BIHAR RAJYA PUL NIRMAN NIGAM LIMITED
7, SARDAR PATEL MARG, PATNA-15

SHORT NOTICE INVITING RE-QUOTATION FOR
PROVIDING GST ADVISORY AND IMPLEMENTATION SERVICE IN THE NIGAM
FOR 01 (ONE) YEAR

Bihar Rajya Pul Nirman Nigam Limited (BRPNNL) a Government of Bihar undertaking invites application for GST Advisory and Implementation Services of BRPNNL for 01 (One) Year.

Details of Eligibility criteria, Terms & Conditions and Scope of work can be seen at Nigam’s website http://brpnn.bih.nic.in.

Last date of submission of application dated 05.03.2019. It should be addressed to: Managing Director, Bihar Rajya Pul Nirman Nigam Limited, 7, Sardar Patel Marg, Patna-800015.

Managing Director
BRPNNL, Patna
NOTICE INVITING QUOTATION FOR PROVIDING
GST ADVISORY AND IMPLEMENTATION SERVICES IN
BIHAR RAJYA PUL NIRMAN NIGAM LIMITED FOR ONE YEAR

A. ELIGIBILITY CRITERIA :
(1) Practicing Firm / Company must have full-fledged office at Patna, Bihar and having branches/office in more than one state.
(2) Practicing Firm / Company must have minimum of 4 (four) qualified personnel amongst CA. Firm / Company must have experience in the advisory, implementation and all matters related to GST in Govt. Undertaking / Government run Society / PSUs.
(3) Copy of Membership certificate of the ICAI, duly attested by the firm / Company must be submitted.
(4) Firm / Company must be registered with ICAI / ROC and a certificate from the respective institution must be attached.
(5) Audited average turnover of Firm / Company for last three Financial Year must be Rs 32 Lakh or above. Audited Financial Statements must be enclosed.
(6) Firm / Company registered in "GST Suvidha" and those who have completed Impact Assessment of at least 01 (one) construction PSU shall be given preference.

B. INDICATIVE SCOPE OF WORK :
PART - I

GENERAL :
(1) Shortlisted firms/Company are required to provide GST advisory services and implementation of all GST (including TDS on GST) related matters in BRPNL offices (including Divisions) as per statutory requirement for one year period from date of appointment.
(2) Generating and Filing of all GST returns (Monthly / Annually) for BRPNL (including TDS on GST) initially for a one year period commencing from date of appointment (extendable for a further period as may be decided by the Managing Director on the same terms and conditions subject to satisfactory performance).
(3) Generating / Filling all requisite periodical returns under the GST (including TDS on GST) regime for BRPNL by providing assistance in Outward / Inward information of matching transactions and thereby reconciling any differences.
(4) Issuing of TDS certificate as per GST Provisions to Contractors / Agency on behalf of BRPNL & its Divisions.
(5) Providing on site assistance to BRPNL on a month to month basis to ensure that GST laws are complied with, credits in full are availed of, reporting and compliances as prescribed by the Act are complied with and that proper taxes are paid in time.
PART - II

(a) Providing consultancy and rendering advices to BRPNL on various GST related issues.

(b) Appearance before GST Authorities for addressing, responding and resolving any notice or query received from GST authority on behalf of BRPNL.

PART - III

Analysis / Impact of Pre-GST & Post GST claims of contractor regarding agreements / work orders issued before Pre-GST period against which bills are raised / paid in Post GST period on case to case basis.

> To analyse the extent of ITC available to Contractors in individual cases V/s. non creditable taxes in the Pre-GST regime.

> To recommend the total payment to be made to Contractors.

> To check the authenticity of the documentation submitted by contractors.

> To interact with Contractors for the issues raised by them and issuing advisory.

> To Advisory the claims of Contractors submitted i.e. verifying the authenticity by Auditing Vouchers & Contracts of Contractors w.r.t. the Contract awarded by BRPNL. It shall be conducted at the Contractor’s premises or BRPNL’s Office if relevant records are made available by the Contractors to the BRPNL.

> To verify the bills submitted by Contractors in individual contracts, awarded in GST regime and ascertaining the authenticity of same.
GENERAL INFORMATION

1. The fees shall be quoted in financial proposal as per Form-II only. Quotations not submitted as per 'Form-II' will be rejected.

2. Conditional quotations other than the conditions mentioned in the Quotation document will be liable for rejection.

3. The sealed Quotation should reach The Bihar Rajya Pul Nirman Nigam Limited, 7, Sardar Patel Marg, Patna-800015 through Registered Post / Speed Post / Courier Service upto 11th April 2019 05:00 pm.

4. Quotations received after the schedule date and time shall not be considered.

5. The firm / Company submitting Quotation is required to sign all pages of the Quotation Document.

6. If progress / performance of the work undertaken is not satisfactory, the management reserves the right to terminate the appointment or the firm/Company with 7 days prior notice.

7. The Management reserves the right to seek any information / clarifications related to engagement at any time during the process of work as per the requirement.

8. The selected Firm/Company is not permitted to sub-contract the work to any other firm/company.

9. "Any dispute arising out of or in connection with this appointment, including any question regarding its existence, validity or termination, shall be referred to Managing Director, Bihar Rajya Pul Nirman Nigam Limited, 7, Sardar Patel Marg, Patna-800015 his decision in this regard shall be final and binding.

10. All disputes shall be subject to the jurisdiction of Courts situated in Patna, Bihar

11. To ensure that all RFP's are fairly evaluated, ranked, it is very important that the RFP's are prepared according to the prescribed format. Failure to follow this requirement may result in the disqualification of a proposal.

12. Only those Proposals which qualify in the Technical Proposal stage shall be the qualified Bidders who will be invited to participate in the opening of Financial Bids

13. Among the qualifying bidders, the lowest Bidder will be chosen. BRPNNL reserves their right to negotiate the quoted price.

14. Payments will be released as per terms of financial proposal i.e.

   (i) In case of Part-I it will be on the monthly basis.

   (ii) In case of Part-II per consultancy / per appearance.

   (iii) In case of Part-III after final analysis of claim.
15. The RFP is invited by BRPNL for HQ and it’s 16 divisions spread across Bihar.

16. Notification / Policies issued by Govt. of India / Govt. of Bihar with respect to exemption / preferences will be given effect to provided the bidder qualifies for same and submits the relevant proofs of technical qualifications with documentary evidences.

17. After selection of the firms/Company as per the procedures as above, they will be intimated in their registered address to accept the GST Advisory and implementation services as per the scope of the work through registered letters within seven days of receiving the offer letter they have to submit the Acceptance letter to the Managing Director, Bihar Rajiya Pul Nirman Nigam Limited, 7, Sardar Patel Marg, Patna-800015, failing which their offer letter shall treated as cancelled and no further communication in this regard will be entertained. The next best firm/Company will be given the fresh offer letter.

18. The Interested firms / company are requested to submit the quotation as per the enclosed prescribed bid document viz. (1) Part – 1; Technical proposal & (2) Part-2; Financial proposal in a separate sealed cover and the envelops should be marked as "GST Advisory and Implementation Services PART-1" and "GST Advisory and Implementation Services, PART-2 separately. These two sealed envelopes shall then be kept in a third envelope and superscripted as "GST Advisory and Implementation Services" which should be addressed to –

Managing Director, Bihar Rajiya Pul Nirman Nigam Limited, 7, Sardar Patel Marg, Patna-800015 shall also bear the name & address of the sender. The quotation should be submitted upto 05:00 P.M. as per the prescribed format available from the website of the Nigam i.e. www.brpnln.bih.nic.in

You are requested to fill up the Form-I which is the Technical proposal and Form-II as Financial proposal in A4 size paper covering all the points with due authentication. In addition to the Form-I all the supporting documents in evidence of the particulars stated in the Form-I has to be submitted with due authentication.
APPLICATION FORM-I

Interested firm(s)/ company shall apply with details as noted below in the application failing which the application may not be considered.

1. Year of establishment:
   (Photocopy of latest Certificate of registration issued by the Institute of Chartered Accountants of India / ROC)

2. Name of Quoted firm/Company :
   Registration/Empanelment details
   With details of Partners
   (a) Qualifications (ACA / FCA).
   (b) Date of Joining the firm/Company.
   (c) Post qualification experience of the partner (total no. of years).
   (d) Membership No. of all Partners.

3. Details of the qualified assistants with
   (a) Name :-
   (b) Membership number (if any)
   (c) Date of joining the firm/Company

4. Details of the semi-qualified assistants with
   (a) Name
   (b) Registration number (if any)
   (c) Date of joining in the firm/Company

5. Detailed Office Address

6. Contact Details:
   (a) Mobile No. -
   (b) Name
   (c) e-mail ID

7. Submit an undertaking for not black-listed / debarred by any Central / State Govt. or ICAI / Central / State Agencies / PSU etc.

8. PAN No.

9. GST No.
10. Name of the Organization where the Interested firm/Company has rendered GST Advisory and implementation services (Pl. attach proof)
   1.
   2.
   3.

11. Average turnover of last three Financial year (enclose Audited Statement) :-

12. Name of the Banker with Address :-

13. Account No. with IFS Code No. :-

   I / We hereby declare that the information furnished herein is true to the best of my knowledge; I / we further declare that in case of appointment I/we shall abide by the terms and conditions enumerated in quotation. In case the furnished information is found to be false at any stage, BRPNNL will cancel the Quotation / awarded order(s) without assigning any reason thereof.

   Dated 

   Full Signature with office seal of The Quoted firm/Company

Quotation for Providing GST Advisory - Final
FORM-II
FINANCIAL PROPOSAL.

Part-I - On Monthly basis - ₹
Part-II - (a) For Consultancy Services (per consultancy) - ₹
(b) Per Appearance before GST Authority - ₹
Part-III - Per claim of contractor (Upto.............) - ₹

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Important information with respect to Financial proposal -

1. The fees to be quoted should be consolidated and should inclusive of all taxes;
2. No out of pocket fees will be paid / reimbursed during course of work;
3. Financial proposal shall be opened for those firms/Company who have qualified in the technical proposal as per the evaluation criteria.

Full Signature with office seal of the Quoted firm.
Dated: ________