given in the format below: (Minimum wage Govt. guidelines to be kept in mind)

S N	Category of security guard	Rate as per Bihar Government minimum Wages 30 Days (A)	EPF on (A) (B)	E.S.I. on (A) (c)	Agency commission per month including all liability (D)	Total	service tax including SB cess on total amount (E)	Gross Total ( A To E)	
								in figure	in words
1	Semi- Skilled								

## 3. Submission Requirements:

Interested eligible agencies, wishing to participate in the tender may submit their bids in a large envelop marked —**Tender bid for providing Security Services**. This large envelop will contain two separate sealed envelopes—one marked as **Cover "A" for technical bid** and another marked as **Cover "B" for financial bid should be submitted in separate envelops and should be marked as stated above**. Bidder should also quote their mobile number on large envelop.

#### **4. Terms & Conditions:**

- A. The terms of contract shall be of 11 months from date of commencement of contract. However the contract may be terminated before the stipulated period of contract days, in case of violation of the terms and conditions hereof, and in accordance with the provisions mentioned in the contract. If the service is satisfactory, the contract may be renewed for further 11 months.
- B. The Agency/Company shall abide the provisions of the Ministry of labour and employment, Govt. of India order No. 1/7(6)/2008-LSII dated 27.10.2008, Minimum wages act 1948. The contract labour (R&A) act. 1970. Private Security Guards (Regulation of Employment and welfare) Act 1981, Private Security Regulation Act. 2005 and other Labour laws applicable to them from time to time.
- C. The Agency/Company shall have to provide the personnel throughout the month, in case any person goes on leave then there should be replacement in his place otherwise penalty equal to twice the amount payable for that person shall be deducted.
- D. Uniform (summer, winter, rainy season) & other items viz; mobile, torch with battery, whistle, umbrella, photo identity card etc. shall be provided by the Agency/Company for which no additional payment shall be made.
- E. The Security Agency/Company shall ensure that all its personnel are physically fit and mentally alert and its personnel are properly trained to carry out their duties. Specifically they must be trained to handle public office in a polite, professional and disciplined manner. Minimum age of personnel should be eighteen (18) years and maximum age should be fifty five (55) years.
- F. In case of negligence, dereliction of duty, disorderly behaviour, other misconduct by personnel of the agency/company, the agency/company shall take proper disciplinary action against such personnel. Undersigned will be at liberty to take its own civil/criminal action.
- G. The Agency/Company will raise monthly bills at the beginning of each month of the duties performed during the month immediately preceding and these bills will be paid accordingly subject to usual deduction of wages for the personnel absent without information. TDS, Service Tax/any other taxes shall be deducted at prescribed norms on the payable amount by Agency as per norms.

- H. The Agency/Company shall ensure monthly payment of wages to its personnel and it shall submit the documentary proof of payment to the personnel wages, ESI, EPF, ST etc. of the preceding month.
- I. If the Agency denies/withdraw/refuses to accept the work order as successful bidder then the EMD deposited by the Agency shall be forfeited.
- J. Agency will have to submit fortnightly/monthly performance report of the personals which will be monitored by undersigned as and when required.
- K. The security agency/company will execute the jobs undertaken by it directly and with its own resources and will not give out any part of the assignment on sub-contract or transfer the contract to any other person or agency in any manner.
- L. Director Fisheries, Bihar, Patna reserves the right to accept or reject the tender without assigning any reason whatsoever and the decision in awarding the work shall be final and cannot be subject to any arbitration.
- M. Director Fisheries, Bihar, Patna in his option, without prejudice to their rights, hereunder, may cancel the order at any time by giving 30 days simple written notice in case the Agency/Company does not comply with its obligations under this contract.
- N. The Agency/Company shall give an undertaking that all the documents submitted by him are true to the best of his knowledge and any information subsequently found incorrect or false shall mean automatic cancellation of the tender and tenderer will be liable for penal action as will be deemed fit by Director Fisheries, Bihar, Patna. Also non-disclosure of any material information like ban order/debarment/blacklisting/pending criminal or vigilance case etc. will render him liable for cancellation of tender as well as penal action as deemed fit.
- O. Failure to comply with the above condition or furnishing of any incorrect or incomplete information will make the tender liable for rejection and suitable penal action.
- P. Whatever paper have been demanded, should be given only and it is also desired to flap them for better observation.

#### **5. Refund of Earnest Money Deposit:**

The EMD submitted by unsuccessful bidders shall be returned to them without any interest whatsoever, within 60 days except that of successful bidder.

#### **6. Jurisdiction:**

All disputes arising out of the present Tender and subsequently out of the contract executed in furtherance of the present Tender shall be subjected to the Courts of jurisdictions at Patna exclusively. The place of Arbitration shall strictly be in accordance with the provisions of Indian Arbitration and Conciliation Act, 1996, as amended time to time.

#### **7. Deadline for Submission of Bids-**

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- 9.** The decision of Director Fisheries, Bihar, Patna shall be final, and no enquiries, or application for review, shall be entertained. The Director Fisheries, Bihar, Patna reserves the right to amend any of the conditions, if required or cancel or reject all or any bid/tender without assigning any reason.

Joint Director Fisheries  
Training & Extension, Mithapur, Bihar, Patna