Expression of Interest for empanelment from experienced and eligible agencies / firms / contractors in various classifications and categories for Civil Construction Works during Emergency in State of Bihar

1. The Bihar Rajya Pul Nirman Nigam Limited a Government of Bihar Undertaking, having vast experience in construction work of Bridges, Flyovers & Allied Civil Engineering Works etc. in State of Bihar. In light of Notification no.-1725(S), dt.18.02.2019 of Road Construction Department, Govt. of Bihar emergent / accidental / contingent works have to be done departmentally by empanelling the Suppliers / Service providers / Agencies. Sealed proposals are invited from reputed agencies / firms / contractors having experience in given category of civil construction works within the state to support the construction work in emergency.

2. BRPNL Ltd. invites eligible agencies / firms / contractors to indicate their interest in given classification and category in civil construction work as given in the ToR.

3. The interested agencies / firms / contractors shall provide the required informations indicating that they are qualified to perform the services as given in ToR.

4. Agencies / Firms will have to deposit EMD (Earnest Money Deposit) in form of Demand Draft / Banker's Cheque of any Nationalized / Scheduled Bank.

5. Shortlisted agencies / firms contractors will be informed through letter / e-mail to submit financial offer in prescribed format as and when required.

6. Eligible shortlisted agencies / firms / contractors will be empanelled for financial year 2019-20.

7. Expression of interest with all relevant information and document must be delivered to the address below by not later than 03:00 pm on 5th September, 2019. In the event of this last date being declared as a holiday by the State Government, due date for submission of above EoI will be the next working day.

8. Bihar Rajya Pul Nirman Nigam Limited reserves the rights to accept or reject any or all offers without assigning any reason thereof.

9. Interest Agencies / Firms may obtain further information at the address given below from 10:00 am to 05:00 pm on all working days. This notice for Expression of Interest has also been posted on website : http://www.brpnln.nic.in.

For any queries please contact.
Mob. No.: 8544440246
E-mail: spe-katihar@brpnln.co.in

Senior Project Engineer,
Bihar Rajya Pul Nirman Nigam Limited
Works Division, Katihar
TERMS OF REFERENCE
Invitation for empanelment from experienced and eligible agencies/ firms/contractors in various classifications and categories for Civil Construction Work inside the State of Bihar

Background & Scope of Work
The Bihar Rajya Pul Nirman Nigam Limited a Government of Bihar Undertaking having vast experience in construction works of Bridges, Flyovers, Buildings & Allied Civil Engineering Works etc. in the State of Bihar. In light of Notification no.-1725(5), dt.18.02.2019 of Road Construction Department, Govt. of Bihar emergent / accidental / contingent works have to be done departmentally by empanelling the Suppliers / Service providers / Agencies. Sealed proposals are invited from reputed agencies / firms / contractors having experience in given category of civil construction works within the state to support the construction work in emergency. The Empanelment does not guarantee the agencies/ firms/ contractors for issue of work for any particular job. BRPNNL has the sole discretion in this regard & the agencies/firms/ contractors shall have no claim or to seek any clarification in the matter.

For executing above mentioned works BRPNNL requires reputed agencies/firms/contractors having their experience in classification and category as given below. The prime objective of the assignment is to assist BRPNNL in execution of civil construction works during emergency in the State of Bihar. The empanelled agencies /firms/ contractors will report and work under the overall guidance of the concerned Engineer in-charge of the project.

Classification:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Code</th>
<th>work</th>
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<tbody>
<tr>
<td>1.</td>
<td>CW</td>
<td>Civil Construction works</td>
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Category:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Category Code</th>
<th>Limits</th>
<th>Required Cumulative Turn Over in Last Three Years (sum of turn-over in F.Y.-2016-17 to 2018-19)</th>
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<tbody>
<tr>
<td>1.</td>
<td>D</td>
<td>Up to 3.5Crore</td>
<td>3.5 Crore</td>
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➢ The applications shall be accompanied by the requisite documents as prescribed in the 'Empanelment Format' which can be downloaded from BRPNNL website: http://www.brpnn.bih.nic.in. The following documents shall support the application:

➢ i.) Certified IT Return & Audited Balance Sheets for the last three years. (F.Y. 2016-17 to 2018-19)
ii.) Copy of PAN card.
iii.) EPF Registration/ Code no.
iv.) Current Bankers Solvency Certificate in prescribed form.
v.) Application Fee and EMD
vi.) Sales Tax / VAT Registration certificate/TIN no.
vii.) Service Tax Registration.
viii.) Registration details/Partnership Deeds/Power of Attorney (POA) in case of Partnership Firm, Affidavit in case of Proprietorship Firm / Memorandum of Articles of Association.

ix.) List of equipments owned by the applicant with ownership documents.

x.) Works Completion Certificate of Reputed and renowned organization/PSUs’ or other Govt. bodies/Organization for works completed during last five years. (F.Y. 2014-15 to 2018-19)

xi.) Copy of LOI (Letter of Intent)/W.O (Work Order) of Ongoing works.

xii.) Maximum Single value work executed.

xiii.) Applicant should not be in the negative/black list of any State/ Central Government Department/PSU and also not involved in any litigation during the last 03 years. An affidavit on a non-judicial stamp paper of value Rs.100/- duly notarized, is to be furnished certifying the same. (As per given format)

xiv.) Valid Registration under SSI / NSIC / MSME and Valid Electrical License for Electrical works

xv.) List of Technical & Key Personnel.

xvi.) The application for Empanelment shall be signed by the agencies/firms/contractors with their authorized signatory.

❖ In case of Proprietorship - an affidavit of Proprietorship or POA (Power of Attorney) of authorized Signatory is required.

❖ In case of Partnership – an attested copy of Partnership Deed is required.

❖ In case of a Company – POA of the person to sign on behalf of the Company & Memorandum & Articles of Association.

❖ BRPNNL reserves the right to consider or cancel.

➢ The Empanelment shall remain valid for financial year 2019-20. A satisfactory performance report shall be obtained from the Unit for further renewal of empanelment or Up-Gradation to higher category based on specific recommendation of the concerned Unit.

➢ Existing agencies already registered/empanelled/upgraded, shall remain valid till 31.03.2020 from the date of empanelment and on expiry of the financial year in each case the agencies have to apply afresh as per the procedure indicated herein and on scrutiny of the application suitable categorization/classification shall be given to them.

However, the working agencies shall continue with the awarded work till its completion with their existing empanelment.

➢ The applicants having any pending litigation with BRPNNL will not be considered.
BRPNNL reserves the right to accept/reject or cancel the application or asking for any additional clarification without assigning any reason or incurring any sort of liability to the applicants. Any information if found incorrect/misleading in future will automatically disqualify the agency and will result in termination of the empanelment with BRPNNL permanently. BRPNNL is at liberty to check the original documents at any stage and the registration fee shall be forfeited in such cases for which no claim shall be entertained.

Application Fee & Earnest Money (EMD)

The application for Empanelment duly filled in Prescribed Format along with requisite details shall be submitted to the office of undersigned with the requisite empanelment fees as prescribed below in the form of D/D in favour of Bihar Rajya Pul Nirman Nigam Limited, payable at Patna.

Category:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Category Code</th>
<th>Limits</th>
<th>Application Fee (Non-refundable) (in `)</th>
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<tr>
<td>1.</td>
<td>D</td>
<td>Up to 3.5Crore</td>
<td>25,000/-</td>
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Timelines to provide Services

Probable timeline to start the assigned work within 28 (Twenty-eight) days. The empanelment will be valid for Financial -2019-20 or completion of the project whichever is earlier.
Expression of Interest (EoI)

Standard Format for empanelment from experienced and eligible agencies/firms/contractors in given classification and category for Civil Construction Work inside the State of Bihar

(The interested agencies/firms/contractors are requested to submit the proposals in standard format on their letterhead)

I. Eligibility Declaration (Through Affidavit)

We, hereby declare that:

(i) We have read the advertisement, including the terms of reference (TOR), for this assignment;

(ii) We have not been engaged to prepare such TOR as a firm, association, or joint venture; and

(iii) No full-time or part-time or contracted expert employed by our firm, association, or joint venture has been engaged to prepare such TOR.

We further confirm that, if any of one or more of our experts is engaged to prepare TOR for any ensuing assignment as part of our work product under the assignment to which this advertisement relates, our firm and any such expert(s) will be disqualified from short-listing and/or participation in such follow-on assignment.

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<th>Lead Firm</th>
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<td>Signed by:</td>
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<td>Position :</td>
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<th>Associate/Partner</th>
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<tr>
<td>Signed by:</td>
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<td>Position :</td>
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<tr>
<th>Associate/Partner 2</th>
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<tbody>
<tr>
<td>Signed by:</td>
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<td>Position :</td>
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II. Basic Information

A.

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<tr>
<th>Sl. No.</th>
<th>Similar nature Job completed.</th>
<th>Details</th>
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B.

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<tr>
<th>Sl. No.</th>
<th>Similar nature Job in Progress.</th>
<th>Details</th>
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III. Financial Competency:

<table>
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<tr>
<th>Financial Year</th>
<th>Average Annual Turnover (Rs. in Lac)</th>
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<tbody>
<tr>
<td>2014-15</td>
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<td>2015-16</td>
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<td>2016-17</td>
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<td>2017-18</td>
<td></td>
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<td>2018-19</td>
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IV. Organizational Competence

Agency / Firm:
Total Years of Experience:
Proposed core team:
Technical Staff Strength (Permanent Staff only):
Agency / Firm’s Head office support to the field offices:
Clients appreciation / awards / rewards to the firm:

V. Technical Competence

Narrative Descriptions
With reference to the attached project sheets, project completion certificate and in
the context of the assignment’s TOR’s, summarize the relevant technical
qualifications of your firm’s/agency/association/joint venture (maximum of 2
pages).

VII. Management Competence (Please answer each question in one paragraph of 3-5
sentences):

1. Describe standard policies, procedures and practices that your entity has to
   assure for quality interaction with clients and outputs. Please state if your
   company is ISO certified.

2. How will your firm/consortium handle complaints concerning the
   performance of experts or quality of the reports submitted for this assignment?
   What internal controls are in place to address and resolve complaints?

3. How will you ensure the quality of your firm’s/consortium’s performance
   over the life of this assignment?
4. Describe standard policies, procedures and practices that your firm has put in place to avoid changes/replacements personnel and to ensure the continuity of professional services once contracted.
5. Describe what social protection practices you have in place to safeguard the well being of your proposed experts? Specifically describe arrangements you have in place for medical, accident and life insurance coverage during the assignment.

VIII. Other Information

IX. Project Reference:

Please select most relevant projects to demonstrate the firm’s technical qualifications and geographical experience.

<table>
<thead>
<tr>
<th>Period</th>
<th>Client</th>
<th>Project</th>
<th>Firm</th>
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- Comments on Term of Reference
- Comments on Budget Adequacy
- Additional Questions
- Key considerations in approaching this assignment

Signature of authorized representative with seal

*Notes:- All issues/queries regarding EoI can be raised through e-mail/speed post upto 30th August, 2019. The replies of the issues/queries can be seen on our website: http://www.brpn.nic.in

Senior Project Engineer,
Bihar Rajya Pul Nirman Nigam Limited
Works Division, Katihar

Memo No. :- 937(200)
Copy forwarded to Director, Information Public Relations Department, Government of Bihar
For publication and necessary action.

Senior Project Engineer,
Bihar Rajya Pul Nirman Nigam Limited
Works Division, Katihar

Katihar, dated :- 19/8/2019