

बिहार सरकार
(श्रम संसाधन विभाग)
बिहार कौशल विकास मिशन,
नियोजन भवन, बेली रोड, इंकम टैक्स गोलम्बर के पास
दूरभाष नं०-०६१२-२५२८४५४

Tender No. 12/2016-2017

Date-02.03.2017

Tender for Printing and Supply of Posters,Pamphlets, Leaflets, Booklets, Envelops & Different types of IEC materials at Bihar Skill Development Mission.

Sealed bids are invited from reputed/registered agencies for "Printing & Supply of Posters, Leaflets, Folders, Pamphlets, Brochure, Booklets and different IEC materials etc. at BSDM, Bihar, Patna. Tenders must be in **one large envelope marked as "Printing & Supply of different IEC materials at BSDM Bihar"** with enclosing two separate envelops marked as:

1. Technical Bid
2. Financial Bid

Demand Draft of Rs.1,00,000/- (Rupees one lakh only) as earnest money in favour of Bihar Skill Development Mission payable at Patna must be enclosed in Technical Bid. Last Date for submission of bid is 24.03.2017 till 3.00 PM through Registered/ Speed Post or by hand. Tender opening date and time will be 24.03.2017 at 04.00 PM in BSDM office.

Details regarding eligibility criteria, Terms & Conditions, material specifications and payments guidelines can be seen on website : www.skillmissionbihar.org.

Principal Secretary – cum - CEO
Bihar Skill Development Mission,
Niyojan Bhawan, Near Income Tax Golamber,
Patna-800001

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दूरभाष नं०-०६१२-२५२८४५४

Tender No-12/2016-2017

Date-02.03.2017

Tender for Printing and Supply of Posters, Pamphlets, Leaflets, Folders, Booklets, Envelops & different types of IEC materials at Bihar Skill Development Mission

1. You are invited to submit your most competitive quotation for the terms as mentioned in Annexure-1.

2. Important Dates and Times/Bid Document

2.1 Last Date & Time for Submission of bids: 24-03-2017 at 3.00PM

2.2 Date & Time of Technical Bid Opening: 24-03-2017 at 4.00PM

2.3 Date & Time of Financial Bid Opening : To be informed lateron.

3. Eligibility Criteria & required documents with technical bid:-

Sl. No.	Criteria	Document to be submitted (attach self attested Xerox Copy)
1.	Registered under Bihar Shops & Establishment Act/SSI	Certificate / Deed
2.	Registered with Sales Tax department	VAT registration No.
3.	Registered with Income Tax department	PAN card
4.	ITR for the financial year-2013-14,2014-15,2015-16	A copy of ITR to be attached
5.	Not indicated/ blacklisted by Court/Govt.Dept.	Affidavit before notary
6.	Experience of printing and supply of multicolour printed materials.	Experience Certificate/ order copy.
7.	Bid Security of Rs.1,00,000/- in favour of Bihar Skill Development Mission.payable at Patna.	Demand Draft.
8.	Sample of paper mentioning brand.	Should attach original copy of sample of paper duly signed and stamped by the agency / firm. Paper sample must be used of A grade paper mill.
9.	Annual average Turnover 1.5 crore over last three financial years 2013-14, 2014-15,2015-16	Audited Balance-sheet, Profit & Loss Account.

4. Bid Price

- 4.1 All taxes, insurance and other levies shall be included in the quoted price.
- 4.2 The price should be quoted in Indian Rupees only.
- 4.3 Tax will be deducted at source if applicable.
- 4.4 The bidders can quote in one or more schedules but when they are quoting price in a schedule, they have to quote for all expected quantities of all items in that schedule for both F.O.R Patna and F.O.R one or more district headquarters.

5. Submission of Bids:

5.1 The Technical and Financial Bid in the prescribed format must be submitted separately by the interested bidder in separate sealed envelopes and both should be enclosed in one sealed envelope clearly super-scribe “ Tender for Printing and Supply of Posters, Pamphlets, Leaflets, Folders Booklets, Envelops & different IEC materials “ at Bihar Skill Development Mission. Both envelopes will also be clearly written technical bid and financial bid.

6. EMD / Bid Security

Bidders have to submit a Demand Draft of Rs.1,00,000.00 (Rupees One Lakh) from any Nationalized / Scheduled Bank favoring Bihar Skill Development Mission, payable at Patna as bid security.

7. Award of contract

7.1 The purchaser will be awarded the contract in accordance with the followings;

- i. The financial bid of only those Agencies will be opened who qualify the technical criteria.
- ii. The lowest bidder shall be decided Schedulewise for each schedules of Annexure-1
- iii. In every schedule, the lowest bidder shall be decided on the basis of the lowest grand total price(for Patna head quarter) for that schedule, and negotiation shall be held with that bidder for all the items in that schedule and for all expected quantities of that particular item, both F.O.R Patna and F.O.R one or many or all district headquarters.
- iv. BSDM reserves the right to award the contract to the agency/agencies that is found to have the technical & financial Capability to execute the contract .Further the contract may be awarded in a phased manner depending upon availability of resources over a period of time or awarded to different bidders for different categories of printed material required, or awarded partly which will be at the full discretion of the purchaser. .

7.2 Not with standing the above, the purchaser reserves the right to accept or reject any bid and to cancel the bidding process at any time prior to the award of contract, without assigning any reason.

3.

- 7.3** Prior to expiration of the bid-validity-period, the award of contract(s) by the purchaser will be notified to the bidder(s), whose offer(s) has/have been accepted. The terms of the accepted offer/offers shall be incorporated in the work order/Agreement.
- 7.4** The delivery of the contract items would need to be made at the various district headquarters/ office of BSDM, Patna as and when required w.r.t. that particular item. Details to be provided along with order.
- 7.5** This rate contract shall be valid for one year from the date of signing the agreement with the successful bidder(s). However, it may be extended for another year with mutual consent.

8. Other conditions

8.1 An amount equivalent to 2 lacs value shall have to be deposited by the successful bidder as performance guarantee in shape of demand draft in favour of BSDM payable at Patna. This amount will be returned to the successful bidder after the expiry of the contract. However no interest will be given to the successful bidder for this deposited performance security.

8.2 If the bidder fails to do the jobs satisfactorily or is unable to complete the job, BSDM reserves the right to cancel the Contract and forfeit the performance security without assigning any reason.

8.3 Failure on the part of bidder to do so may result in cancellation of its bids and BSDM may at its liberty negotiate with other bidders for the contract at L1 prices or at negotiated rates.

8.4 In case of unsatisfactory service by selected agency/ies or cancellation of contract within the contract period, BSDM can purchase required item from any other bidders at L1 prices/approved price or at Negotiated Prices.

8.5 The contract would need to be executed in the specified time frame and any delay in supply would attract penalty provisions such as confiscation of performance security money etc. or levy of penalty even up to maximum of 5% of the payments due. The delay in supply per week will cost 1% deduction from the Invoice upto a maximum of 5%.

9. **Payment**

Payment shall be released on submission of bills with copy of work order issued by BSDM and copy of Delivery Challan, which was received by our concerned official. Taxes will be deducted as per rules. 80% Payment can be released within 15 days after supply of materials and the rest 20% will be paid after quality report received from CPPRI, Saharanpur. The cost of quality test would be deducted from printer bid.

4.

You are requested to provide/submit your offer in sealed cover latest by 3.00PM
On 24.03.2017 along with following documents:

- 1) Bank Draft of Rs.1,00,000/-
- 2) All the required documents as per the eligibility criteria(Self attested Xerox Copy of VAT Registration No./PAN No./and Original Copy of Affidavit)as mentioned in SI.No.3.
- 3) Sample of paper as per specification.
- 4) Fill Format of Quotation(Annexure-1)

The Mission however reserves the right to cancel or reject the tender without any information to the bidders.If any dispute arises they would be subject to Patna Jurisdiction only.

Principal Secretary –cum- CEO
Bihar Skill Development Mission,
Niyojan Bhawan,near Income Tax Golumber,
Patna-800001

Annexure-1

SPECIFICATION DETAILS

Schedule-A

Sl. no.	Item	Specification	Expected Qty	Rate to be quoted per 1000 F.O.R. one or many or all district headquarter	Rate to be quoted per 1000 F.O.R. Patna Office.
1	Leaflets	90 GSM ART PAPER A GRADE PAPER MILL 11 INCH X 8.5 INCH SIZE SINGLE SIDE MULTICOLOUR PRINTING QUANTITY- 10 LAC LEAFLETS Approx.	upto 100000		
			100001 to 300000		
			300001 to 500000		
			500001 to 1000000		
			1000001 and above		
2	Leaflets	100 GSM ART PAPER A GRADE PAPER MILL 11 INCH X 8.5 INCH SIZE SINGLE SIDE MULTICOLOUR PRINTING QUANTITY- 10 LAC LEAFLETS Approx.	upto 100000		
			100001 to 300000		
			300001 to 500000		
			500001 to 1000000		
			1000001 and above		
3	Leaflets	110 GSM ART PAPER A GRADE PAPER MILL 11 INCH X 8.5 INCH SIZE SINGLE SIDE MULTICOLOUR PRINTING QUANTITY- 10 LAC LEAFLETS Approx.	upto 100000		
			100001 to 300000		
			300001 to 500000		
			500001 to 1000000		
			1000001 and above		
4	Leaflets	120 GSM ART PAPER A GRADE PAPER MILL 11 INCH X 8.5 INCH SIZE SINGLE SIDE MULTICOLOUR PRINTING QUANTITY- 10 LAC LEAFLETS Approx.	upto 100000		
			100001 to 300000		
			300001 to 500000		
			500001 to 1000000		
			1000001 and above		
5	Leaflets	130 GSM ART PAPER A GRADE PAPER MILL 11 INCH X 8.5 INCH SIZE SINGLE SIDE MULTICOLOUR PRINTING QUANTITY- 10 LAC LEAFLETS Approx.	upto 100000		
			100001 to 300000		
			300001 to 500000		
			500001 to 1000000		
			1000001 and above		
Grand Total					

2.

Schedule-B

Sl. no.	Item	Specification	Expected Qty	Rate to be quoted per 1000 F.O.R. one or many or all district headquarter	Rate to be quoted per 1000 F.O.R. Patna Office.
1	Folder	300 GSM ART Board, Open Size 28.5 cm x 61.5 cm, Both side 4 Color printing & on Film Lamination with minium 8 micron film, 2 fold folder, Folder ready side 20.5 CM x 28.5 CM, A Grade paper Mill must be used.	Up to 1000		
			1001 to 5000		
			5001 to 20000		
			20001 to 100000		
			100001 and above		
2	Folder	250 GSM ART Board, Open Size 28.5 cm x 61.5 cm, Both side 4 Color printing & Lamination with minium 8 micron, 2 fold folder, Folder ready side 20.5 CM x 28.5 CM, A Grade paper Mill must be used	Up to 1000		
			1001 to 5000		
			5001 to 20000		
			20001 to 100000		
			100001 and above		
3	Folder	220 GSM ART Board, Open Size 28.5 cm x 61.5 cm, Both side 4 Colour printing & 8 Micron Film Lamination, 2 fold folder, Folder ready side 20.5 CM x 28.5 CM, A Grade paper Mill must be used	Up to 1000		
			1001 to 5000		
			5001 to 20000		
			20001 to 100000		
			100001 and above		
4	Folder	170 GSM ART Board, Open Size 28.5 cm x 61.5 cm, Both side 4 Colour printing & 8 Micron Film Lamination, 2 fold folder, Folder ready side 20.5 CM x 28.5 CM, A Grade paper Mill must be used	Up to 1000		
			1001 to 5000		
			5001 to 20000		
			20001 to 100000		
			100001 and above		
Grand Total-					

3.

Schedule-C

Sl. no.	Item	Specification	Expected Qty	Rate to be quoted per 1000 F.O.R. one or many or all district headquarter	Rate to be quoted per 1000 F.O.R. Patna Office.
1	Folder	250 GSM ART Board, Open Size 22 cm x 57 cm, Both side 4 Color printing & 8 Micron Film Lamination, 2 fold folder, Folder ready side 22 CM x 19 CM, A Grade paper Mill must be used	Up to 1000		
			1001 to 5000		
			5001 to 20000		
			20001 to 100000		
			100001 and above		
2	Folder	220 GSM ART Board, Open Size 22 cm x 57 cm, Both side 4 Color printing & 8 Micron Film Lamination, 2 fold folder, Folder ready side 22 CM x 19 CM, A Grade paper Mill must be used	Up to 1000		
			1001 to 5000		
			5001 to 20000		
			20001 to 100000		
			100001 and above		
3	Folder	170 GSM ART Board, Open Size 22 cm x 57 cm, Both side 4 Color printing & 8 Micron Film Lamination, 2 fold folder, Folder ready side 22 CM x 19 CM, A Grade paper Mill must be used	Up to 1000		
			1001 to 5000		
			5001 to 20000		
			20001 to 100000		
			100001 and above		
Grand Total-					

Schedule-D

Sl. no.	Item	Specification	Expected Qty	Rate to be quoted per 1000 F.O.R. one or many or all district headquarter	Rate to be quoted per 1000 F.O.R. Patna Office.
1	Folder	170 GSM ART Paper, Open Size 44 cm x 28.5 cm, Both side 4 Color printing, 3 fold folder, Folder ready side 11 CM x 28.5 CM, A Grade paper Mill must be used	Up to 1000		
			1001 to 5000		
			5001 to 20000		
			20001 to 100000		
			100001 and above		
Grand Total:					

Schedule-E

Sl. no.	Item	Specification	Expected Qty	Rate to be quoted per 1000 F.O.R. one or many or all district headquarter	Rate to be quoted per 1000 F.O.R. Patna Office.
1	Booklets	Size - 16.5 CM X 24 CM, Paper 100 GSM, Maplitho, A Grade Paper Mill, 16 Pages single colour black both side printing, Centre Stitch with two staple binding. Cover 220 GSM Art Board 4 colour printing & minimum 8 micron film	Up to 1000		
			1001 to 10000		
			10001 to 50000		
			50001 to 100000		
			100001 to 500000		
2	Booklets	Size - 16.5 CM X 24 CM Paper 90 GSM, Maplitho, A Grade Paper Mill, 16 Pages single colour black both side printing, Centre Stitch with two staple binding, Cover 220 GSM Art Board 4 colour printing & minimum 8 micron film Lamination	Up to 1000		
			1001 to 10000		
			10001 to 50000		
			50001 to 100000		
			100001 to 500000		
Grand Total:					

Schedule-F

Sl. no.	Item	Specification	Expected Qty	Rate to be quoted per 1000 for district headquarter	Rate to be quoted per 1000 . for Patna Office.
1	Formats	Size : 28.5 x 22 CM, 1 color printing 80 GSM, Maplitho paper A grade Mill.	Upto 100000		
			100001 to 300000		
			300001 to 500000		
			500001 to 1000000		
			1000001 and above		
2	Formats	Size : 28.5 x 22 CM, 1 color printing 90 GSM, Maplitho paper A grade Mill.	Upto 100000		
			100001 to 300000		
			300001 to 500000		
			500001 to 1000000		
			1000001 and above		
3	Formats	Size : 28.5 x 22 CM, 1 color printing 100 GSM, Maplitho paper A grade Mill.	Upto 100000		
			100001 to 300000		
			300001 to 500000		
			500001 to 1000000		
			1000001 and above		
Grand Total:					

Schedule-G

Sl. no.	Item	Specification	Expected Qty	Rate to be quoted per 1000 for district headquarter	Rate to be quoted per 1000 for Patna Office.
1	Posters	Size : 11 x 18" size (i) 120 GSM Art paper, A Grade Paper Mill. (ii) 4 colour printing, single side.	Upto 100000		
			100001 to 300000		
			300001 to 500000		
			500001 to 1000000		
			1000001 and above		
2	Posters	Size : 11 x 18" size (i) 130 GSM Art paper, A Grade Paper Mill. (ii) 4 colour printing, single side.	Upto 100000		
			100001 to 300000		
			300001 to 500000		
			500001 to 1000000		
Grand Total:					

Schedule-H

Sl. no.	Item	Specification	Expected Qty	Rate to be quoted per 1000 for district headquarter	Rate to be quoted per 1000 for Patna Office.
1	Enevelop	Size : 12" x 9.5" (i) Paper-100 GSM Maplitho. A grade mill. (ii) Inner – Polyster lamination with minimum 8 Micron Film. (iii) Printing-1 Colour Coloured printing Front.	Upto 10000		
			100001 to 100000		
			100001 to 300000		
			300001 to 500000		
			500001 to 1000000		
			1000001 and above		
2	Enevelop	Size : 10" x 9.5" (i) Paper-100 GSM Maplitho. A grade mill. (ii) Inner – Polyster lamination with minimum 8 Micron Film. (iii) Printing-1 Colour Coloured printing Front.	Upto 10000		
			100001 to 100000		
			100001 to 300000		
			300001 to 500000		
			500001 to 1000000		
			1000001 and above		
Grand Total:					