



RFP for Leasing of LED Wall Screens in Patna

बिहार स्टेट टूरिज्म डेवलपमेंट कॉरपोरेशन लि०, Bihar State Tourism Development Corporation Ltd.

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Request for Proposal

Bihar State Tourism Development Corporation Ltd. (BSTDC) Patna invites proposal from well experienced experts for Leasing of LED wall screen in Patna at Hotel Kautilya Vihar and Golghar at Patna.

Name of work	Leasing of LED wall screen in Patna at Hotel Kautilya Vihar and Golghar in Patna.
Portal for downloading tender documents	www.bstdc.bih.nic.in
Bid Fee	Rs. 1,000/- payable by Demand Draft in favour of Managing Director, Bihar State Tourism Development Corporation, payable at Patna.
Bid Security Fees	Rs. 1,00,000/- payable by Demand Draft in favour of managing Director, Bihar State Tourism Development Corporation, payable at Patna..
Date & place of Pre bid meeting	13.07.2019 at 2 PM Hotel Kautilya Vihar, Beer Chand Patel Path, Patna, Bihar 80001
Last Date & Time for Submission of Bids	19.07.2019 (12:00 Noon.)
Date and Time of Opening Technical Bid	20.07.2019 (02:00 P.M.)
Date and Time of Opening Financial Bid	To be informed later
Bid Validity Period	120 days
Place of Submission and opening of Bids	Bihar State Tourism Development Corporation Ltd. Hotel Kautilya Vihar, Beer Chand Patel Path, Patna, Bihar 80001
Phone	
Officer Inviting Bids	GM, Bihar State Tourism Development Corporation Ltd. Hotel Kautilya Vihar, Beer Chand Patel Path, Patna, Bihar 80001

Interested parties may download the bid documents from the website: www.bstdc.bih.nic.in of Bihar State Tourism Development Corporation Ltd. Patna.

For details or information please contact Mr. Brajesh Kishore Pd. Singh, Manager, Travel & Trade on Mobile no 8544402437

Managing Director BSTDC Reserves the right to accept or reject any or all the bids without assigning any reason thereof.

Sd/-
General Manager

Background

- 1.1 Bihar State Tourism Development Corporation Limited is a fully Owned Company of the Government of Bihar, having registered office at Beerchand Patel Path, Patna – 800001 (the "Corporation") is engaged in the development and promotion of tourism in the State of Bihar. It has hotels across the State of Bihar. The addresses may be seen on the official website of the Corporation www.bstdc.bih.nic.in
- 1.2 The Corporation has versatile roles to play in the fields of Tourism promotion and development and is also entrusted from time to time to undertake the event management responsibilities of small, medium and large sizes. These events also generate interest of people in Bihar as a tourism Destination.
- 1.3 In pursuance of the above it has been decided to invite the RFP for leasing of LED wall screen in Patna at Hotel Kautilya Vihar and Golghar at Patna from the well experienced and operating agencies for a period of two years.
- 1.4 The RFPs are invited from the experts having undertaken similar jobs and having good experience in the related fields as given in the Documents. The bids opened shall be evaluated and only qualified bidders shall be considered for making a presentation to the designated committee for consideration for empanelment.

INTRODUCTION

REQUEST FOR PROPOSAL

INVITATION OF RFP FOR LEASING OF LED WALL SCREEN IN PATNA AT HOTEL KAUTILYA VIHAR AND GOLGHAR.

1. BSTDC invites detailed proposals(hereinafter referred to as “RFP”) from renowned and experienced agencies.
2. The Proposals would be evaluated on the basis of the evaluation criteria set out in this RFP to identify the successful Bidder for the Assignment.

The RFP would be available at the website www.bstdc.bih.nic.in. It may be noted that all subsequent notifications, changes and amendments in the assignment / documents would be posted only on the website.

Joint Ventures and Consortiums are not allowed to participate

GENERAL INSTRUCTIONS

1. Prospective bidders are advised to visit the site and apprise themselves about the details of the project. They should assure themselves about the prevalent conditions, technical feasibility, issues involved in these leasing.
2. The wall screens shall be taken over by the successful bidders for leasing within a week of the signing of contract for the operations.
3. The Bid shall be typed or written in indelible ink and signed by the Authorized signatory of the Bidder.
4. Bidders are encouraged to submit their respective Bids after visiting the Project site and ascertaining for themselves the site conditions, and any other matter considered relevant by them.
5. The Bidder shall be responsible for all costs associated with the preparation and presentation required to be made.
6. The BSTDC reserves the right to summarily reject any or all the offer received from any agency, without any intimation to the bidder(s).
7. The BSTDC reserves the right to withdraw / cancel the bid document partially or completely at any stage.
8. BSTDC/Department may provide, at its own discretion, material for use for the operations of the Wall screens.
9. No illegal, disputed and banned material and or any other information shall be displayed on the wall screens of BSTDC unless written approval of the Department/BSTDC.

BRIEF OF REQUIREMENTS

1. **Bihar State Tourism Development Corporation Ltd. owns two LED Wall Screens, each of the size 12x18 feet. The screens are located, one each, at Hotel Kautilya Vihar and Taramandal in Patna. These screens are utilised for displaying the messages given out by Tourism**

Department and its various wings. The screen at Tara mandal has to be shifted to Golghar, installed and operated there as per the location approved by BSTDC.

2. Taking necessary action to improve the present ability of the screens.
3. Operating the screens regularly for public advertisement.
4. The Agency shall provide 120 minutes of time per screen per day for promotion and advertisement of the matter/Information as may be given by BSTDC.
5. In special cases as and when BSTDC, Department of Tourism or Directorate of Tourism is organising some programs or may have the need for publicising any information, BSTDC shall have the right to use the screen for this purpose for additional time without any extra charges becoming payable in this regard.
6. Providing necessary manpower for operation of Screen Walls on regular basis.
7. The provision of electricity connection for its operation and its maintenance, payment of charges for its consumption etc.
8. Rectification of all defects of the screen wall mechanical, electrical or electronic even if these are pre-existing which may or may not be hindering its operation.
9. Repairs and Maintenance of the screen and keeping in a presentable and operational condition at all times.
10. Uploading and changing the messages of BSTDC to be displayed as and when required.

ELIGIBILITY

1. The organisation should be working in the field of operating/ leasing/ owning the LED wall screens for last 5 years. Necessary letters of experience, work orders and certificates supporting the claim of five years of experience should be submitted
2. The turnover of the organisation should be average Rs. 25 lakhs Per annum for last 5 years. The organisation should submit the statement of Accounts/ certificate of CA giving the annual turnover for last five years.
3. The company should be a legal entity having GST registration. Copies of GST / company registration should be submitted.

PENALTY CLAUSE

In case of default in performance on the part of the agency, BSTDC shall decide the penalty to be imposed for such default considering the quantum and other related factors which shall be imposed on the selected bidder.

In case the agency fails to render the services as per the terms and conditions of the RFP and subsequent work order and if the services are not to the satisfaction of BSTDC, BSTDC shall be at liberty to terminate the contract.

INDEMNIFICATION CLAUSE

The selected agency shall keep BSTDC Indemnified and harmless against all claims, damages, dues, payments, fines, penalties, compensations, liabilities other losses etc. which may incur on account of non-compliance or violation by the selected agency or otherwise in any manner whatsoever.

ARBITRATION

Any dispute or difference whatsoever arising between the parties with regard to the interpretation, construction, meaning, scope operation or effect of this agreement or the breach thereof shall be referred to the sole arbitrator appointed by Principal Secretary / Secretary, Department of Tourism, Government of Bihar, Patna.

The Arbitration and Conciliation Act, 1996 and any statutory modification or re-enactment thereof, shall apply to these Arbitration proceedings.

Arbitration proceedings shall be held in India at Patna and the language of the Arbitration proceedings and that of all documents and communications between the Parties shall be English.

The decision of the Sole Arbitrator shall be final and binding upon both Parties. The expenses of the arbitrators as determined by the arbitrators shall be shared equally by the Department of Tourism, Government of Bihar and the Agency. All Arbitration awards shall be in writing and shall state the reasons for the award.

Notwithstanding any references to arbitration, the parties shall continue to perform their respective work / obligation under the Contract.

All incidental expenditures incurred in relation thereto in preparation, presentation of documents related to the dispute in connection shall be independently borne by the respective parties. The Courts at Patna shall have the sole & exclusive jurisdiction to try all the cases arising out of this tender document.

SECURITY DEPOSIT

Successful Bidder shall deposit a sum of Rs. **2,00,000/-** (Rupees Two Lakh only) as Performance Guarantee during the validity of contract. The Performance Guarantee can be in the form of cash or irrevocable Bank Guarantee to be kept valid throughout the period of contract.

VALIDITY OF THE CONTRACT

The Contract shall remain valid from the date of award of the contract for 2 years (two years) or as otherwise specified in the letter of award of tender.

SUBMISSION PROCEDURE

Technical Bid: Bidders shall submit physically their bids giving the details as listed in the Technical Bid format. The bidder may be required to make a presentation of the proposal to the concerned officials. The envelop should be sealed and super-scribed with project name.

The Technical bid should be accompanied with the Bid Fees and Bid Security Fee.

Financial Bid as per annexure given. Bidders shall submit their unconditional financial quote for rendering their services as per the scope of work in a SEPARATE SEALED ENVELOPE and super-scribed as FINANCIAL BID.

Note: Filling up price quote in Part 1 may render the bid liable for disqualification at the discretion of Managing Director.

The technical (Part 1 & 2) and financial envelopes should be enclosed in a larger envelope dully sealed superscribed with the name of the project. All pages of the offer must be signed.

Services offered should be strictly as per requirements mentioned in this Tender Document.

Once quoted, the Bidder shall not make any subsequent price changes, whether resulting or arising out of any technical/commercial clarifications sought regarding the bid, even if any deviation or exclusion may be specifically stated in the bid. Such price changes shall render the bid liable for rejection.

The Bid Security shall be forfeited in the following cases:

1. If the Bidder withdraws its Proposal;
2. If the bidder fails to render the services as per the given time frame.

EVALUATION PROCESS AND AWARD

Award of the work shall be given to the technically eligible highest Bidder.

Evaluation of the Technical proposal shall be done by a committee constituted for the purpose.

The Financial Bids shall be opened at the notified time in the presence of successful bidders who choose to be present.

CORRESPONDENCE/ENQUIRY

1. All correspondence / enquiries should be submitted to the following in writing registered post / courier:

GM,
Bihar State Tourism Development Corporation Ltd.
Hotel Kautilya Vihar, Beer Chand Patel Path, Patna, Bihar 80001

2. No interpretation, revision, or other communication from BSTDC regarding this RFP is valid unless it is in writing and is signed by General Manager.

FORMAT FOR COVERING LETTER-CUM-ASSIGNMENT UNDERTAKING

(On the Letterhead of the Bidder)

To,

GM,

Bihar State Tourism Development Corporation Ltd.

Hotel Kautilya Vihar, Beer Chand Patel Path, Patna, Bihar 80001

Sir,

Ref: - Leasing of LED Wall Screens in Patna

We have read and understood the Request for Proposal (RFP) of the captioned Assignment by BSTDC.

We hereby agree and undertake as under:

Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our Proposal we hereby represent and confirm that our Proposal is unqualified and unconditional in all respects and we agree to the terms of the proposed Agreement, a draft of which also forms a part of the RFP provided to us. This Proposal is valid till ----- (At least 120 days from the Proposal Due Date).

We under take to abide by all terms and conditions of the contract.

Name of the Bidder

Signature of Authorised Signatory / Seal of the organisation

Name of the Authorised Signatory

Date: -

Encl.

DD for Bid Fees and Earnest Money Deposit as follows :

1. Bid Fees DD no..... (Amount).....drawn on.....
2. Bid Security Fees DD no..... (Amount).....drawn on.....

FORMAT FOR TECHNICAL PROPOSAL

(On the letter head of the bidder)

Date: -

To,
GM,
Bihar State Tourism Development Corporation Ltd.
Hotel Kautilya Vihar, Beer Chand Patel Path, Patna, Bihar 80001

Sir,

Ref: Leasing of LED Wall Screens in Patna

Details of the Organisation:

1. Name of the Firm:
2. Legal status of the Firm
Individual/Proprietary firm/ Limited Liability Partnership/Limited Company/Pvt. Ltd. Company
3. Details of operation of LED wall screens during last five years (please submit supporting letters of award/ownership documents/lease agreements etc.)
4. Details of turnover for last five years (2013-14, 2014-15, 2015-16, 2016-17, 2017-18)
5. Details of the registration with Government statutory bodies viz. GST etc.
6. Description of the Firm: Please specify the field of services
7. Address of the Firm
8. Office Address /Telephone No / Fax No / email id / website:
9. Has the applicant or any constituent partner ever abandoned a work?
10. Experience of similar nature with copies of work order/ photographs etc.
11. Proposal for leasing of the LED screen wall.

We certify that we have never abandoned any work assigned/ awarded to us. We/ our partners have not been blacklisted or debarred by any department.

Signature_____

Full name of the person:_____

Designation:_____

FORMAT FOR FINANCIAL PROPOSAL

(On the letter head of the bidder)

Date: -

To,

Sir,

Ref: Engagement of Agency for Leasing of LED Wall Screens in Patna

We are pleased to quote the lease amount for leasing of LED walls to be undertaken as per our technical Bid as follows:

Rs. (Rupees (in words).exclusive of all taxes and charges. (all taxes and charges payable shall be paid by us)

We have reviewed all the terms and conditions of the 'Request for Proposal' and confirm that, we would abide by all the terms and conditions

We will abide by our offer/quote and terms condition of the RFP, if the BSTDC Bihar selects us as the Selected Bidder/Agency.

Sincerely,

Name_____

Complete address_____

Phone no._____ Mobile_____

E-Mail ID_____

Signature of the applicant

with Seal/Stamp