

Bihar State Road Development Corporation Ltd.
RCD Central Mechanical Workshop Campus, Near Airport, Sheikhpura, Patna – 800014

TENDER DOCUMENT
For
ENGAGEMENT OF SECURITY AGENCY

Tender Document Cost: 2000/- (Two Thousand only)



BIHAR STATE ROAD DEVELOPMENT CORPORATION LTD.

(A Government of Bihar Undertaking)

Registered Office: RCD Central Mechanical Workshop Campus, Near Airport, Sheikhpura, Patna – 800014

Tel: 0612-2226711/ 2226723

NOTICE INVITING RE-TENDER

FOR ENGAGEMENT OF SECURITY SERVICE

Sealed tenders are invited under two Bid systems (as enclosed **Part-I**: Technical Bid and **Part-II**-Financial Bid) from security agencies having experience of providing security services through Ex-Serviceman; having at least 5 running contracts in Central Government / Bihar Government Departments / Public or Private Sector Companies / Undertakings / Autonomous Bodies deploying at least 20 Ex-Servicemen as Security Guards in a single contract in the last three years. Security Agencies registered under Companies Act 1956, providing similar kind of services for at least last three consecutive years and having annual turnover of **Rs. 10.0 cr.** or above during the last financial year in the books of account may only submit the tender. The company must possess license of Home (Special) Department, Govt. of Bihar.

Detailed Tender documents can be obtained from BSRDCL HQ Office against a written request quoting Advt. No. accompanied by a crossed demand draft for Rs.2000/- drawn in favour of BSRDCL, payable at Patna.

1. Sale of tender documents – From 29.09.2016
2. Last Date of Sale of Tender Documents – 15.10.2016
3. Last date and time for submission of Tenders dt. 16.10. 2016 till 3.00 PM
4. Date and time of Tender opening (Only technical bid) 16.10.2016 at 03.30 PM
5. Cost of Tender document Rs.2000/- to be paid by D.D only in favour of BSRDCL payable at Patna. (No cash will be accepted)
6. Financial Bid: Date and time will be intimated at a later date to successful Tenders.
7. Earnest Money Deposit (EMD) to be submitted along with the Technical Bid: Rs.50,000/-

The BSRDCL reserves the right to accept / reject any or all the tender without assigning any reason what so ever.

Sd/-

General Manager

Bihar State Road Development Corporation Ltd.

RCD Mechanical Workshop Campus (Near Patna

Airport)

Sheikhpura, Patna-800014

Tel : 0612-2226711, Fax : 0612-2226723

Connecting Places...Connecting Lives

Bihar State Road Development Corporation Ltd.

RCD Central Mechanical Workshop Campus, Near Patna Airport, Sheikhpura, Patna 800014

Annexure-I General Rules & Guidelines

Sealed tenders are invited under two Bid systems (as enclosed **Part-I:** Technical Bid and **Part-II-**Financial Bid) from security agencies having experience of providing security services through Ex-Serviceman; having at least 5 running contracts in Central Government / Bihar Government Departments / Public or Private Sector Companies / Undertakings / Autonomous Bodies deploying at least 20 Ex-Servicemen as Security Guards in a single contract in the last three years. Security Agencies registered under Companies Act 1956, providing similar kind of services for at least last three consecutive years and having annual turnover of **Rs. 10.0 cr.** or above during the last financial year in the books of account may only submit the tender. The company must possess license of Home (Special) Department, Govt. of Bihar.

**TENDER FORM FOR PROVIDING SECURITY SERVICES IN
BIHAR STATE ROAD DEVELOPMENT CORPORATION LTD., PATNA**

1. Names, address of firm/Agency/
Company and Telephone
Numbers. _____

2. Registration No. _____
3. Name, Designation, Address
and Telephone No. of
authorized person. _____

4. Please specify as to whether
Tenderer is Private or Public
Limited Company. _____

5. Name,Address and
Telephone No. of Directors _____

6. Copy of PAN card issued by
Income Tax Department and
Copy of previous Financial
Year's Income Tax Return. _____
7. Provident Fund Account No. _____
8. ESI Code Number _____
9. Licence number under
Contract Labour (R&A)
Act1970, of the employer for
whom the Security Agency is _____

Affix duly
Attested P.P.
Size recent
photograph of
the prospective
bidder.

currently undertaking the work.

10. Details of Bid Security/Earnest Money deposit:

(a) Amount:

(b) Demand Draft/ Pay Order / Banker Cheque No.

(c) Date of issue:

(d) Name of issuing Bank:

11. Any other information:

12. Declaration by the bidder:

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them. That we have been issued license by Home (Special) Department, Govt. of Bihar which is valid till _____.

**(Signature of the bidder)
Name and Address
(With seal)**

SCOPE OF WORK OF THE SECURITY AGENCY

The contractor shall have to provide round-the-clock security services in the HQ Office of Bihar State Road Development Corporation Ltd. RCD Central Mechanical Workshop Campus, Sheikhpura, Nerar Patna Airport, Patna 800014

The agency shall ensure protection of the Officers, personnel & property of the Corporationl, prevent trespass with/without arms, perform watch and ward functions including night patrol on the various points and to prevent the entry of stray dogs and cattle and anti-social elements, unauthorized persons and vehicle inside the campus.

DUTIES AND RESPONSIBILITIES OF SECURITY STAFF

1. The Security Agency will be responsible for overall security arrangements of the HQ Office Campus covered in the contract.
2. Security Agency will ensure that all instructions of the administration are strictly followed and there is no lapse of any kind.
3. No items are allowed to be taken out without proper Gate Passes issued by the competent officers as laid down in the contract or authorized by the BSRDCL Officials for in-out movement of stores. The specimen signatures and telephone numbers of the above stated officers will be available with the Security personnel.
4. Deployment of Guards/Gunmen/Security Supervisors will be as per the instructions of the authorities of the BSRDCL from time to time and the security agency will be responsible for their optimum utilization.
5. The Security Guard will also take round of all the important and sensitive points of the premises as specified by the Corporation.
6. Security personnel shall also ensure door keeping duties.
7. The Guards on duty will also take care of vehicles, scooters/motor cycles/bicycles parked in the parking sites located within the premises of the Corporation.
8. Entry of the street-dogs and stray cattle into the premises is to be prevented. They should be at once driven out.
9. The Guards on patrol duty should take care of all the water taps, valves, water hydrants, etc. installed in the open all over the premises.
10. It should be ensured that flower plants, trees and grassy lawns are not damaged either by the staff or by the outsiders or by stray cattle.
11. The Security Guards/Supervisors should be trained to extinguish fire with the help of fire extinguishing cylinders and other fire fighting material available on the spot. They will also help the fire fighting staff in extinguishing the fire or in any other natural calamities.
12. The Security Guards are required to display mature behavior, especially towards female staff, female visitors, patients and elderly.
13. The Security Guard on duty shall not leave the premises until his reliever reports for duty.

(TO BE TYPED ON A LETTER HEAD OF THE SECURITY AGENCY)

UNDERTAKING

To

The Chief General Manager,
Bihar State Road Development Corporation Ltd.,
RCD Central Mechanical Workshop Campus,
Near Patna Airport,
Sheikhpura,
Patna 800014

Subject: **Tender for providing security services**

Sir,

1. I/We hereby agree to abide by all terms and conditions laid down in tender document.
2. This is to certify that I/We before signing this bid have read and fully understood all the terms and conditions and instructions contained therein and undertake myself/ourselves abide by the said terms and conditions.
3. I/We abide by the provisions of DGR rates, Contract Labour Act and other statutory provisions like Provident Fund Act, ESI Act, Bonus, Gratuity, Leave, Relieving Charges, Uniform and Allowance thereof and any other charges applicable from time to time. I/We will pay the wages to the personnel deployed as per DGR rates as amended by the Government from time to time and shall be fully responsible for any violation.
4. I/We shall provide security services through Ex-Servicemen Security Guards, Security supervisors and Assistant Security Officer.
5. I/We do hereby undertake that complete security of the Hospital shall be ensured by our Security Agency, as well as any other assignment considered by the ESI hospital administration.

(Signature of the Bidder)
Name and Address of the Bidder.
Telephone No.

General Instructions

1. Sealed tenders in prescribed form (Part-I & Part-II) duly filled in shall be accepted through hand in the office of Bihar State Road Development Corporation Ltd., Patna up to 3.00 PM of 16.10.2016
2. Tenders will be opened at 15:30 hrs on 16.10.2016 by a Bid Evaluation Committee constituted for the purpose in the presence of tenders and /or their representative who may like to be present on given date and time.
3. The tenders form must be clearly filled in ink legible or typed. The tender should quote the rates and amount tendered by him/them in the figures and as well as in words. In case, there are differences of amount in words and in figures, amount mentioned in words shall be treated correct and final. Alternations unless legibly attested by the Tenderer shall be disqualified and rejected. Tender document, must be duly signed by the tenderer himself, or his authorized signatory. The forwarding letter and attested copies of the following documents are required to be submitted along with the tender:
 - a) Details of the Company with Company Profile.
 - b) Service Tax No. with copy of service tax registration.
 - c) EPF Number with copy of EPF registration.
 - d) ESIC Registration No. with copy of ESIC Registration.
 - e) PAN allotted by the Income Tax Department with copy of the latest Income Tax return indicating turnover of the company for previous financial year.
 - f) Annual Turnover of Last Three Financial Years (Pl. furnish Audited Balance Sheet of Last Three Years duly certified by CA.
 - g) Credential from Previous Employer (Indicating Numbers and Types of Security Personnels Employed) with Supporting Documents
 - h) EMD Rs. 50,000/- by way of A/c payee Demand Draft/FDR pledged in the name of Bihar State Road Development Corporation Ltd. / Bankers Cheque payable at Patna (Refundable till the finalization and award of tender to one of the tenderer).
4. List of clients with Satisfactory Performance Certificate issued by various organizations where such type of work / jobs are being executed presently or have been performed by the contractor earlier, must be enclosed in support of credibility of the company.
5. **BID PRICES:** Bidder shall quote in the price bid, rates of wages for security personnel no less than the minimum wages as per current D.G.R. rates by giving break up of basic wages, including VDA, allowances, relieving charges, other statutory liabilities as mentioned in DGR notification & service charges. The prospective bidders who do not meet the statutory requirements are liable to be rejected.
6. Every paper of the tender should be signed by the Tenderer with seal of Agency / Firm.
7. The following information must be accompanied with the envelope:-
 - a) Tender for security services _____
 - b) Name of the firm _____
 - c) Last date of the tender _____

- d) Forwarding letter indicating clearly the list of enclosures as given in para 3 above.
8. The tenderer should take care that the rates be written in such a way that interpolation is not possible. No blanks should be left which would otherwise make the tender liable for rejection.
 9. The agency shall have to deposit Rs. 50,000/- of specific estimated value as earnest money deposit (EMD) by way of FDR pledged to Bihar State Road Development Corporation Ltd. No cash will be accepted. The amount of EMD should not bear any interest that/so ever, which will be refunded (Original FD Receipt) to the un-successful tenderer after award of the work.
 10. The successful tender shall have to deposit (5%) of accepted contract amount as security deposit in the form of Bank Draft / Bank Guarantee of a Nationalized Bank in favour of Bihar State Road Development Corporation Ltd. payable at Patna within 21 days after the offer letter is received by the successful bidder / Agency otherwise the award letter will be treated as cancelled. The amount of security deposit will not bear any interest what so ever.
 11. The Corporation shall pay after the statutory deductions to the contractor at the prevalent rates of such sum as income tax on the income comprised their as per instructions issued by Govt. of India from time to time.
 12. Conditional bids/offers will be summarily rejected.
 13. The offers/bids which are not in consonance of DGR Rates will be treated as invalid.
 14. The Corporation reserves the right to have a panel made out of the tenders submitted and in case the agency selected fails to do the job successfully or leaves the job in middle of the contract period, or decline to accept the award due to some reason the next agency will be offered the job however the validity of the panel will be for the period of the award of contract to the first panelist and in case the second in the panel is offered the job the timespan for this will be the remaining period of the first awardee of the contract. In case the successful bidder decline to accept the award or to provide the security services the EMD submitted by him shall be forfeited and may also be black listed.
 15. The Corporation reserves the right to cancel / reject full or any part of the tender which tenderer do no fulfill the condition stipulated in the matter.
 16. Tender once submitted, it will be/would be presumed to have understood and accepted all the terms and conditions given in Annexure I & II No inquiry verbal or written, shall be entertained in respect of acceptance / rejection of the tender.
 17. Any act on the part of the tender to influence anybody in the Corporation is liable for rejection of his tender.
 18. Rate quoted in tender must be unconditional. An alternation or changes in rates in tender document shall be considered as invalid and liable to be rejected.

19. Contractor shall provide uniformed and trained personnel and use its best endeavour to provide Security services to the BSRDCL for providing safety, monitoring and surveillance.
20. Tenders not conforming to these requirements shall be rejected outright and no correspondence thereof be entertained what so ever.
21. Corporation reserves the right to accept or reject any bid irrespective of its being lowest by taking into account the interest of the Corporation in awarding that contract. Interest of Corporation will be paramount and it this regard the decision of the Corporation shall be final.
22. The selected party (Security services agency) shall have to provide the proof of deposit of ESIC, EPF to the individual account of the staff deployed each month and also to submit copy of annual return giving complete list with all the details of individual EPF contribution with their EPF number.
23. Contract will be valid for a period of One year, which may be extended for further period up to a maximum of two years on satisfactory performance report.
24. Every Security Personnel shall carry verification certificate from Police Station.
25. Marking System

Technical Score

The Proposed Marking System for evaluation of Technical Bids would be as follows:

	Evaluation Criteria	Maximum Marks
A	Organization Related (60 Marks)	
	A1 Year of In/Operation of the Bidder (15 marks)	
	(1) Less than 3 years	0
	(2) 3 years – less than 5 years	5
	(3) 5 years – less than 7 years	7
	(4) 7 years – 10 years	10
	(5) More than 10 years	15
	A2 Organization Status (20 marks)	
	(1) Proprietary firm/Partnership firm	5
	(2) Private Ltd Company	15
	(3) Public limited Company	20
	A3 Financial Status of the Company (15 marks)	
	Average annual turnover during last 3 years starting 2013-14. Turnover should not include turnover from catering services.	
	(1) Less than Rs 1 cr.	0
	(2) Rs 1 cr. to less than Rs 2 cr.	5
	(3) Rs 2 cr. to less than Rs 5 cr.	7
	(4) Rs 5 cr. to less than Rs 10 cr.	10

	(5) Rs 10 cr. and more	15
B	Nature of experience in security service at least one client in that segment with annual billing more than Rs 5 Lakh in any of the last 3 years (10 marks)*	
	(1) Experience only in Private Sector	4
	(2) Experience only in MNC's	5
	(3) Experience only in Public Sector	7
	(4) Experience in any two of (1),(2) and (3) above	8
	(5) Experience in all the above	10
C	Having at least 5 running contracts in Central Government / State Government Departments / Public or Private Sector Companies / Undertakings / Autonomous Bodies under the ownership & control of Bihar Govt. or Govt of India within the Geography of Bihar by deploying at least 20 Ex-Servicemen as Security Guards in a single contract in the last three years.	40

Financial Bid shall be opened of only those bidders who shall score minimum 80 marks in the technical evaluation.

Chief General Manager
Bihar State Road Development Corporation
Ltd.
RCD Mechanical Workshop Campus (Near
Patna Airport)
Sheikhpura, Patna-800014
Tel : 0612-2226711, Fax : 0612-2226723

**(TO BE EXECUTED ON RS.1000/-NON-JUDICIAL STAMP PAPER BY THE SECURITY SERVICE
AGENCY ON AWARD OF THE WORK)**

ANNEXURE-II Agreement

AGREEMENT

This agreement made this day of _____month _____year between M/s _____(herein after referred to as Contractor, which expression shall where the context so requires include their legal heirs, successors and his legal assigns, executors or Administration) here in after referred as contractor and Bihar State Road Development Corporation Ltd., an Undertaking of Bihar Govt. represented by Chief General Manager (Herein after referred to as the 'Corporation' which expression shall, unless it s repugnant to context include its successors and assigns).

WHEREAS the Contractor is engaged in providing Security Services through its own properly trained personnel and WHEREAS the Corporation is desirous of availing the services.

NOW WHERE AS the Corporation and the Contractor had negotiations in this behalf through open tender bid.

NOW, it is hereby agreed between the Corporation and the Contractor to provide Security Services on the terms and conditions herein after mentioned.

1. The contract shall be valid for One Year or the last date of license of Home (Special) Department, Govt. of Bihar whichever is earlier.
Contractor shall during the continuance of this agreement provide Security Services through as many Guards /Gun man/as per the requirement of the Corporation from time to time. The requirement of the Corporation for numbers of guards/gun man/Supervisors may vary according to needs of the Corporation, which shall be intimated by the Corporation from time to time to the contractor by the concerned officer of the Corporation.
2. That the contractor shall provide security personal as per the requirement of BSRDCL, Patna (Military and Para-Military). These number of security staff may increase or decrease depending on the requirement of the Corporation from time to time, which will be communicated to the Contractor by the concerned officer of the Corporation.
3. Contractor shall immediately supply to the Corporation movement order Bio-Data with photographs of all the security guards posted within a period of 15 days from the effective operation of this agreement and also submit the photocopy of discharge certificate from their previous department in case of ex –serviceman and civilians who will be posted as Security Guards, Armed Guards and Supervisors.
4. Contractor will provide all statutory facility to its entire security staff mobilised in BSRDCL i.e Guard/Armed guard on behalf of the Corporation under this agreement.
5. The Contractor shall submit the documentary proof (Photocopies) in support of his claim that he has deposited the ESI, EPF and Service Tax in respect of the Guards/Gun man / Supervisors deployed in BSRDCL with the concerned department for previous months with an undertaking. These documents will be verified and certified by the Corporation staff assigned for this purpose from the original documents. If the

contractor fails to do so, his bill for the next month will not be processed for payment. Contractor will also certify that proper wages have been paid to the guards.

- a) The contractor shall compulsorily issue the salary slip to every security guards & supervisors in the following format:-

Name of Employee's Month	Designation No. of Days present:-
SALARY STATEMENT Payable paid	ESI No. PF No.
BASIC BONUS HRA GRATUITY OTHERS ALLOW. ADD. ALLOW/LATE DUTY GROSS WAGES OT GROSS WAGES + OT NET PAYABLE (Rs.)	DEDUCTIONS AMOUNT EPF (12%) ESI (1.75%) SECURITY DEPOSIT TOTAL DEDUCTION:

6. The security personnel shall be properly dressed and will wear full uniform while on duty and remain alert during the duty hours. The contractor will provide the said uniform. The other security aids like Guns, lathies, whistle, torches etc. will also be provided by the Contractor / Agency.
7. The Corporation will not provide any medical facility and residential accommodation to the security personnel of the contractor.
8. Contractor and its security guards, Gun-man and Security Supervisors shall be responsible for security of property (movable or immovable) personnel and materials of the Corporation on the premises of their deployment as well as security of boundaries, buildings, parks and official vehicles in the parking area, fitting and fixtures, stores and equipment's, office records (including Documents, Books and Files). In discharging these responsibilities the risk management of the Security Personnel is the responsibility of the Contractor.
9. Contractor will ensure and submit an undertaking that the Security guards / Armed Guards / Supervisors provided by him or her under the agreement are trained in firefighting operations. The security guards, gunman, and security supervisors provided by the contractor will be required to undertake successful firefighting operations in the events of outbreak of fire with the available firefighting appliances provided by the Corporation to the extent possible with the help of said appliances.
10. Contractor and its Security Guards, Gun-man, and Supervisors shall take all necessary action as may be directed by the Corporation, to prevent theft, pilferage, burglary, loss or damage of any of the property (movable or immovable) with in the premises of the Corporation.

11. Contractor shall be responsible for all losses/damages to the Corporation's property, under their charge, or to the property specifically entrusted for safe custody to guards/supervisors deployed by Contractor. Any loss/damage due to the negligence, carelessness or dereliction of duty directly or indirectly of the part of the security guards will be made good by the Contractor. In case of any loss joint enquiry will be conducted by the Corporation and the Contractor, and submit the report to the Chief General Manager, BSRDCL for further action.
12. Security personnel will keep all the keys in their safe custody in respective building and central key room. They will issue the key to authorized person under a procedure after maintaining proper records in the register.
13. The Security personnel will not indulge in any criminal activities, mal-practices of undesirable activities etc. In such cases, they will be dealt with under the provision of law and Contractor will be fully responsible for their conduct.
14. Contractor shall continue to be responsible for Security guards, Gun-man, and Supervisor and any other person employed by it, in respect of the terms and conditions of their services, payments, attendance, medical care, disciplinary matter etc. who shall remain fully under the administrative, financial control and supervision of the Contractor except that the Corporation shall be the sole arbitrator in respect of nature of the duties to be entrusted to and the manner of performance of their duties for the purpose of this agreement.
15. The Guards, Gun-man, and Supervisors and other personnel shall be at no time, be treated as the employees of the Corporation and shall also have no claim to be regularized in the services of the Corporation. But the agency will not change the security staff without prior permission of the concerned officer of the Corporation.
16. Contractor shall have to change over or replace security staff as and when required by the Corporation whether or not such security guards, gunman and Supervisor are found guilty of any misconduct. It shall not be necessary for the Corporation to assign any reason to the Contractor of the Security guards and the security supervisors concerned or any other person in respect of any such change and replacement required by the concerned officer of the Corporation.
17. In consideration of the obligations undertaken by the contractor \under this agreement, the Corporation shall pay contractors charges on the basis of the number of such security guards, gun-man, and security supervisors actually deployed by Contractor for the effective operation of this agreement on the rates quoted by the Contractor in their Tender.
 1. Armed Guard / Gun-man.
 2. Security Guard (EX service man).
18. The rates / charges for security personnel shall be revised suitably as and when there is an increase in the DGR rates during the validity of contract effective from date so notified.

19. The contractor shall submit his bill along with documents herein above guidelines as per para 5 of this agreement to the Corporation with in first week of every month which shall be cleared within 20 working days but Contractor will distribute the Salary to Security Guards by 10th every month, even if there is some delay in processing the bill files at the Corporation level due to any reason.
20. No security personnel hired / employed by the agency will form any links or join the association of BSRDCL employees in any manner what so ever.
21. Security agency to furnish the security deposit @ 5% of Accepted Contract Rate in the form of Bank Draft or Bank Guarantee of a Nationalized bank of equal amount in favour of BSRDCL payable at Patna which will be released after six months of expiry of the contract. Bank guarantee should be valid for six months after the expiration of the contract.
22. Corporation will have full right to impose suitable penalties in case of guards found short of authorized strength, or guards getting involved in undesirable activities. In case of guards found involved in undesirable activities such guards will be marked as absent and will immediately be sent back to Contractor and Contractor shall give its replacement. The concerned officer of Corporation may also suspend such guards / Supervisor for suitable duration as deemed fit depending on his default involvement in indiscipline activities.
23. The security personnel deployed by the contractor shall perform their duties under the supervision of the Corporation's officials deputed for this purpose.
24. The number of duty hours per guard should be as per the provisions in the labour laws and in no case shall exceed 12 hours (four hrs. extra duty on the discretion of the Corporation security supervisor on duty or with the permission of security officer in the time of emergency). The observance of all the labour laws will be sole responsibility of the Contractor in relation to the staff hired/ employed by him.
25. In case of any dispute arising out of to this agreement the same shall be resolved initially by mutual discussion between the parties with in a period of 60 days failing which only courts at Patna will have the jurisdiction to adjudicate upon the matter.
26. The Corporation reserves the right to have a panel made out of the tenders submitted and in case the agency selected fails to do the job successfully or leaves the job in middle of the contract period or decline to accept the award due to some reason the next agency will be offered the job. However the validity of the panel will be for the period of the award of contract to the first panelist and in case the second in the panel is offered the job the timespan for this will be the remaining period of the first awardees of the contract. In case the successful bidder decline to accept the award or to provide the security services the EMD submitted by him shall be forfeited and may also be black listed.
27. In consideration of the obligations undertaken by the contractor under this agreement, the Corporation shall pay contractors charges on the basis of the number of security guards actually deployed by contractor for the effective operation of this

agreement, on the rates quoted by the contractor in their tender based on the guidelines issued by the State Govt. Service Tax will be reimbursed only after the submission of proof of deposit of tax in Income Tax Department.

28. The agreement will be valid for a period of One year from _____ to _____.
29. This agreement may be extended for a maximum period of two years on year-to-year basis subject to satisfactory performance report and also by mutual consent, the agreement can also be terminated by either side upon giving one month's notice in advance in writing.
30. In the event of failure of security services on the part of the Contractor, the agreement shall be terminated without giving any notice whatsoever, Corporation shall not be responsible for any payment thereafter.
31. The decision of the Corporation as to what constitutes failure of security services shall be final and binding on the contractor and shall not be questioned by him in any manner.

IN WITNESS WHEREON, the parties hereto, have set their hands and seal, this day herein above referred to-

SIGNED AND DELIVERED by the)
Within named (Contractor))
through the hands of its)
in the presence of)
Witness:

SIGNED AND DELIVERED by the)
Within named Client)
Bihar State Road Development Corporation Limited)
through the hands of its authorised signatory)
Chief General Manager)
)
in the presence of)
Witness:

PART-I-TECHNICAL BID Part –I A

(Quotation Tender Form)

(Cost of tender document of Rs. 2000/- to be paid in the form of D.D in favour of Bihar State Road Development Corporation Ltd.)

INFORMATION OF TENDERER FOR PROVIDING SECURITY SERVICE

1.	Brief Bio data with check list of the Tender (Please enclosed separately as per part 1A)	
2	Name, Address with Telephone Number of the Authorised Signatory of the Firm/agency	
3	Name, Designation, Address and Telephone Number, Fax, email of the Firm/agency	
4	Please specify as to whether Tenderer is sole proprietor/ Partnership firm.	
5	PAN number & income tax return of 2013-14	
6	Service Tax Regd. No	
7	Provident Fund Account Number	
8	ESI Registration Number	
9	Licence Number under Contract Labour (R&A) act	
10	Details of earnest money deposited a. Amount Rs b. Rs. In Words	
11	Bank Draft/Pay order	
12	Date of issue of BD/PO/	
13	Details of experience in the relevant Field. (with full details of the organization where such services was performed along with copies of the satisfactory report	
14	Any other information :	
15	Declaration by the Contractor/Firm/Agency :	

This is certify that I / we have read and fully understood all the terms and conditions herein and undertake myself / ourselves abide by them.

Dated:

(Signature of Tenderer
with Seal)

Name:

Designation:

Address:

Phone (O)

PART II-FINANCIAL BID
(Quotation Tender Form)

To be filled in properly, legibly and submit in a separate sealed envelope marked as Financial bid.

FINANCIAL BID

TENDER FOR SECURITY SERVICES

TO BE PUT IN A SEPARATE SEALED ENVELOPE

PRICE BID FOR PROVIDING SECURITY SERVICES FOR EX-SERVICEMAN GUARDS AS PER DGR RATES

Sl. No	Particulars	Security Guards	Gunman	Security Supervisor	Assistant Security Officer	Security Officer
1.	Cost Per Head as per current DGR notification } with breakup					
2.	Service Charges					
3.	Total					
4.	Service Tax					

(Signature of the Bidder)
Name and Address of the Bidder.

Dated:-