

**BIHAR STATE POWER GENERATION COMPANY LIMITED****BARAUNI THERMAL POWER STATION**

DISTRICT: BEGUSARAI -851 116

Contact No – 9102403760  
GST No.-10AAFCV2392G1Z4

FAX – 06243285465

e-mail Id - grws.btps@gmail.co

Website:- [www.bsphcl.bih.nic.in](http://www.bsphcl.bih.nic.in),

(Department of S&amp;M)

**NIT No.01 /PR/BSPGCL/2018**

Tenders is invited by ESE(S&amp;M),BTPS, Bihar State Power Generation Company Limited (BSPGCL) for the following:

Description of Material	Qty.(in KG)	Total Estimated Cost (Rs.)	EMD (Rs.)	Cost of BOQ (Rs.)	Completion Period
Hydrazine Hydrate as per IS 12086/1987	2200	843700/-	16900/-	1250/-	45 days from the date of Issue of P.O.

Sale of Tender Document : Up to 05 / 02 / 2018 at 15:00 Hrs.

Last date of Submission of Tender document: 06 /02/ 2018 at 17: 00 Hrs.

Date of Opening of Technical Part : 07/02/ 2018 after 11:00 Hrs.

Eligibility Criteria, Tender Documents etc. are available in downloadable from the website <http://www.bsphcl.bih.nic.in> . Downloaded tender documents must be accompanied with demand draft in favour of "Accounts Officer, BTPS" payable at Begusarai towards the cost of BOQ failing which the tender shall be summarily rejected.

ESE(S&amp;M),BTPS

E-Tendering introduced in BSPGCL for tenders above Rs. 25 Lacs. For registration logon to [www.eproc.bihar.gov.in](http://www.eproc.bihar.gov.in) and e-procurement Help Desk First Floor, M/22, Bank of India building, Road no. 25, Sri Krishna Nagar, Patna-800001 at 0612-2523006, Mob: 07542028164



BIHAR STATEPOWER GENERATION COMPANY LIMITED  
BARAUNITHERMAL POWER STATION  
DISTRICT: BEGUSARAI-851 116

Contact No - 7260800397

FAX – 06243285465

e-mail Id – grws.btps@gmail.com

**TIN –VAT- 10362176030**

**TIN –CST- 10362176127**

**TIN-ET - 10362176224**

Web site [www.bspgcl.bih.nic.in](http://www.bspgcl.bih.nic.in)

NOTICE INVITING TENDER

NIT No. 1 / PR/ BSPGCL/18

**Tender document**

**For Supply of Hydrazine Hydrate**

**PART – 1 TECHNICAL BID CONTENTS**

Section-1: Notice Inviting Tender and Instructions to Tenderers

Section-2: Tender Form

Section-3: Technical Specifications

Section-4: Special Conditions of Contract

Issued to (Name of Tenderer): \_\_\_\_\_

Address of Tenderer: \_\_\_\_\_

Signature of officer issuing the documents \_\_\_\_\_

Designation \_\_\_\_\_

Date of Issue \_\_\_\_\_

Signature of the tenderer  
Under seal of the firm



**BIHAR STATEPOWER GENERATION COMPANY LIMITED**  
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SECTION – 1

**NOTICE INVITING TENDER AND INSTRUCTIONS TO TENDERERS**

NIT No - 1 /PR/BSPGCL/2018

**1.0 GENERAL**

**1.1 Tender Notice**

Sealed tenders in two parts, Part I – Technical Bid and Part II – Financial Bid are invited from the agencies that fulfill Qualifying Criteria stipulated in Tender Documents for supply of the following materials:

NIT No	Description Of Material	Required Quantity	Estimated Cost	EMD In Rs	cost of BOQ in Rs
/PR/BSPGCL/2018	Hydrazine Hydrate as per IS 12086/1987	2200 KG	843700/-	16900/-	1250/-

**1.2 Delivery Schedule:** The materials have to be delivered as per delivery schedule to be provided by the consignee to meet plant requirements. The tenderer has to strictly maintain the delivery schedule. Non-compliance of delivery schedule may lead to cancellation of purchase order.

**1.3 Penalty:** The materials have to be delivered as per delivery schedule to be provided by the consignee. A penalty of 0.5 % per week delay, maximum up to 5 % of the value of material may be charged for any delay in the delivery schedule.

**2.0 QUALIFICATION CRITERIA TO BE SATISFIED**

**2.1 Annual Financial Turnover:**

The bidder should have achieved a minimum annual financial turnover of twice the quoted value of materials in any one of the last 3 Financial Years. Financial Turnover means relevant revenue as recorded in the Income side of Profit and Loss Account. The Bidder should furnish Annual Financial Turnover for each of the last 3 Financial Years in tabular form and give reference of the document relied upon in support of meeting the Qualification Criterion.

**2.2 Manufacturers/Authorised distributor having sufficient capacity and experience in supplying such type of chemicals in Govt. Organizations/ Semi Govt. Organizations of Central or State Government; or**

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by Public Sector Undertakings/ Autonomous bodies of Central/State Government; or by Public Ltd. Companies will be preferred.

### **3.0 CONTENTS OF TENDER DOCUMENT**

Each set of Tender or Bidding Document will comprise the Documents listed below

PART – 1 Technical Bid Packet	Notice Inviting Tender and Instructions to Tenderers, General and Special Conditions
PART – 2 Financial Bid Packet	Schedule of Quantities (Bill of Quantities)

### **4.0 ISSUE OF TENDER DOCUMENT**

4.1 One set of Tender Document may be purchased from the office of the Electrical Superintending Engineer (S&M), Barauni Thermal Power Station, District- Begusarai, PIN- :851116 from the date of issue of NIT to 05/02/2018 for a non refundable fee as mentioned in the tender notice in Cash or in the form of Demand Draft/ Pay Order/ Banker's cheque drawn on any nationalised bank payable at BTPS branch –code 4600 in favour of Accounts Officer, Barauni Thermal Power Station.

4.2 Tender Documents can also be downloaded from BSPHCL Web site **[www.bsphcl.bih.nic.in](http://www.bsphcl.bih.nic.in)**. The Tenderer shall deposit the cost of tender documents along with submission of tender, failing which his tender shall not be opened. The cost of tender documents shall be deposited in the form of a separate Banker's cheque / Demand Draft / Pay Order and enclosed in the envelope containing the Earnest Money Deposit.

4.3 Tender Documents downloaded from Company website shall be considered valid for participating in the tender process. During the scrutiny of downloaded tender document, if any modification / correction etc. is noticed as compared to the original documents posted on the website, the bid submitted by such a Tenderer is liable to be rejected.

4.4 The amendments/ clarifications "if any to" the Tender documents will be available on the website only.

4.5 Clarifications on Tender Documents - A prospective Tenderer requiring any clarification on the Tender Document may notify Electrical Superintending Engineer (S&M), BTPS in writing or by FAX / or by E-mail provided in the tender document.

*Signature of the tenderer*  
*Under seal of the firm*



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## **5.0 TENDER VALIDITY**

5.1 The Tender shall be valid for a period of 180 days from the due date for submission of Tender or any extended date as indicated in sub para below.

5.2 In exceptional circumstances, during the process of evaluation of tenders and prior to the expiry of the original time limit for Tender Validity, the company may request that the Tenderers may extend the period of validity for a specified additional period. The request and the tenderer's response shall be made in writing. A Tenderer may refuse the request without forfeiting his Earnest Money. A Tenderer agreeing to the request will not be permitted to modify his Financial Bid to a higher amount.

## **6.0 EARNEST MONEY**

6.1 The Tender should be accompanied by an Earnest Money as mentioned in the NIT in the shape of Demand Draft issued by any nationalised bank and drawn in favour of Accounts Officer, Barauni Thermal Power Station and payable at BTPS branch-code 4600.

6.2 Any Tender not accompanied by Earnest Money in an acceptable form shall be rejected as non-responsive unless the tenderer is exempted from payment of Earnest Money as a matter of Government Policy. The onus of proving such exemption shall rest with the Tenderer and such proof shall be placed in the envelope meant for Earnest Money.

## **6.3 Refund of Earnest Money**

The Earnest Money of the unsuccessful Tenderers will be returned without interest within 28 days of the end of Tender Validity Period.

The Earnest Money of the successful Tenderer, without any interest, will be adjusted as a part of the Security Deposit payable in terms of provisions in the General Conditions of Contract

## **6.4 The Earnest Money is liable to be forfeited in any of the following cases:-**

- a) If after bid opening, but before expiry of bid validity or issue of Letter of Acceptance, whichever is earlier, any Tenderer i) Withdraws his tender or ii) Makes any modification in the terms and conditions of the tender which are not acceptable.
- b) In case the Tenderer is found to have any misleading or false representation in the documents submitted in proof of the qualifying requirement with a view to get qualified on the strength of such documents(s).
- c) In the case of a successful Tenderer, if the Tenderer i) Fails to sign the contract agreement with the Company within thirty days after receiving the notice of award of contract/ LOI ii) Fails to furnish the Contract Guarantee as specified in the tender document.

Signature of the tenderer  
Under seal of the firm



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In case of forfeiture of Earnest Money as prescribed hereinabove, the Tenderer shall not be allowed to participate in the retendering process of the work.

## **7.0 SECURITY DEPOSIT**

7.1 Security Deposit: The Successful tenderer shall have to deposit for a sum equal to 10% of the total Contract Value towards security deposit. Out of which 5% will be required to be paid initially and balance 5%, will be recovered from running bills. At the time of initial payment of 5% the earnest money deposited by the successful tender, without any interest will be adjusted as a part of the security Deposit.

7.2 Refund of Security Deposit amount will be made within three month after successful completion of Work .

**8.0 TAXES:** The tenderers are required to submit self attested copies of the following-

- a. Last year Income Tax Return
- b. Registration Certificate-GST
- c. PAN

**9.0 Payment:** Running payment on receipt of materials. Tenderers may submit any deviation to this clause, if they require so, separately in annexure-IV (copy enclosed).

**10.0 Insurance:** The Tenderer shall have to arrange transit insurance for materials F.O.R. BTPS, without any extra cost to BTPS.

## **11.0 SUBMISSION OF TENDER**

11.1 Two Bid System: The Tenderer shall submit the Tender in original in two parts as detailed hereunder:

### **PACKET A: TECHNO – COMMERCIAL BID:**

- |            |  |
|------------|--|
| Envelope 1 | Earnest Money along with Cost of Tender Document if the bid is submitted on the document downloaded from Company website, unless exempted from both payments as a matter of Government Policy. If exempted, the documents substantiating such exception must be placed in this envelope.   |
| Envelope 2 | All technical details alongwith commercial terms and conditions including qualification Information along with all enclosures / documents as per Letter of Transmittal/ Checklist given in. Signature on Tender form duly witnessed after filling up blanks therein. Each page of the above documents should bear the dated initials of the tenderer along with the seal of the Company, in token of confirmation of having understood the Contents. |

Signature of the tenderer  
Under seal of the firm



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**PACKET B: FINANCIAL BID:**

Financial bid is to be submitted in separate envelop indicating itemwise price for the items mentioned in the technical bid.

**Envelope 1:** Schedule/Bill of Quantities (Price Part)

Each page of the Financial Bid should be signed by the tenderer along with the seal of the company. In the last page of Financial Bid, at the end, the tenderer should sign in full with the name of the Company, Seal of the Company and Date.

All rates and amounts, whether in figures and words, must be written clearly and with indelible ink. Each Correction, Cutting, Addition and overwriting should be initialed by the tenderer, failing which the bid will be assumed rejected.

Amounts must be quoted in full of Rupees

**11.2 Authority to Sign**

- a) If the applicant is an individual, he should sign above his full type written name and current address.
- b) If the applicant is a proprietary firm, the Proprietor should sign above his full type written name and the full name of his firm with its current address.
- c) If the applicant is a firm in partnership, the Documents should be signed by all the partners of the firm above their full type written names and current addresses. Alternatively the Documents should be signed by the person holding Power of Attorney for the firm.
- d) If the applicant is a limited Company, or a Corporation, the Documents shall be signed by a duly authorized person holding power of Attorney for signing the documents.

**11.3 Sealing and Marking of Tenders:** The bid should be submitted in one envelop containing two different packets for Technical bid & Financial bid as mentioned below.

(a) **PACKET A – TECHNO – COMMERCIAL BID**

It should be clearly mentioned on the packet that it is the techno-commercial bid. The terms “Techno-Commercial Bid”, name of the material & name of the tenderer should be clearly superscribed on the packet. It should contain both the envelop as mention under clause 11.1 & both the envelop should be put in packet A which should be sealed.

**Envelope 1** Earnest Money, Cost of Tender Document if the Bid is submitted on the document downloaded from website.

If the Bidder is exempted from payment of Earnest Money and Cost of Tender Document, he should super scribe “Documents Substantiating Exemption from Payment of Earnest Money and Cost of Tender Documents’.

**Envelope 2** Qualification Information/ documents as per checklist.

Signature of the tenderer  
Under seal of the firm



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(b) **PACKET B – FINANCIAL BID (Price Part)** It should be clearly mentioned on the packet that it is the Financial bid. The terms -‘Financial Bid’, ‘Name of the material & Name of the Tenderer’ should be clearly superscribed on the packet .

**Envelope 3**

Financial Bid should be put in Packet B which should be sealed.

(c) **OUTER ENVELOPE** - Both packets A and B should be put inside an outer envelope and sealed. This envelope should have the following details: Tender number, Name of material, Date and time of opening of Tender, Name of Tenderer and should be addressed to the Electrical Superintending Engineer (S&M), Barauni Thermal Power Station, District- Begusarai (Bihar) -851116.

11.4 Last date for submission of Tender: **06.02.18 up to 17:00 hrs**

11.5 Address for submission of Tender: Electrical Superintending Engineer(S&M), Barauni Thermal Power Station, District-Begusarai (Bihar) PIN-851116.

11.6 Late Tender / Delayed Tender: Any Tender received after the un-authorized person holding Power of Attorney for signing the Documents.

**12.0 TENDER OPENING, EVALUATION AND CLARIFICATIONS OF APPLICATIONS**

12.1 Tenders received up to specified time limit will be opened in the presence of the Tenderers or their representatives who choose to attend at **11.00 Hrs. On 07.02.18** in the office of the Office of the Electrical Superintending Engineer (S&M), Barauni Thermal Power Station, District- Begusarai-851116

12.2 In the event of the specified date of the opening is declared a holiday by the Employer, the Tenders will be opened at the appointed time and location on the next working day.

12.3 The **PACKET A** will be opened and Envelope 1 containing Earnest Money and Cost of Tender Document (where Bid is submitted in the document downloaded from website) of all the tenderers will be opened first and checked. If the Earnest Money furnished is not for the stipulated amount or is not in an acceptable form (unless exempted) and where applicable, the cost of Tender Document has not been enclosed for the correct amount and in an acceptable form (unless exempted), the Envelope 2 of **PACKET A (TECHNO- COMMERCIAL BID)** and **PACKET B** will be returned to the tenderer concerned unopened at the time of opening of the Tender itself. The Envelope 2 of **PACKET A (TECHNO- COMMERCIAL BID)** of other tenderers who have furnished Earnest Money of correct amount in acceptable form (unless exempted) and where applicable the cost of Tender Document for the correct amount and in an acceptable form (unless exempted) will then be opened.

12.4 **PACKET B (FINANCIAL BID)** of the tenderers, whose Technical Bids have been accepted for evaluation will be checked to see if the seals are intact. All such **PACKETS B** will be put in separate envelope and sealed. BTPS official opening the Tender will sign on this envelope and will also take the signatures of preferably at least two tenderers or their representatives present. This envelope will be kept in safe custody by BTPS.

(b) BTPS will scrutinise the Technical & commercial Bids accepted for evaluation to determine whether concerned tenderer meets the Qualification Criteria stipulated and conforms to all terms, conditions and specifications of the Tender Document without any modifications or conditions.

(c) If required, BTPS may ask any such tenderer for clarifications on his Technical Bid. The request for clarification and the response from the tenderer will be in writing. If a tenderer does not submit the clarification/document requested, by the date and time set in the Employer’s request for clarification, it will be presumed that he has nothing to say and a suitable decision based on available documents will be

Signature of the tenderer  
Under seal of the firm





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taken. Tenderers whose Technical Bids are not found acceptable will be advised of the same and their PACKET B (FINANCIAL BID) will not be opened. Tenderers whose Technical Bids are found acceptable will be advised accordingly and will also be intimated in writing of the time and date and place of opening of the PACKET B (Financial Bid).

(d) At the appointed place, time and date, in the presence of the tenderers or their representatives who choose to be present, BTPS will open the envelopes containing the PACKET B (FINANCIAL BID).

**13.0 RIGHT ON ACCEPTANCE OF ANY TENDER/ WHOLE OR PART**

13.1 The competent authority on behalf of BTPS does not bind himself to accept the lowest or any other Tender and reserves to himself the authority to reject any or all the Tenders received without the assignment of any reason. All Tenders in which any of the prescribed conditions is not fulfilled or any condition is put forth by the tenderer shall be summarily rejected.

13.2 The competent authority on behalf of BTPS reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.

**14.0 SIGNING OF CONTRACT AGREEMENT**

The tenderer whose tender has been accepted will be notified of the award by issue of a 'Purchase order' prior to expiration of the Bid Validity period. The purchase order will be sent to the Contractor in two copies one of which he should return promptly, duly signed and stamped. The order will be a binding Contract between the Company and the Contractor till the formal Contract Agreement is executed.

**15.0 EXEMPTION FROM EMD**

(a) Small Scale industries registered with NSIC and SSI (registered with the State of Bihar) shall be exempted from submission of EMD subject to copy of valid registration certificate.

(b) There is no provision of exemption from cost of BOQ.

**16.0 JURISDICTION OF COURT:** The civil court of Begusarai alone shall have the exclusive jurisdiction to decide any dispute/ claim arising out against this tender.

Signature of the tenderer  
Under seal of the firm



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**16.0 CHECK LIST FOR SUBMISSION OF INFORMATION**

SN	Documents	Status to be filled by the Tenderer
1	Cost of Tender Paper	
2	Earnest Money	
3	Documents for exemption of E.M. Deposit	
4	Documents for Eligibility	
5	PAN	
6	Income Tax Return	
7	GST Registration	
8	Annual Turn Over	
9	Total Number of documents attached	
10	Documents of Experience	
11	Total number of documents attached	

Signature of the tenderer  
Under seal of the firm



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SECTION - 2

**Tender Form**

**A. GENERAL INFORMATIONS**

SN	PARTICULARS	TO BE FILLED BY TENDERERS
1	Name of the Bidder/ Tenderer	
2	Address of the Bidder/ Tenderer	
3	Manufacturing Unit/ Distributor/ Dealer	
4	Type of Ownership	
	a. PSU/ Public Limited	
	b. Private Limited	
	c. Partnership/ Individual	
5	Contact	
	a. Contact Person	
	b. Telephone/ Mobile	
	c. FAX	
	d. E-mail	
6	Validity period of Offer	
7	Price	
	a. Firm	
	b. Variable/ Escalation formula	
8	Payment Term	

Signature of the tenderer  
Under seal of the firm



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	a. On arrival & SRV of material	
	b. Any Other	
9	Delivery Schedule	Acceptable/ Not Acceptable
10	Penalty on failure of Delivery Schedule	
11	Taxes	
	a. Last Year Income Tax Return	Attached/ Not Attached
	b. GST Registration Certificate	Attached/ Not Attached
	c. PAN (for Individuals only)	Attached/ Not Attached
12	Details of Purchase Orders with photocopies for Supply of same material.	

Signature of the tenderer  
Under seal of the firm



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**SECTION – 3**  
**Technical Specifications**

**SCHEDULE OF MATERIAL REQUIRED:**

SN	Description of Material As required	Quantity In Kg	Description of Material As Offered
1	Hydrazine Hydrate as per IS 12086/1987	2200 KG	

**SCHEDULE OF TECHNICALSPECIFICATIONS:**

Sl. No.	Specification of Material as required.	As offered
1.	The hydrazine Hydrate 80 % to be supplied conform to the following Specification:- 1. Hydrazine Hydrate by weight: 80% min. 2. Appearance: Colorless 3. Non- Volatile residue content by weight: 0.05% max 4. Sulphate content by weight: 0.005% max 5. Chloride content by weight: 0.005% max	

**SECTION – 4**

**Special Conditions of Contract**

1. The material is to be supplied in good condition on door delivery basis at Barauni Thermal Power Station, District -Begusarai -851116 as per requirement of Plant.
2. No sub-letting of Purchase Order shall be allowed to Distributors/ Manufacturers.
3. Quantity required may change as per plant requirement.
4. In case of failure of supply of material as per the scheduled delivery, the Company is free to cancel the Purchase Order and order the balance quantity on another Agency.
5. A penalty at the rate of five times of the pro-data reduction value will be imposed on material having concentration less than the specified value but within the acceptable limit.
6. The Supplier shall have to take guarantee of the material and guarantee against all manufacturing defect / inferior quality. Any material rejected on above ground will have to be replaced by bidder on their own cost. The decision of the department regarding the quality of material shall be binding upon bidder.

*Signature of the tenderer*  
Under seal of the firm



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**PART-2 FINANCIAL BID (Price Part)**

**BILL OF QUANTITY**

NIT No - 1 /PR/BSPGCL/2018

**1.0 GENERAL**

1.1 The quoted rate shall include cost of material, cost of transportation including unloading and inclusive of all taxes.

1.2 The rate shall remain valid till completion of the supply as per schedule to be provided by the consignee.

**2.0 RATE**

**2.1 The rate to be filled by the Tenderer**

SN	Description of Material as required	Quantity In Kg	Quoted Rates per kg Inclusive of all Taxes F.O.R. BTPS In Rs	
			In digits In Rs	In words In Rs
1	Hydrazine Hydrate as per IS 12086/1987	2200		

**2.2 The price break-up to be filled by the Tenderer**

SN	Particulars	Quantity In KG	Price In Rs per KG	GST Rate	GST Amount	Freight	GST Amount on Freight	Total Cost F.O.R. BTPS In Rs
1	Hydrazine Hydrate as per IS 12086/1987	2200						

Signature of the tenderer  
Under seal of the firm



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**ANNEXURE – IV**

NIT NO:

**STATEMENT OF DEVIATION/EXCLUSION**

Bidder Offer Ref. No. and Date:

Bidder name and Address:

To,

Electrical Superintending Engineer(S&M)  
Barauni Thermal Power Station  
Begusarai, 851116, Bihar

Dear Sir,

We declare that the following are the only deviations/variations and exceptions/exclusions to the services as outlines in your Bidding documents. The schedule has been filled in accordance with bidding documents. Except these deviations, subject to the approval and acceptance by Barauni Thermal Power Station, the entire work shall be performed as per your requirements and bidding documents. Further, we agree that additional conditions, if any found elsewhere in the offer than those state below, save that pertaining to any rebates/discounts offered, shall not be given to:

Clause No.	Page No.	Statement of Deviations & Variations/Exclusions.	Cost of Withdrawal of Deviations & Variations/Exclusions.

Date.....

Signature.....

Place.....

Name.....

Designation.....

Common seal.....

Note: The bidder may use additional sheets of like size and format, if required.

Signature of the tenderer  
Under seal of the firm



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Signature of the tenderer  
Under seal of the firm