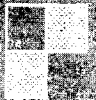


2017

**Request for Proposal (RFP)  
Document for Selection of  
Resource Organizations for the  
Formation and Nurturing of SHGs,  
Area Level Federations and City  
Level Federations in 142 Towns of  
Bihar under DAY-National Urban  
Development Mission (DAY-NUMU)**

Urban Development and Housing  
Department, Government of Bihar,  
1st Floor, Vikas Bhavan, New Secretariat,  
Patna 800 013  
Phone: 0612-2547876  
E-mail: [prnc-nulmbihar@visioneis.org](mailto:prnc-nulmbihar@visioneis.org)  
[Udhb\\_bih@gmail.com](mailto:Udhb_bih@gmail.com)



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## REQUEST FOR PROPOSAL

Tender No.: 04/NULM-81/2016

Date:

**Request for Proposal of Selection of Resource Organizations for the Formation and nurturing of SHGs, Area Level Federations and City Level Federations in 142 towns of Bihar under DAY-National Urban Livelihood Mission**

### **SEALED OFFERS SHOULD BE SENT TO:**

State Mission Director  
Urban Development and Housing Department  
Room # 159, 1<sup>st</sup> Floor, Vikas Bhawan, Patna 800 015, INDIA Phone: (0612) 2547876  
Email: [pmc.nulmbihar@visioneis.org](mailto:pmc.nulmbihar@visioneis.org)  
[Udhd.bih@gmail.com](mailto:Udhd.bih@gmail.com)  
Website: <http://www.urban.bih.nic.in/>

### **IMPORTANT – ESSENTIAL INFORMATION**

The reference "Tender No. : \_\_\_\_\_" must be shown on your offer.

1. PROPOSALS WILL BE ACCEPTED ONLY AT THE ABOVE ADDRESS
2. THE PROPOSAL FORM MUST BE USED WHEN REPLYING TO THIS INVITATION. FAILURE TO SUBMIT YOUR BID IN THE ATTACHED PROPOSAL FORM, OR FAILURE TO COMPLETE THE DETAILS AS REQUESTED, WILL RESULT IN INVALIDATION.
3. Offers MUST be received by latest **15:00 hrs India local time on 24<sup>th</sup> March'2017** and will be publicly opened at **16:00 hours India local time on 24<sup>th</sup> March'2017** Proposals received after the stipulated date and time will be invalidated.
4. Proposals must be submitted in duplicate, in a securely sealed envelope in accordance with the Instructions to Bidders.
5. Proposal must be accompanied with a valid **Bid Security/Earnest Money Deposit** as described in the data instruction sheet. Bids without valid **Bid Security/Earnest Money Deposit** will not be accepted.
6. The Lead Agency must submit **Proof of registration** and **Audited statements for last 3 financial years** ending on 31<sup>st</sup>. March 2016. Proposals without these documents will be treated as in-eligible and will not be evaluated.

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State Urban Livelihoods Mission (SULM)  
Urban Development and Housing Department, Govt.  
of Bihar

1st Floor, Vikas Bhawan, New Secretariat,

Patna – 800 015, Phone: 0612-2547876

E-mail : [pmc.nulmbihar@visioneis.org](mailto:pmc.nulmbihar@visioneis.org) &

[www.udhd.bih@gmail.com](http://www.udhd.bih@gmail.com)

Website : [www.urban.bih.nic.in](http://www.urban.bih.nic.in) & [www.sulmbihar.in](http://www.sulmbihar.in)

Tender No. : 04/NULM-81/2016

Date: ..... 2017

Notice Inviting Proposal of selection of Resource Organizations for the Formation & Nurturing of SHGs, Area Level Federations and City Level Federations in 142 towns of Bihar under DAY-National Urban Livelihood Mission

1. State Mission Director, Urban Development and Housing Department, Government of Bihar, invites technical proposals from eligible Consultancy Firms to provide technical assistance in the Formation of SHGs, Area Level Federations and City Level Federations in 142 towns of Bihar under DAY-National urban Livelihood Mission.
2. Participating Agencies must fulfil the following pre-requisites:
  - The Agency must have been in operation in India for at least 5 years after registration. Proof of registration as a legal entity must be submitted.
  - The Agency must be a Partnership firm/Company/Society or any other Legal Entity recognized under Income Tax/Service Tax Act.
  - Association Arrangements, Joint Ventures or Sub-contracting with other Consultancy firms/agencies are **not permitted** for this assignment.
  - The Consulting Agency must have formed at least 1000 SHGs of which at least 250 should have been credit linked with banks facilitating access to revolving fund. The Consulting Agency should have promoted at least fifty (50) registered Federations of Self Help Groups. The Consulting Agency should have a minimum of 3 years experience of working with Government Departments or its Agencies engaged in SHG formation. The proof of SHGs formed, credit linkage, revolving fund and the registration of SHGs must be submitted in the prescribed format.
  - The average annual turnover of the agency for the last three financial years ending on 31<sup>st</sup>. March 2016 should be Rs. Fifty Lakhs or more each year.

**Note: Proposals without these documents will be treated as in-eligible**

3. Interested Agencies may download the complete Request for Proposal (RFP) document from the Tender Section on the website <http://www.urban.bih.nic.in> from 06/03/2017.
4. A pre-bid meeting is proposed on 09/03/2017 at 12 noon.
5. Interested Agencies may submit their proposals along with a **non-refundable demand draft of Rs. 5000/-** (Rupees Five Thousand only) and an refundable **EMD/Security Deposit of Rs. 1,00,000/-** (Rupees One Lakh only) as prescribed in the RFP document. No proposals will be accepted without the Bid Security. **No liability will be accepted for downloading the incomplete document.**
6. Sealed complete **proposal** will be **received** at the address mentioned below on any working day up to **15.00 hours on 24/03/2017**. The Technical proposals of the Bids will be opened on the same day at 16.00 hours on 24/03/2017.
7. All prospective agencies are advised to go through the RFP document and undertake field visits at their own cost in preparation of their bids.
8. State Mission Director-SULM reserves the right to accept or reject any or all proposals without incurring any obligation to inform the affected applicant/s of the grounds. The proposals will be evaluated based on the information provided by the Consultancy Firms and the Evaluation Criteria detailed in the RFP document.

State Mission Director, UD&HD

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