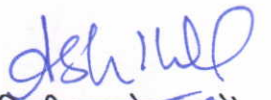


बिहार सरकार
वित्त विभाग

निविदा सूचना

वित्त विभाग के अंतर्गत कार्यरत कम्प्यूटरों/प्रिटरों के वार्षिक रख-रखाव हेतु प्रतिष्ठित संस्थानों से निविदा आमंत्रित की जाती है ।

- 1 निविदा सूची में दी गई अलग-अलग सामानो के लिए अलग-अलग रेट एक लिफाफा में बंद कर "Computer/ Printer के रख-रखाव हेतु निविदा" लिखकर समर्पित करे।
- 2 अधिकृत फर्म G.S.T से निबंधित होना चाहिए तथा निबंधन प्रमाण पत्र की छाया प्रति स्वयं प्रमाणित (self attested) निविदा के तकनीकी बीड के साथ संलग्न करे।
- 3 निविदा के साथ Bid Security के रूप में किसी राष्ट्रीयकृत बैंक का एकाउन्ट पेयी रु0-10,000/- का बैंक ड्राफ्ट देना होगा, जो लेखा पदाधिकारी, (लेखा) वित्त विभाग, बिहार, पटना के पदनाम से भुगतये होगा। निविदा के चयन के उपरांत Bid Security सभी असफल निविदादाताओं को 15 दिनों के अन्दर लौटा दी जायेगी ।
- 4 Maintenance Term संलग्न एग्रीमेंट पेपर में देखा जा सकता है ।
- 5 किसी भी निविदा पक्ष को या संपूर्ण निविदा को बिना कारण बताये किसी भी समय अस्वीकृत करने अथवा संशोधित करने का पूर्ण अधिकार अधोहस्ताक्षरी को सुरक्षित रहेगा।
- 6 किसी भी विवाद के निपटारा का स्थल पटना न्यायालय होगा।
- 7 संपूर्ण निविदा आवश्यक अभिलेखों के साथ मुहर बंद लिफाफा में अधोहस्ताक्षरी के कार्यालय में कार्य दिवस के अन्दर दिनांक-20.3.18 के अपराह्न-5.00बजे तक निबंधित डाक/कोरियर सेवा/हाथों प्राप्त किया जायेगा।
- 8 कम्प्यूटर एवं प्रिटरों की सूची, वित्त विभागीय website-www.finance.bih.nic.in पर उपलब्ध है।


(अश्विनी दत्तात्रेय ठाकुरे)
अध्याय सचिव
वित्त विभाग

Agreement

TERM & CONDITIONS FOR CONTRACT WITH REGARD TO NONCOMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF COMPUTER AND PERIPHERALS

1. General Term

(a) This agreement is made on..... at Patna between FINANCE DEPARTMENT, GOVT. OF BIHAR, OLD SECRETARIATE, PATNA herein after called the client on the one hand M/s ----- herein after called Contractor.

(b) The contract shall be effective w.e.f.and shall be valid up to..... for a period of six months only for computer installed in different places of Finance Department as mentioned in Annexure – I

2. Term of the Agreement

The agreement is made for the duration of six months and it is effective from..... for AMC of Computer systems and peripherals.

3. Scope of the Agreement

The contractor shall be responsible for maintenance of the equipment (hereinafter referred to as the equipment mentioned in Annexure –I of this Agreement). The maintenance of the equipment covers on site non-comprehensive which includes repairing & servicing of all parts except consumable items (i.e. Print Head, Ribbon mask, Plastic Parts, Burnt Case, Pressure Roller, Teflon, Scanning Assembly, Fuser Assembly, Drum, Ink Cartridge, Paper Tray etc.) of peripherals and Computers, The Passive Component for Networking i.e. Cables, Connectors (Optical/ RH45, RJ11),

I/O boxes etc. are not covered under AMC. Customer should take regular backup of all systems. ----- shall not be responsible for any data loss, if any, during the course of system maintenance. For antivirus support client should have licensed copy of antivirus program and the same should provided to contractor for use in contractor's sites only.

4. During the course of attending "On call Service" or during the regular maintenance service, the contractor noticing requirement of any spare parts shall replace such parts and clear the faults of the equipment at the site. Necessary and sufficient spares have to be kept ready with them for immediate replacement. On no account equipment or its accessories shall be allowed to be taken out of its installed location and any replacement of sub assemblies of the whole like by like basis will be permissible and the replaced parts will then became the property of the contractor except for case wherein the cost of the sub assembled components is borne by client.

5. (a) Break down calls should be attended within 24 hours, any number of times whenever called except holidays. In case of system is not brought into order within stipulated time of 24 working hours (except holiday) standby system is to be provided to ensure smooth functions of the units. After one 48

hours of break down penalty on per day basis(One day charge of AMC)charged and deducted from AMC charge. The AMC cost for each item is described in the table of Annexure-1.

(b) In case printer and its related peripherals have to be taken out of office premises for repair work, max. time period shall be three(3) days and other condition mentioned in clause 5(a) has to be applied.

6. In case of failure to attend the call within the specified grace period the required systems will be repaired from local market at the cost of the contractor and same will be recovered/ realized from the AMC bill.

7. Any spares replaced should be with similar configuration may be of different make, model.

8. For the purpose of record-keeping of various maintenance action activities viz. regular maintenance. On call service and preventive maintenance, a log book in prescribed format(Annexure- 2) shall be maintained.

9. Preventive maintenance

On the gap of every thirty days, the vender has to visit the workplace to check the functionality of each and every computer and printer and has to submit a report for its proper functioning to the concerned person in the department

Regular preventive maintenance is essential for the trouble free working of any computer. It also ensures that its components should work upto the last point of its life. Each preventive maintenance includes proper checkup of computer parts like CPU, RAM, I/O Ports, Hard Disk Drive, Floppy Drive, CPU Speed, Printer , Scanner and System performance. Physical check up of all sockets mounted SMDs, connectors and cable for any loose connections.

- Cleaning of Laser printer and lubrication of carriage drive , OPC drum, fixing unit, Teflon, sensors and all other moving parts as per manufacture specification.
- Cleaning of printer as well as head/ Moving Manual parts to increase head life.
- Cleaning of computer for virus scanning.

10. Finance department's (Client) obligation

To provide free access to the equipments on all working days to the contractor to enable him to carry out requirement of the maintenance. The client/Finance Department will certify the work done by the contractor's engineer.

11. The contract will be considered null and void if the client as well as Contractor permits third party to undertake repairs/ servicing etc. unless prior consent has been obtained from each other to this effect.

12. If the service performance is not satisfactory the AMC will be terminated at any time by the competent authority of FINANCE DEPARTMENT.

13. Payment

The payment will be done as quarterly basis on submission of bill pre receipted along with the copy of service logbook by the contractor. The payment will be made within a month.

The premium will be invoiced directly by the Contractor on completion per month of AMC contract or instruction provided by Finance Department for taking payment before six months payment shall be provided by Finance Department for taking payment before six months . Payment shall be process after production of call report of preventive maintenance at the end of each quarter.

14. Force Majure

If at any time during the continuance of this agreement the performance in whole or in part by either party of any obligation under this agreement is prevented or delayed by reason or any war, hostility, acts of public enemy, sabotage, fires, floods, expositions, epidemics, quarantine restrictions, natural calamities, strikes, lock-outs or acts of God (hereinafter referent) either party shall not be entitled to terminate the agreement nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance and deliveries under the agreement. The agreement shall be resumed as soon as practicable after event has come to an end or ceased to exist.

15. Arbitration

If any difference arises concerning this Agreement, its interpretation or the payment to be made there under, the same shall be settled by mutual consultation and negotiations. If attempts for conciliation do not yield any results decision of Finance Department shall be final.

16. Agreement

This agreement together with attachment hereto signed by both parties shall constitute entries binding agreement between the client and the contractor.

17. AMC Charge

AMC charges will be claimed as per norms mentioned in Annexure-I. Total amount of AMC for the period in question is Rs. -----(Rs.-----) including all taxes. The details are Attached in Annexure – I.

Signed on behalf of client by

Signed on behalf of the Contractor by

Signature & Seal

Signature & Seal

Name.....

Name.....

Designation.....

Designation.....

Place.....

Place.....

Date.....

Date.....

In presence of :

Name.....

Name.....

Designation.....

Designation.....

Place.....

Place.....

Date.....

Date.....

List of Computers -

| Sl | Computer with configuration | Qtt. |
|----|---|------|
| 1 | HP Intel Core 2Duo/512 MB Ram DDR2/ 80GB HDD | 9 |
| 2 | Dell Optiplex 755 Intel Core 2Duo/512 MB Ram DDR2/ 160 GB HDD | 40 |
| 3 | Dell Optiplex 3020 Intel Core i5 3.2GHz/ 4GB RAM DDR3/ 500GB HDD | 39 |
| 4 | HCL Intel Core 2 Duo/ 2GB RAM DDR2/ 500GB HDD | 37 |
| 5 | Wipro Intel Core i5 # 2 GHz./ 4GBDDR# RAM/ 500GB HDD | 20 |
| 6 | Dell inspiron Pentium D/ 4GB DDR3 RAM/ 500GB HDD | 2 |
| 7 | Dell (all in One) Desktop Intel i5 3.00GHz./ 4GB DDR 3 RAM/ 500GB HHDD | |
| 8 | Acer Pentium Pro 256MB DDR 1 RAM/ 80 GB HDD | 2 |
| 9 | IBM Server Intel xeon quad core processor with 2GB DDR 3 RAM 800 MHz. Reg. with FB DIMM Quad Core xeon, SATA 7200 RPM 4TB HDD | 1 |

Total = 150

List of Printers -

| Sl. | Printer configuration | Qtt. |
|-----|-------------------------|------|
| 1 | HP Lasejet 1007 | 14 |
| 2 | HP Laserjet 1020 | 15 |
| 3 | HP Laserjet 3005 | 2 |
| 4 | HP Laserjet 3015 | 3 |
| 5 | HP 400Pro Laserjet | 3 |
| 6 | HP 1606 DN Laserjet | 7 |
| 7 | HP Laserjet MP 1005 MFP | 7 |
| 8 | HP Laserjet 1136 | 6 |
| 9 | HP 3055 Laserjet | 4 |
| 10 | HP 1022 Laserjet | 3 |
| 11 | HP P1108 | 2 |
| 12 | HP M 1213 MFP | 1 |
| 13 | HP 3050 Laserjet | 1 |
| 14 | HP 1522n Laserjet | 1 |
| 15 | Richo SP 210 | 1 |

Total = 70

