

Department of Labour Resources, Government of Bihar
C – Wing, 2nd Floor, Niyojan Bhawan, (Near Income Tax round about),
Bailey Road, Patna - 800001

Phone: 0612-2215142 Fax: 0612-2215004

Email: seclab-bih@nic.in Website: www.labour.bih.nic.in

Notice Inviting Request for Proposal for Establishing and Operating Residential Special Training Centre/ School one each in the seven districts of Bihar, by NGOs for Rescued Child labour between the age group of 6-14 Years

RFP Ref. No.: RFP/ 01/CL10-23/2016Part-I 40.

Date: 22/05/2017

Principal Secretary, Dept. of Labour Resources, Govt. of Bihar invites sealed bids (two envelope system) from eligible Not for Profit Organizations (NGOs) {Trust/ Society/ Section 8 Companies} for release of grant for Establishing and Operating "Residential Special Training Centre/ School", for Rescued Child Labour between the age group of 6-14 Years one each in seven districts of Bihar viz. **1. Gaya 2. Nawada 3. Patna 4. Sitamarhi 5. Nalanda, 6. Jamui and 7. Banka** wherein the organization (s) have to create suitable infrastructure and resource establishment (man power etc.) for establishing and operating such Residential Special Training Centre/School for at least 100 rescued child labour per Centre.

Financial assistance shall be provided by the State Government to voluntary organization, who are not for profit motives, for establishing and operating such Residential Special Training Centre/ Schools.

The response to this RFP along with all required documents are to be submitted by interested applicants on or before 3.00 PM of **24/06/2017** in a sealed super envelope superscribed as "**Proposal for Establishing and Operating Residential Special Training Centre/ School for Rescued Child labour between the age group of 6-14 Years**" and addressed to the undersigned. Incomplete responses or those received after the specified time and date or not fulfilling the specified requirement shall not be considered. The Technical bids will be opened on the same day at 3.30 PM in front of the Tender Committee and the authorized representative of the applicant organizations who wish to be present, in the office of the undersigned. Financial bids of only those bidders who have passed the technical eligibility criteria and have obtained minimum qualifying score will be opened on a date to be communicated later. The selection will be based on least cost method. The Bid Validity Period will be 180 days from the last date of submission of this Tender.

The undersigned reserves the right to issue addendum/corrigendum or to accept or reject any or all proposal(s) or to cancel the whole of this RFP at any stage without assigning any reason thereof.

For complete detail, process and terms of allotment, details of eligibility criteria and brief scope of work please visit the website: <http://www.labour.bih.nic.in>.

Principal Secretary
Department of Labour Resources
Government of Bihar
C – Wing, 2nd Floor, Niyojan Bhawan,
Near Income Tax round about, Patna - 800001
Email: seclab-bih@nic.in

Letter of invitation (LOI) for Request For Proposal (RFP)

Assignment Title: Request for Proposal for Establishing and Operating Residential Special Training Centre/ School one each in the seven districts of Bihar, by NGOs for Rescued Child labour between the age group of 6-14 Years

RFP Ref. No.: RFP/01/CL10-23/2016Part-I.....

Date:/...../2017

Dear Sir / Madam,

The Department of Labour Resources, Govt. of Bihar (here in after will be referred as department) intends to enter into an arrangement for the provision of services outlined in this RFP document. In this respect we would like to invite your organization to submit a proposal as outlined in this RFP.

1. Principal Secretary, Dept. of Labour Resources, Govt. of Bihar invites sealed bids (two envelope system) from eligible Not for Profit Organizations (NGOs) for release of grant for Establishing and Operating "Residential Special Training Centre/ School" for Rescued Child Labour between the age group of 6-14 Years for allotment of Residential Special Training Centre/ School one each in seven districts of Bihar viz. **1. Gaya 2. Nawada 3. Patna 4. Sitamarhi 5. Nalanda, 6. Jamui 7. Banka** wherein the organization (s) have to create suitable infrastructure and resource establishment (man power etc.) for establishing and operating such Residential Special Training Centre/School for at least 100 rescued child labour per Centre.
2. **Please note that only one Residential Special Training Centre/ School will be established and operated in each of the seven districts as mentioned above.**
3. **However an organization can apply for one or more or all of the seven centres or school as mentioned above subject to submission of EMD of Rs. 50,000/- in the form of Demand Draft for each of the centre applied for.**
4. Financial assistance shall be provided by the State Government to voluntary organization, who are not for profit motives, for establishing and operating such Residential Special Training Centre/ Schools.
5. The application procedure, project information, terms and conditions and the broad scope of work are detailed in this RFP.
6. Kindly note that the selection of organization against this RFP will not guarantee allocation of work.
7. The Proposal must be prepared in the prescribed formats and submitted to:Principal Secretary Department of Labour Resources, Government of Bihar, C –Wing, 2nd Floor, Niyojan Bhawan, Near Income Tax round about, Patna - 800001 on or before 3:00 PM of 07 / 04/ 2017 by hand / through courier / speed post.

8. The Proposal has to be submitted in a sealed non-transparent envelope addressed to the undersigned and superscribed as **“Proposal for Establishing and Operating Residential Special Training Centre/ School for Rescued Child Labour between the age group of 6-14 Years”** along with RFP Ref. No., Name of the Organization with contact no. / email id, containing following two sealed non-transparent envelopes-

Envelope – I: Marked as Technical Bid

Envelope – II: Marked as Financial Bids

Note: Each envelope should be superscribed with RFP Ref. No. and Name of the Organization. If the envelope is / are not sealed and marked properly, the tendering authority will assume no responsibility for the Bid’s misplacement or premature opening of financial bid resulting in disqualification. Financial Bid of only those bidders who have passed the technical eligibility criteria and have obtained minimum technical score of 700, will be opened on a date and time duly communicated to them. Authorized representative of Qualified Bidders who wish to be present on the date of Financial Bid Opening may make it convenient to be present on the communicated date.

9. The complete Technical Bid along with all necessary documents and Earnest Money Deposit (EMD) should be placed in a one single envelope properly sealed and superscribed as **“Technical Bid for Proposal of Establishing and Operating Residential Special Training Centre/ School for Rescued Child labour between the age group of 6-14 Years.”**
10. Financial Proposal of Only those bidders will be open whose Technical Proposal will secure 700 marks
11. Financial Bid should be placed in a separate envelope properly sealed and superscribed as **“Financial Bid for Proposal of Establishing and Operating Residential Special Training Centre/ School for Rescued Child Labour between the age group of 6-14 Years.”**
12. **The L-1 bidder of a particular district has to match the overall L-1 quote of all districts, failing which the L-2 bidder of that particular district will be given chance to match the overall L-1 quote of all districts and so on.**
13. Incomplete responses or those received after the specified time and date or not fulfilling the specified requirement shall not be considered. Each document/ attachments/ enclosures/ proofs comprising technical bid and financial bid should be signed and stamped by the authorized representative and properly bound and each page numbered.
14. The Proposal should be submitted in a sealed envelope latest by the date and time mentioned above. Department will not be responsible for any courier / postal delay and the undersigned reserves the right to issue addendum/corrigendum or to accept or reject any or all proposal(s) or to cancel the whole of this RFP at any stage without assigning any reason thereof.

15. Bidders are advised to study all instructions, forms, requirements and other information in the RFP document carefully. Submission of the bid shall be deemed to have been done after careful study and examination of the RFP document with full understanding of its implications.
16. The response to this RFP should be full and complete in all respects. Failure to furnish all information required by the RFP documents or submission of a proposal not substantially responsive to this document will be at the Bidder's risk and may result in rejection of its Proposal at any stage i.e. even at post agreement execution stage.
17. RFP should be submitted by the organizations as Sole applicants only. No form of Consortiums/ Joint Ventures or sub-contracting model is allowed.
18. The bidder is responsible for all costs incurred in connection with participation in this process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, preparation of proposal, participation in meetings/discussions/presentations, in providing any additional information required by the Department to facilitate the evaluation process and Awarding of Contract.
19. RFP document submitted by the bidder should be concise and contain only relevant information as required.
20. Any proposal received by the department after the above deadline shall be rejected and returned unopened to the Bidder.
21. The bids submitted by telex/telegram/fax/e-mail etc. shall not be considered. No correspondence will be entertained on this matter.
22. Department shall not be responsible for any postal delay or non-receipt/ non delivery of the documents. No further correspondence on the subject will be entertained.
23. The undersigned reserves the right to amend or add or modify scope of work or terms of this RFP at any stage i.e. even at post agreement execution stage.
24. The bidders have to make a presentation on current projects undertaken by the organization as well as on the approach and methodology for the proposed assignment and evaluation of this presentation shall form part of technical evaluation.

Principal Secretary
Department of Labour Resources
Government of Bihar
C – Wing, 2nd Floor, Niyojan Bhawan,
Near Income Tax round about, Patna - 800001
Email: seclab-bih@nic.in

A Brief on the proposed initiatives:

The Labour Resources Department, Government of Bihar, invites proposal for Establishing and Operating Residential Special Training Centre/ School for rescued child labours between the age group 6-14 Years. The rescued child labour shall be of 6-14 years, at the time of admission to the centre and may be kept there upto a maximum age of 18 years.

The Labour Resources Department, Government of Bihar seeks sealed proposals (two envelop system) for single year grants aimed at supporting Residential Special Training Centre/School for rescued child labour between the age group of 6-14 Years.

The large number of child labour rescued inside state or in other parts of the country need care, support and formal training in the area of their interest, so that they again do not become part of vicious cycle of child labour. The objective is not only limited to bring them out of child labour but also to prepare them for the main stream society and to assist them in their career progression either through education or domain skill training as per their choice. The selected organization will be expected to take utmost care of child and to counsel and facilitate them for their career progression decisions.

In order to provide support to the needs and aspirations of these children, the Department of Labour Resources, Government of Bihar would provide financial support for setting up Residential Special Training Centre/Schools. Such schools shall provide a space for children where they can learn, get training in the area of their interest, play, use their time productively and engage themselves in creative activities through music, dance, yoga & meditation, computers, indoor and outdoor games etc. The effort would be to take them to mainstream education, acquire formal degree/certificate as well as get practical know how to enable them to be rehabilitated.

These activities would encourage meaningful peer group participation and interaction. This will ensure their overall growth and development and keep them away from deviant behaviours in addition to fulfilling their basic daily requirements like food, nutrition and health. These Residential Training Centre/ schools shall also have provisions for health care, counselling guidance and life skill education for channelling these children's energy into productive endeavours.

Purpose of the RFP:

Labour Resources Department, Government of Bihar through this notice invites proposals from interested organization for establishment and operation of Residential Special Training Centre/ School one each **in seven districts viz. 1. Gaya 2. Nawada 3. Patna 4. Sitamarhi 5. Nalanda 6. Jamui 7. Banka of Bihar**, wherein the organization (s) have to create suitable infrastructure and man power for establishing and operating Residential Special Training Centre/School for at least 100 rescued child labour per Centre.

Earnest Money Deposit (EMD):

An Organization can apply for more than one Residential Special Training Centre/ School of different districts, however it has to submit for each Residential Special Training Centre/School applied for, an interest free **EMD of Rs. 50,000.00 (Fifty thousand)** in the form of a Demand Draft drawn from a scheduled bank in favour of Principal Secretary, Labour Resources Department, Payable at Patna failing which the application for that Residential Special Training Centre/School will not be evaluated further.

For Example: If the organization applies for two districts (i.e. for two centre) then it has to submit Demand Draft of Rs. 1,00,000/- and similarly if it applies for all the seven centres then it has to submit Demand Draft of Rs. 3,50,000/-.

The Organization has to submit a consolidated demand draft for the Residential Special Training Centre/ School of different districts or any one School applied for. On the back of demand draft, the organizations need to mention the Residential Special Training Centre/ School district, (applied for) Name of the Organization, Contact Details of the applicant.

The EMD of unsuccessful organization will be returned within a period of 3 months from the date of opening of this RFP. The EMD of a successful Organization will be returned upon submission of required performance guarantee or can be adjusted against the required performance guarantee.

The EMD may be forfeited:

- If a bidder withdraws its bid during the period of Bid Validity
- In case of a successful bidder, if the bidder fails to submit the required Performance Bank Guarantee and within 30 days of issue of Letter of Award (LOA) and enter into the agreement

Performance Guarantee (PG):

An Organization has to submit for each allotted school, a performance Guarantee of INR Rs. **3,00,000.00 (Rs. Three lakh only)** in the form of an irrevocable unconditional bank Guarantee valid for 36 months issued from a schedule bank in favour of Principal Secretary, Labour Resources Department, Payable at Patna within 30 days of issuing of Letter of Award and have to enter into the Agreement.

In case, the Organization fails to submit the required PG for the allotted school, then the EMD For that school will be forfeited. The PG may be forfeited if their performance is found to be unsatisfactory or the organization engages itself in unwarranted/undesirable activities i.e. other than the purpose for which such school has been allotted to the Organization besides liabilities towards prosecution under appropriate law. The PG will be returned within six months from end of the period of allotment for that school. In case of extension of period of allotment, the PG will have to be extended for further period and will be returned within six months from the end of extended period of allotment for the school.

Terms of Payment and other Terms and Conditions:

- A. The Grant will be paid in quarterly instalments. The first grant will be in advance, of an amount of 3 months budgeted outlay of the annual agreement amount. Subsequent grant will be due and paid within one week of the end of the earlier quarter on submission of utilization certificate. Statutory deductions (if applicable) will be made on applicable rates.
- B. Cost Escalation: A cost escalation of maximum of 5% per annum (to be decided as per mutual agreement at the beginning of every subsequent year from the date of signing of agreement) in the quoted rate will be paid by the department subject to yearly performance appraisal.
- C. The prime responsibility to arrange the rescued child labours for Residential Special Training Centre/ School will be of the selected organization only. However the department will use its best endeavours and state machineries to assist the selected organization in arranging the rescued child labours.
- D. Please note that the organization will be paid grant for the rescued child labour having age 6-14 years at the time of admission to such centre. However the grant will be paid for each such child who resides there till the age of 18 Years.
- E. The Department in addition to Grant per child will pay & bear the cost of skill training (like refundable security deposit charged from the candidate), if any, undertaken by the child after the age of 15 years for domain skill training sponsored by Government of Bihar.
- F. The organization will have to keep in place appropriate safety measures for the safety of the children, personnel deployed there in and of the available infrastructures.
- G. Day & Night Attendance System on a daily basis should be maintained at the centre and should be made available for departmental verification.

Period of allotment of Residential Special Training Centre/ School

Eligible Organization shall be allotted such school for a period of 3 year from the date of opening of the School. The period of allotment shall be extended for subsequent years based on the performance, for subsequent periods of 3 years. However, there shall be annual review of performance of the school. The first performance review will be conducted in the 9th month from the date of starting of school. The performance weightage criteria will be set by the Department. If two annual consecutive performances is not found satisfactory, then the organization may be removed/ de-empanelled. The Performance Review Criteria are given in the Annexure. The decision of the department will be final and conclusive for the performance reviews.

Jurisdiction

All disputes and differences, whatsoever shall be subject to the courts at Patna, Bihar which shall be the court having jurisdiction to entertain and try the matter.

Scope of Work/ Guidelines for Residential Special Training Centre/ School for Child Labour between the age group of 6-14 Years

1. Target Group

Residential Special Training Centre/ School in urban and semi-urban areas will cater to all child Labour who have been rescued inside or outside the State of Bihar but are of Bihar domicile having the age between 6 to 14 years.

2. Objectives

These Residential Special Training Centre(preferably near government school) to be run by NGOs are meant to provide permanent residential facilities to the rescued Child Labour till the age of 18 and will also provide basic and bridge course education to them. The bridge education is either provided through formal education or as per child current level of education i.e. through National Open School (NOS). Further, after attaining the age of 15 year, if the Child has interest in vocational education , these centres will facilitate training and skill development to the children in the area of their interest.

The Objectives are:

- To attract above-mentioned target group of children from their present vulnerable life situation to a safe environment;
- To wean these children away from the vulnerable situations by sustained interventions;
- To guide these children away from high risk and socially deviant behaviours;
- To provide opportunities for higher education and develop their potential and talent by facilitating training.
- To enhance life-skills and reduce their vulnerabilities to exploitation;
- To reintegrate these children into families, alternative care and main stream community;
- To carryout out regular follow up to ensure that children do not return to vulnerable situations.

3. Programs, activities and other important aspects.

(i) Use innovative child friendly approaches and outreach activities to help these children so that they can adapt in new environment.

(ii) Organizations establishing such schools could supplement their services through Contact Locations that could be established on railway platforms, crowded market area, tourist destinations, bus stands etc.;

- (iii) Use techniques like music, drama, storytelling, outings and other child friendly methodologies to attract and sustain the interest of the children;
- (iv) These centre/ school should introduce age-appropriate education, access to vocational training, recreation, bridge education, linkages to the National Open School Programme (NOSP)/ formal education through Government School, health care, counselling, etc.
- (v) In order to provide useful vocational training to children, every such school should tie up with the local institution providing Government sponsored domain skill training or ITIs to either provide vocational training facilities by sending the children to such institute or ITIs or provide such facilities within the School.
- (vi) Cater to individual specific needs like substance abuse, behavioural problems and socially deviant behaviours among other;
- (vii) Encourage involvement of social workers, community volunteers, peer educators, students and other. This will provide opportunity to people with skills and time to mentor, guide and improve the quality of life of these children;
- (viii) Provide life skills to children leading to personality enhancement, raising self-esteem, developing a positive approach to life, improving communication skills, and basic computer knowledge ability to deal with trauma, reducing risk and vulnerabilities, etc.;
- (ix) Provide permanent stay facilities for children till the age of 18;
- (x) Provide quality toilets, sanitation, hygiene, lockers for children to keep their belongings, washing facilities, recreational facilities both indoor and outdoor, etc.
- (xi) Provide health care facilities, regular medical check-up and refer children for specialized services for prevention of drug and substance abuse, HIV/AIDS/STIs and other chronic health disorder;
- (xii) Maintain standards of care and children should be encouraged to participate in the activities of school. Each children should be monitored on a daily basis and should be given personalized attention.
- (xiii) Prepare Individual Care Plan for each child which will be monitored by the departmental officers from time to time
- (xvi) Maintain electronic data of each child and furnish their details in the Child Labour tracking system (CLTS).

Eligibility Criteria:

1. The Organization must be registered on or before 01.04.2011. (Consortiums/ Joint Ventures are not allowed.)

The following documents are to be submitted as proof of Registration.

For Trust: Registration certificate & trust deed

For Society: Registration Certificate

For Not for Profit Companies: Certificate of Incorporation (Section 8 Companies)

2. The Organization must have a Minimum Annual Turnover of at least INRs. 500.00 Lakh (Five hundred lakhs) in each of the last three financial years (FY 2013-14, 2014-15 and FY 2015-16) of which at least INRs. 50.00 lakh (Twenty five lakhs) in each of the last three financial years (FY 2013-14, 2014-15 and FY 2015-16) should be from running Residential Special Training Centre/ School /Residential Educational institutions.

* Audited financial statement must be mandatorily provided along with a CA Certificate certifying the total turnover and also the turnover from running Residential Special Training Centre/ School /Residential Educational Institutions for financial year 2013-14, 2014-15 and 2015-16.

3. The Organization must have a track record of operating/ running a minimum of two (2) Residential Special Training Centre/ School / Residential Educational Institutions in the last three (3) financial years (FY 2013-14, 2014-15 and 2015-16) where in each centre should have students more than 50 inmates.

4. The Organization must possess at least 3 (three) years of experience of working in the area of child labour and working children.
5. The Organization who has done innovation in improving the situation of street/ working children and child labour will be given preference.

Technical Bid

Performa for organization applying for Residential Special Training Centre/ school.

1. Name of the Organization :-
2. Postal Address :-
3. Telephone No. :-
4. Fax :-
5. E-Mail :-
6. Mobile No. :-
7. Legal Status :- () Society () Trust () Non-Profit Companies
8. Registration Details: - Registration No.- Date -
9. Registered Office Address :-
10. Contact Person :-
11. Designation of Contact Person :-
12. PAN Number :-

13. Service Tax number:-

14. Name of the Districts applied for:

Districts	Gaya	Nawada	Patna	Sitamarhi	Nalanda	Jamui	Banka	Total EMD Amount submitted (in Rs.) @ Rs. 50,000/- per district	DD No.
Applied For (Yes/No)									

Note: If an Organization submits less amount of EMD then required for districts applied for, then their application will be considered as per above serial containing remarks as “yes”.

15. Core Staff Strength.

S.N.	Name of the Staff	Designation	Qualification	Temporary /Permanent	Salary per month

16. Assets / Infrastructure of the Organization.

S.N.	Particulars	Worth in Rupees	Remarks

17. Details or Appreciation letters(Please provide the supporting documents)

18. Provide the details of the current project running for Child Labour, Working Child etc.

S.No	Project Name	Location	Funded by	Year	Type of beneficiaries (Child Labour, Beggars, Street and working children, rag pickers, small vendors, orphaned deserted, trafficked run away children etc.	Total Number of Beneficiaries

19. Turnover of last 3 years.

Financial Year (Figure in Rs. Lac)	2013-14	2014-15	2015-16	Net-worth as on 31-03-2016
Total Turnover				
Turnover from running Residential Special Training Centre/ School /Residential Educational institutions.				

20. Please provide basic information for each of the key projects carried out by your organization since the last three years (5 lines for each subject attach separately)

- Name of the Project
- Community Served
- Experience of working with child labour, working children, beggars, street & working vendors, orphaned, deserted, trafficked run away children etc.
- Objective
- Strategies
- Main outcome
- Evaluation methods
- Evaluation results

21. A brief write up on the Programme, the organization currently runs(Not more than three page)

22. A detailed write up (in not more than 5 pages) on the Approach & Methodology (A&M) for the setting up and operating of proposed residential special centre/school for child/rescued labour of Bihar.(It is essential for the purpose of evaluation).

Yours sincerely,

Authorized Signature: _____

Name and Title of Signatory: _____

In the capacity of: _____

Address: _____

E-mail: _____

Attachment Required (Mandatory Attachments)along with Technical Bid

1. Earnest Money Deposit (EMD)
2. Copy of Registration Certificate
3. Copy of Audit report of financial year 2013-14, 2014-15 and 2015-16.
4. Mandatory CA Certificate as per attached format with all the required information.
5. Supporting Document Regarding Appreciation, Awards, work orders, MoUs, agreements etc. in support of the work undertaken in the field of child labour/ rehabilitation etc.
6. Brief write up on the Programme, the organization currently runs as per point no. 21 of the technical bid.
7. A write up (A&M) on proposed residential special centre/school as per point no. 22 of the technical bid.
8. Non Blacklisting Affidavit (Annexure I)
9. Power of Attorney (Annexure II)

Technical Evaluation Criteria:

Criteria that would be considered for selection of preferred bidder would be as follows:

Sr. No.	Technical Evaluation Criteria	Points
1.	<p>The Organization must be registered on or before 31.03.2011. Registered between:</p> <ul style="list-style-type: none"> a. 01.04.2010 to 31.03.2011 b. 01.04.2009 to 31.03.2010 c. 01.04.2008 to 31.03.2009 d. 01.04.2007 to 31.03.2008 e. Before 01.04.2007 	<p>Full marks - 200</p> <ul style="list-style-type: none"> a. 100 marks b. 125 marks c. 150 marks d. 175 marks e. 200 marks
2.	<p>The bidder's minimum annual turnover (T) in last three financial years i.e. (2013-14), (2014-15) and (2015-16)</p> <ul style="list-style-type: none"> a. T = 5 crores b. 5 crores < T <= 7 crore c. 7 crores < T <= 10 crore d. 10 crores < T <= 12 crore e. 12 crores < T 	<p>Full marks - 200</p> <ul style="list-style-type: none"> a. 100 marks b. 125 marks c. 150 marks d. 175 marks e. 200 marks
3.	<p>The Organization must possess at least 3 (three) years of experience of working in the area of child labour and working children. No of Years of experience of working in the area of child labour.</p> <ul style="list-style-type: none"> a. 3 Years < YOE in Child Labour <= 4 years b. 4 Years < YOE in Child Labour <= 5 years c. 5 Years < YOE in Child Labour <= 6 years d. 6 Years < YOE in Child Labour <= 7 years e. 7 years < YOE in Child Labour <p>(Please attach proofs to explain the above)</p>	<p>Full marks – 100</p> <ul style="list-style-type: none"> a. 40 marks b. 60 marks c. 80 marks d. 90 marks e. 100 marks
4.	<p>Approach & Methodology for proposed assignment: (To be assigned on the basis of submitted written paper and presentation)</p> <ul style="list-style-type: none"> a. Understanding of the Objective b. General Understanding c. Innovativeness d. Work Program/Plan for execution <p>(Please attach detailed write-up)</p>	<p>Full marks 400</p> <ul style="list-style-type: none"> a. 100 marks b. 50 marks c. 50 marks d. 200 marks
5.	<p>Track record of operating / running a Residential special training centre /school/ Residential Education Institution (RS) in the last 3 financial year (2013-14 to 2015-16).</p> <ul style="list-style-type: none"> a. RS =3 b. 4 ≤ RS ≤ 6 c. 7 ≤ RS ≤ 9 d. RS ≥ 10 <p>(Please attach proofs to explain the above)</p>	<p>Full marks 100</p> <ul style="list-style-type: none"> a. 50 marks b. 70 marks c. 90 marks d. 100 marks

Financial Bid For

Establishing and Operating Residential Special Training Centre/ School

{Location, Date}

To,
The Principal Secretary
Department of Labour Resources
Government of Bihar
C – Wing, 2nd Floor, Niyojan Bhawan,
Near Income Tax round about, Patna – 800001

Proposed Budget per children for a unit of 100 children for One year having items mentioned below.

S. N.	Item	Minimum Standard/Requirement
1.	Furniture including bed mattress for children, 100 steel locker, cupboards, tables and chairs etc.	Of reputed brand.
2.	Four computers with UPS and 2 Printer and Scanner	Having hardware of reputed brand and necessary software for making children well acquainted with the use of computer.
3.	2 color Television Sets	Of reputed brand.
4.	Equipments for sport	Cricket, Hockey and football sets for outdoor games, Chess, Ludoo and Carom board for indoor games.
5.	Maintenance (Food, Clothing, Soap, Oil, Tooth paste, Medical etc.	At least 3000 cal. food per day per child. Two sets of winter and summer cloths. Lavatory and medicine as per requirement.
6.	Rent for hired building of minimum carpet area of 12,000 Sqft including 2 kitchen 8 bathroom and 8 toilets or maintenance for self owned building	Well ventilated open area
7.	Water and electricity Charges	24X7 supply.
8.	Contingencies (Postage, stationary, telephone, Photocopy etc.	As per requirement
9.	Miscellaneous for the outing, books for library and other equipment etc.	Books related to course, Subject and other informational, inspirational books.
10.	Salary of one year	
i.	One project co-coordinator cum counsellor	Graduate with five years of experience in similar work.
ii.	Two Social Worker	Having experience in the field of child education and rights.
iii.	Six bridge course educator	Graduate with three years of experience.

iv.	Three cook	-
v.	Two Helper for clearing and cooking propose	-
	Total budget in Rupees for one year for a unit of 100 children	In Figures: In Words:
	Total Amount in Rupees per children -	In Figures: In Words:

1. We understand that nothing will be paid over and above the Financial Quote provided above and the grant will be paid on per children basis.
2. We understand that the department does not give any commitment/s for the number of rescued child labours that will come to the centres.
3. All out of pocket expenses / operational expenses/ statutory levies and taxes etc., if any, will be treated as inclusive in the Financial Quote.
4. Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal and that we shall remain bound by a communication within that time.

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,

Authorized Signature: _____

Name and Title of Signatory: _____

In the capacity of: _____

Address: _____

E-mail: _____

(Affidavit on a non-judicial stamp paper by Authorized Representative of the organization with his / her dated signature and enterprise seal)

AFFIDAVIT

1. I/We do hereby certify that all the statements made in our proposal in response to the RFP Reference **No. _____ dated/...../2017** and in the required attachments are true, correct and complete. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my proposal at any stage besides liabilities towards prosecution under appropriate law.
2. I/We, on behalf of..... (Name of the organization), with its registered office at do hereby declare that the above-mentioned Applicant Organization is a Not for Profit Organization and is not under a declaration of ineligibility for corrupt and fraudulent practises or for any other reason, whatsoever and has not been blacklisted / debarred by the Government of India or any of its agencies, including public enterprises and or by any State Government or any of its agencies.
3. I/We on behalf of..... (Name of the organization) do hereby affirm and undertake that we have carefully read and understood the whole RFP documents and will unconditionally abide by all the terms and conditions given in the RFP document vide reference **No. _____ dated/...../2017**
4. I/We do not have any conflict of interest which materially affects the fair competition and is disadvantageous to other applicants. We undertake to observe the laws against fraud and corruption, including bribery, in force in India.

For and on behalf of (Organisation name):

Signature:

Name:

Designation:

Date:

(Organisation Seal)

Annexure-II

Format for Power of Attorney for Signing of Application (To be executed on Rs 100/= stamp paper)

Know all men by these presents that We.....
..... (Name of the organization and address of the registered office) do hereby
irrevocably constitute, nominate, appoint and authorize Mr/ Ms (name)
..... son/daughter/wife of
.....and presently residing at
..... who is presently employed with us and
holding the position of as our true and lawful attorney (hereinafter
referred to as the “Attorney”) to do in our name and on our behalf, all such acts, deeds and things as are
necessary or required in connection with or incidental to submission of our proposal “**for Establishing and
Operating Residential Special Training Centre/ School one each in the seven districts of Bihar, by NGOs
for Rescued Child labour between the age group of 6-14 Years**”. The attorney is fully authorized for
providing information/ responses to the Department of Labour Resources, representing us in all matters before
the said department and generally dealing with the said departments in all matters in connection with or
relating to or arising out of our proposal for the said work.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or
caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of
Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby
conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE,, THE ABOVE
NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THISDAY OF
.....

For

(Signature, name, designation and address)

Accepted

.....
(Signature)

(Name, Title and Address of the Attorney)

Witnesses: 1. _____ 2. _____

Notes:

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down
by the applicable law and the charter documents of the executant(s) and when it is so required, the same
should be under common seal affixed

Mandatory CA Certificate: (On the CA Firm's Letter Head)

We certify the below mentioned details for the _____ (Applicant Organization Name):

1. That the above named organization is a Not for Profit organization and is registered under _____ (Name of Act under which the organization is registered) having Registration Number _____ dated _____ (Registration Number and Date).
2. That we certify the below mentioned Turnover and Net worth details for the above named organization:

Sl. No.	Financial Year	Turnover from running Residential Special Training Centre/ School /Residential Educational institutions.	Total Turnover	Net worth as on 31 st March.
1	2013-14			
2	2014-15			
3	2015-16			

3. That the Organization have operated/ run below number of Residential Special Training Centre/ School / Residential Educational Institutions in the last three (3) financial years (FY 2013-14, 2014-15 and 2015-16) with student numbers as below:

Sl. No.	Name of Residential Special Training Centre/ School / Residential Educational Institutions	Address	FY (13-14, 14-15, 15-16)	Total Number of Students/ Inmates
1				
2				
3				
4				

(Signature & Seal)

Name:

Membership No.:

Date:

Broad Annual Performance Review Criteria:

Sl. No.	Particulars	Overall Marks
1	Children Retained (%)	30
2	Hygiene/ Atmosphere/ Environment at Centre.	10
3	Extra-Curricular Activities carried on centres/ Innovativeness/ Best Practises	10
4	Consumables provided (quality and quantity both)	10
5	No. of Candidates enrolled for formal education, No. of Candidates enrolled for Skill Training.	10
6	Personality assessment of students	20
	Total	100